

**MINUTES OF THE  
MIDDLESEX COUNTY RETIREMENT BOARD MEETING  
May 17, 2017**

1. A Meeting of the Middlesex County Retirement Board was held on Wednesday, May 17, 2017.
2. Members present:            Thomas F. Gibson, Esq., Chairman  
                                      Brian P. Curtin, Vice Chairman  
                                      John Brown, Elected Member  
                                      Robert W. Healy, Appointed Member  
                                      Joseph W. Kearns, Elected Member
3. On Motion duly made by Mr. Curtin, Seconded by Mr. Healy, it was Moved to approve the expenses of the Middlesex County Retirement System: Retirement office payrolls for the month of April 2017, benefits for contributory retirees and new retirees for the month of April 2017, including travel expenses, expenses for professional services, and legal services as required. It was further moved to authorize payment vouchers to be drawn by Chen Ching Lee or Lisa Maloney authorizing and directing the Treasurer/Custodian to make the above payments in the amount indicated on said vouchers from the funds of the Middlesex County Retirement System.
4. The Minutes of the Retirement Board Meeting held on April 19, 2017 were presented to the Board for their review and approval and On Motion duly made by Mr. Brown, Seconded by Mr. Kearns, it was Moved to approve the Minutes of the Retirement Board Meeting outlined above.

May 17, 2017

5. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. HEALY, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR SUPERANNUATION RETIREMENTS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 5, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

	NAME		UNIT	RETIREMENT DATE	APPLICATION DATE	ANTICIPATED PAYMENT DATE
1	Charles	Pepper	North Reading	7/7/2017	4/18/2017	Aug-17
2	Nicholas	Colaianne	A/B Regional	6/30/2017	4/20/2017	Jul-17
3	Patricia	Lynch	A/B Regional	6/30/2017	4/20/2017	Jul-17
4	Barbara	Fleming	A/B Regional	6/30/2017	4/20/2017	Jul-17
5	Fay	Kulik	A/B Regional	6/30/2017	4/20/2017	Jul-17
6	Robert	French	A/B Regional	6/30/2017	4/20/2017	Jul-17
7	Charlene	Golden	A/B Regional	6/30/2017	4/20/2017	Jul-17
8	John	Pacelli	A/B Regional	6/30/2017	4/20/2017	Jul-17
9	Stephen	Rizzo	Wayland	6/23/2017	4/18/2017	Jul-17
10	Teresa	Snow	Wayland	6/30/2017	4/18/2017	Jul-17
11	Jacqueline	Richwein	Ashland	7/1/2017	4/18/2017	Jul-17
12	Jeanne	Hanson	North Reading	6/30/2017	4/18/2017	Jul-17
13	Susan	Clapp	Chelmsford	9/22/2017	4/19/2017	Oct-17
14	Susan	Scherr	Sherborn	5/9/2017	4/24/2017	Jun-17
15	John	Gelinas	Westford	6/30/2017	4/24/2017	Jul-17
16	Donald	Daniel	N.Reading Housing	6/30/2017	4/24/2017	Jul-17
17	Darlene	Stewart	Ayer-Shirley Reg	4/29/2017	4/13/2017	Jun-17
18	Janet	McLaren	Wilmington	4/19/2017	4/24/2017	Jun-17
19	Dianne	Stewart	Chelmsford	6/30/2017	4/24/2017	Jul-17
20	Christopher	Connell	Billerica	7/1/2017	4/18/2017	Jul-17
21	Anne Lee	Ellis	Ayer-Shirley Reg	6/20/2017	4/26/2017	Jul-17
22	Mark	Meehl	North Reading	6/30/2017	4/26/2017	Jul-17
23	Barbara	Feger	L/S Regional	6/30/2017	4/27/2017	Jul-17
24	Judith	Hadley	Ayer	6/30/2017	4/27/2017	Jul-17
25	Gary	Murphy	Stow	7/22/2017	5/4/2017	Aug-17
26	Donna	O'Neil	Billerica	6/30/2017	5/2/2017	Jul-17
27	Abednego	Ortiz	Weston	7/31/2017	5/1/2017	Aug-17
28	Cynthia	Foster	Holliston	6/30/2017	5/1/2017	Jul-17
29	Margaret	Pomerleau	Greater Lowell	6/30/2017	5/2/2017	Jul-17
30	Stephen	Taranto	Carlisle	6/1/2017	5/8/2017	Jun-17
31	Karen	Colliton	Chelmsford	6/30/2017	5/2/2017	Jul-17
32	Roberta	Oakley	Wayland	6/30/2017	5/3/2017	Jul-17
33	Cesidia	Roffo	Holliston	6/23/2017	4/28/2017	Jul-17
34	Scott	Taylor, Sr	Sudbury	8/12/2017	5/1/2017	Sep-17
35	David	Fawcett	Billerica	8/1/2017	5/8/2017	Aug-17
36	Debra	Miller	Burlington	6/30/2017	5/1/2017	Jul-17

37	Kenneth	Anderson	Sudbury	6/30/2017	5/8/2017	Jul-17
38	Joan	Hilton	A/B Regional	7/26/2017	5/8/2017	Aug-17
39	Joanne	Cannava	North Middlesex	6/30/2017	5/3/2017	Jul-17
40	John	Hickey	Billerica	6/12/2017	5/5/217	Jul-17
41	Maureen	Hart	Ashland	7/27/2017	5/5/2017	Aug-17
42	Barbara	Diamond	Ashland	6/30/2017	5/4/2017	Jul-17
43	Jo-Anne	D'Argento	Ashland	6/23/2017	5/9/2017	Jul-17
44	Kathleen	Vogan	Billerica	8/25/2017	5/10/2017	Sep-17

6. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. BROWM, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR MEMBER-SURVIVOR BENEFITS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 12(2)(d), CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

	<u>DECEASED MEMBER, S.S #</u>	<u>UNIT</u>	<u>SURVIVOR</u>	<u>MONTHLY MEMBER-SURVIVOR BENEFITS</u>		
				<u>Survivor</u>	<u>Dependent</u>	<u>Total</u>
1	<u>Michael J. Kelly</u> <u>012-48-7590</u>	<u>Burlington</u>	<u>Barbara J.</u> Kelly	<u>\$3,762.51</u>		<u>\$3,762.51</u>
2	<u>Julie M. Lacey</u> <u>460-80-6500</u>	<u>Ayer</u>	<u>Neil F.</u> Lacey	<u>\$1,196.10</u>		<u>\$1,196.10</u>

May 17, 2017

7. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. CURTIN, IT WAS VOTED TO RECORD THE APPROVAL BY PERAC ON THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER SECTION 5, CHAPTER 32, MASSACHUSETTS GENERAL LAWS.

	<u>NAME</u>	<u>UNIT</u>	<u>RETIREMENT DATE</u>	<u>OPTION</u>	<u>AMOUNT</u>
1	Edward Wirtanen	Hopkinton	3/17/17	B	\$4,620.12
2	Patricia O'Reilly	North Middlesex	4/3/17	A	\$811.72
3	Annette Stanley	Shawsheen	8/7/16	A	\$903.53
4	Susan Palefsky	Asland	2/27/17	A	\$888.30

May 17, 2017

8. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. BROWN, IT WAS VOTED TO RECORD THE APPROVAL BY PERAC ON THE FOLLOWING ACCIDENTAL DEATH BENEFITS AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER SECTION 101, CHAPTER 32, MASSACHUSETTS GENERAL LAWS.

	<u>NAME</u>	<u>UNIT</u>	<u>EFFECTIVE</u> <u>DATE</u>	<u>SURVIVOR</u> <u>OF</u>	<u>AMOUNT</u>
1	<u>Judith Blazon</u>	<u>Dracut</u>	<u>3/10/17</u>	<u>Robert</u>	<u>\$1,000.00</u>

9. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED TO RECORD THE  
 CALCULATIONS WAIVED UNDER MGL, CHAPTER 32, SECTION 21(A) BY PERAC ON THE FOLLOWING  
 JPERANNUATION RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE AS PROVIDED  
 UNDER MGL. CHAPTER 32, SECTION 5.

<u>NAME</u>	<u>UNIT</u>	<u>RET. DATE</u>	<u>OPTION</u>	<u>AMOUNT</u>	
1 Kathleen	Roark	Dracut	3/17/2017	B	\$4,652.19
2 Karen	Tuomi	GDRSD	3/17/2017	B	\$5,366.39
3 Helen	Chambers	Tewksbury	3/31/2017	B	\$4,765.82
4 Nickolas	Cincevich	Chelmsford	3/21/2017	C	\$2,505.75
5 Jose	Andrade	Hudson	3/30/2017	C	\$1,323.18
6 John	Moore	Holliston	4/5/2017	C	\$5,125.11
7 Micheal	Lindeman	Wayland	3/30/2017	C	\$5,578.74
8 Denise	Terenzoni	Bedford	3/15/2017	B	\$462.87
9 Theresa	Walsh	Townsend	3/10/2017	B	\$5,062.97
10 Roger	Corkum	Gr. Lowell	4/7/2017	C	\$2,087.22
11 Cathleen	Walsh	GDRSD	3/10/2017	B	\$288.70
12 Warren	Collins	Hudson	3/15/2017	B	\$745.47

10. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. CURTIN, IT WAS VOTED THAT THE FOLLOWING LIST OF APPLICANTS BE ACCEPTED FOR MEMBERSHIP IN THE MIDDLESEX RETIREMENT SYSTEM. EACH HAS BEEN CHECKED IN REGARD TO DATE OF BIRTH AND OTHER NECESSARY INFORMATION.

EACH ONE MEETS THE REQUIREMENT OF THE LAW, AND EACH QUALIFIES FOR MEMBERSHIP.

	NAME	UNIT	% OF DEDUCTIONS/GR P	MILITARY (Y/N)	DATES
1	GALLAGHER, JOHN (8365)	ACTON/BOXBORO	9%-1	N	
2	LAWSON, JANET M. (6036)	ASHLAND	9%-1	N	
3	TESSIER, DANIEL T. (0007)	ASHLAND	9%-1	N	
4	MICELI, CHRISTINA M. (5250)	ASHLAND	9%-1	N	
5	HORN, MICHAELA E. (3529)	BEDFORD	9%-1	N	
6	MCNULTY, ABBY N. (8551)	BEDFORD	9%-1	N	
7	KEKIS, ANNA F. (7882)	BILLERICA	9%-1	N	
8	GOULD, KIMBERLY E. (3994)	BILLERICA	9%-1	N	
9	WACHTEL, NANCY H. (0806)	BILLERICA	9%-1	N	
10	CONANT, MICHAEL W. (5203)	BILLERICA	9%-1	N	
11	MAIN, CLANCY D. (0410)	BILLERICA	9%-1	N	
12	DEPRIZIO, JEANNE S. (3372)	BURLINGTON	9%-1	N	
13	MONAGLE, THOMAS R. (7750)	BURLINGTON	9%-4	N	
14	ANGELUCCI, PRESTON R. (3430)	BURLINGTON	9%-4	N	
15	CARABELLO, JOSHUA A. (5559)	BURLINGTON	9%-4	N	
16	RIBEIRO, JESSE M. (4484)	BURLINGTON	9%-4	N	
17	RYAN, PATRICK A. (5352)	CHELMSFORD	9%-1	N	
18	BARTLETT, PETER J. (2472)	DRACUT	9%-4	N	
19	FERNANDES, MELISSA T. (1595)	GROTON-DUNSTABLE RSD	9%-1	N	
20	BATEMAN, SARAH M. (0386)	HOLLISTON	9%-1	Y	12/30/1985-11/09/1986
21	DEGAN, CONNOR (0757)	HOPKINTON	9%-1	N	
22	WELBY, MANDY (9105)	HOPKINTON	9%-1	N	
23	COOK, ELENA (2019)	HOPKINTON	9%-1	N	
24	BISAILLON, JANE (6910)	HOPKINTON	9%-1	N	
25	HOGAN, ALLISON B. (7848)	HUDSON	9%-1	N	
26	LEVEILLE, STEVEN C. (6712)	HUDSON	9%-1	N	
27	CORUM, SHAUN D. (9915)	HUDSON	9%-1	N	
28	MARK, JENNILEE (2449)	LITTLETON	9%-1	N	
29	RIVARD, AMANDA (1930)	LITTLETON	9%-1	N	
30	FITZGERALD, ERIN (8438)	LITTLETON	9%-1	N	
31	HEALY, RYAN (9899)	LITTLETON	9%-1	N	
32	KEARNS, JOSEPH (0182)	MIDDLESEX	9%-1	N	
33	LYNCH, DIANE F. (2559)	NORTH CHELMSFORD WATER	9%-1	N	
34	STAKUN, TARA A. (7841)	NORTH MIDDLESEX	9%-1	N	
35	VALLAS, CHARLES D. (5468)	NORTH READING	9%-1	N	
36	URSINO, NANCY A. (8218)	NORTH READING	9%-1	N	
37	RICHARD, JARED (2360)	SHIRLEY	9%-4	N	
38	GRIFFIN, KYLE (8292)	SUDBURY	9%-4	N	
39	MARTINEZ, RAFAEL (1381)	TEWKSBURY	9%-1	N	
40	DRAKOULAKOS, ALEC (6335)	TEWKSBURY	9%-1	N	
41	LAPOINTE, DANA (9074)	TEWKSBURY	9%-4	N	
42	ALFONSI, SEAN (9896)	TEWKSBURY	9%-1	N	
43	CAREY, JONATHAN (1413)	TEWKSBURY	9%-1	N	
44	PHELAN, MELISSA (3602)	TEWKSBURY	9%-1	N	
45	PETROSSI, KATHRYN H. (5036)	TOWNSEND	9%-1	N	
46	AWAD, BASSEN (6338)	TOWNSEND	9%-1	N	



10. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BYR MR. CURTIN, IT WAS VOTED THAT THE FOLLOWING LIST OF APPLICANTS BE ACCEPTED FOR MEMBERSHIP IN THE MIDDLESEX RETIREMENT SYSTEM.  
EACH HAS BEEN CHECKED IN REGARD TO DATE OF BIRTH AND OTHER NECESSARY INFORMATION.

EACH ONE MEETS THE REQUIREMENT OF THE LAW, AND EACH QUALIFIES FOR MEMBERSHIP.

	NAME	UNIT	% OF DEDUCTIONS/GR P	MILITARY (Y/N)	DATES
47	KELLY, MICHAEL C. (0092)	TYNGSBOROUGH	9%-1	N	
48	MUCCIARONE, DANIELLE M. (5233)	TYNGSBOROUGH	9%-1	N	
49	SULLIVAN, TIMOTHY J. (8014)	TYNGSBOROUGH	9%-4	N	
50	HOLDER, THOMAS (8056)	WAYLAND	9%-1	N	
51	BURNS JR., PAUL J. (7117)	WESTFORD	9%-4	N	
52	GYURCSIK, ELIZABETH H. (9135)	WESTFORD	9%-1	N	
53	MAZZOLA, LYNN E. (4894)	WESTFORD	9%-1	N	
54	BERNADIN, ANTHONY L. (7090)	WESTFORD	9%-4	N	
55	SANDERSON, PAMELA (4669)	WESTON	9%-1	N	
56	ROBBINS, MICHAEL P. (8982)	WILMINGTON	9%-4	Y	2005-2013
57	HANNIFIN, JESSICA E. (2528)	WILMINGTON	9%-1	N	
58	ERLANSON, ABIGAIL J. (4171)	WILMINGTON	9%-1	N	
59	FITZGERALD, VICTORIA A. (7904)	WILMINGTON	9%-1	N	
60	COSTELLO, EDWARD J. JR (0013)	WILMINGTON	9%-1	N	
61	SAAD, NISREEN (5055)	WILMINGTON	9%-1	N	

11. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. CURTIN, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR WITHDRAWAL OF ACCUMULATED DEDUCTIONS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 10, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

	NAME	0	EST REFUND DATE	EST. REFUND AMNT	CREDIT. SERVICE	PRE TAX ROLL OVER	DISTRIB W/ TAX
1	<u>John Barrett III</u>	<u>Sudbury</u>	<u>5/31/2017</u>	<u>\$ 43,000.00</u>	<u>8 yrs, 11 mos</u>	<u>X</u>	
2	<u>Brenda Marie Boucher</u>	<u>Shirley</u>	<u>5/31/2017</u>	<u>\$ 22,000.00</u>	<u>8 yrs, 11 mos</u>		<u>X</u>
3	<u>Jonathan Carlson</u>	<u>Wilmington</u>	<u>5/31/2017</u>	<u>\$ 15,000.00</u>	<u>3 years</u>		<u>X</u>
4	<u>Dariza Chan</u>	<u>Tyngsboro</u>	<u>5/31/2017</u>	<u>\$3,750.00</u>	<u>1 yr, 1 mo</u>		<u>X</u>
5	<u>Adrienne Constatine</u>	<u>Hudson</u>	<u>5/31/2017</u>	<u>\$ 4,400.00</u>	<u>2 yrs, 10 mos</u>		<u>X</u>
6	<u>Elaine Cornell</u>	<u>Burlington</u>	<u>5/31/2017</u>	<u>\$ 5,500.00</u>	<u>4 yrs, 08 mos</u>		<u>X</u>
7	<u>Raymond Desrosiers</u>	<u>Chelms Hsng</u>	<u>5/31/2017</u>	<u>\$ 37,500.00</u>	<u>5 yrs, 1 mo</u>		<u>X</u>
8	<u>Melody Ford</u>	<u>Carlisle</u>	<u>5/31/2017</u>	<u>\$ 6,500.00</u>	<u>3 yrs, 9 mos</u>		<u>X</u>
9	<u>John Givner</u>	<u>Holliston</u>	<u>5/31/2017</u>	<u>\$ 27,000.00</u>	<u>5 yrs, 4 mos</u>		<u>X</u>
10	<u>Kari Hicks</u>	<u>Littleton</u>	<u>5/31/2017</u>	<u>\$ 3,800.00</u>	<u>1 yr, 4 mos</u>		<u>X</u>
11	<u>Nancy Hopkins</u>	<u>Bedford</u>	<u>5/31/2017</u>	<u>\$ 7,200.00</u>	<u>1 yr, 5 mos</u>	<u>X</u>	
12	<u>Christopher Morris</u>	<u>Chelms Hsng</u>	<u>5/31/2017</u>	<u>\$ 1,300.00</u>	<u>2 months</u>		<u>X</u>
13	<u>Paul Murphy</u>	<u>Dracut</u>	<u>5/31/2017</u>	<u>\$ 8,000.00</u>	<u>2 yrs, 4 mos</u>		<u>X</u>
14	<u>Nancy Nephew</u>	<u>Lincoln</u>	<u>5/31/2017</u>	<u>\$ 850.00</u>	<u>7 months</u>		<u>X</u>
15	<u>Michael O'Callahan</u>	<u>So. Midd</u>	<u>5/31/2017</u>	<u>\$ 8,800.00</u>	<u>1 yr, 2 mos</u>		<u>X</u>
16	<u>Michelle Sarra</u>	<u>Lincoln</u>	<u>5/31/2017</u>	<u>\$ 4,100.00</u>	<u>2 yrs, 4 mos</u>		<u>X</u>
17	<u>Raymond Silk</u>	<u>Boxboro</u>	<u>5/31/2017</u>	<u>\$ 5,300.00</u>	<u>1 yr, 1 mo</u>		<u>X</u>
18	<u>Carl Valle</u>	<u>Weston</u>	<u>5/31/2017</u>	<u>\$ 34,000.00</u>	<u>12 yrs, 11 mos</u>		<u>X</u>
19	<u>Karrienne Waters</u>	<u>Westford</u>	<u>5/31/2017</u>	<u>\$ 13,500.00</u>	<u>5 yrs, 3 mos</u>		<u>X</u>

\*\*\*Signed paperwork, still wishes to refund money

May 17, 2017

12. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. KEARNS, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS FOR THE MONTH OF :  
**APRIL 30, 2017**

**Name**

<b><u>MEMBER</u></b>	<b><u>Unit</u></b>	<b><u>Amount</u></b>
Jean Boullette	Holliston	\$ 430.92
Ann Braziniski	Westford	\$ 57.87
Diane Byrne	Bedford	\$ 9.50
Gregory Carter	Hudson	\$ 3,012.98
Patricia Chambless	So. Middlesex RSD	\$ 2,874.58
Ryan Collins	Burlington	\$ 1,649.95
Kristen Conlon	Chelmsford	\$ 1,144.72
Victoria Crowley	Wayland	\$ 8.41
Lori Dance	Bedford	\$ 21,813.06
John DeCosta	Billerica	\$ 38,154.76
Jose De Los Santos	Chelmsford	\$ 3,493.54
Jennifer Donaldson	Lincoln	\$ 35.34
Randi Ferris	Wayland	\$ 2,716.62
Jill Giavis	Westford	\$ 5,501.78
Colby Hegger	Weston	\$ 2,147.33
John Joyce	Chelmsford Housing	\$ 8,489.62
Kevin Kelly	Groton	\$ 5,141.68
Linda Kiernan	Billerica	\$ 32,422.02
Rachael Matthew	Hudson	\$ 8.34
Suzanne Mellon	Bedford	\$ 25,494.35
Dawn Pioli	Westford	\$ 4,748.38
Joseph Saidah	Chelmsford	\$ 951.73
Michelle Sapienza	Littleton	\$ 13,818.58
Michael Stebbins	No Reading	\$ 18.24
Jared Walsh	Wayland	\$ 151.94
Matthew Wright	Bedford	\$ 50,830.24
<b>TOTAL</b>		<b>\$ 225,126.48</b>

May 17, 2017

13. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. HEALY, IT WAS VOTED TO  
RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS FOR THE MONTH OF:  
**APRIL 30, 2017**

<u>Unit</u>	<u>Retirement System and Member</u>	<u>Amount</u>
Westford	Massachusetts Teachers' Retirement a/c Paul Brea	\$ 3,380.83
Groton Dunstable	Massachusetts Teachers' Retirement a/c Ashley Breen	\$ 5,543.73
Wilmington	Newton Contributory Retirement System a/c Anthony Capone	\$ 3,574.48
Weston	Massachusetts Teachers' Retirement a/c Jessica Cecchi	\$ 16,058.84
Boxboro	Boston Retirement Board a/c Patick Coburn	\$ 52,565.79
Littleton	Fitchburg Retirement System a/c Paul Duquette	\$ 3,633.41
Hudson	Massachusetts Teachers' Retirement a/c Denise Eisenlord	\$ 4,080.32
Wilmington	Massachusetts Teachers' Retirement a/c Brittney Geary	\$ 2,479.06
Hudson	Massachusetts Teachers' Retirement a/c Nicholas Ghiloni	\$ 2,629.32
Littleton	Massachusetts Teachers' Retirement a/c Angela Gresco-Caulfield	\$ 34,396.39
Wilmington	Essex Regional Retirement Board a/c Joy Jartman	\$ 44,360.34
Acton	Northbridge Retirement System a/c Michael Kileen	\$ 19,569.69
Ashland	Massachusetts Teachers' Retirement a/c Melissa Kirby	\$ 3,125.19
Billerica	Essex Regional Retirement Board a/c Jarrod MacKenzie	\$ 6,197.50
Ashland	Brookline Contributory Retirement System a/c Karen Martin	\$ 3,670.38
Burlington	Massachusetts Teachers' Retirement a/c Anne Matthews	\$ 1,723.76
Shirley	Worcester Regional Retirement Board a/c Amy McDougall	\$ 62,413.35
Bedford	Lexington Retirement Board a/c Gemmesa Mercado	\$ 12,322.71
Greater Lowell RSD	Massachusetts Teachers' Retirement a/c Karin Mottola	\$ 19,741.09
Wayland	Massachusetts Teachers' Retirement a/c Rian Murray	\$ 11,961.77
Sudbury	Belmont Contributory Retirement Board a/c Nicholas Navarrett	\$ 12,843.69
Acton	Massachusetts Teachers' Retirement a/c Judith O'Brien	\$ 21,176.12
Holliston	Norfolk County Retirement Board a/c Robert O'Neill	\$ 9,948.31
Holliston	Massachusetts Teachers' Retirement a/c Malathy Prasannakumar	\$ 7,241.20
Lincoln	Massachusetts Teachers' Retirement a/c Catherine Proctor	\$ 6,831.20
Bedford	Massachusetts Teachers' Retirement a/c Elyse Purchia	\$ 4,046.01
Westford	Waltham Contributory Retirement Board a/c Seana Rabbito	\$ 38,394.66
Holliston	Massachusetts Teachers' Retirement a/c Kelsy Rondeau	\$ 2,133.94
Billerica	Malden Contributory Retirement Board a/c Kenny Tran	\$ 51,206.62
No Reading	Massachusetts Teachers' Retirement a/c Rachel Viger	\$ 6,823.21
Hudson	Massachusetts Teachers' Retirement a/c Jenny White	\$ 1,993.62
Wayland	Massachusetts Teachers' Retirement a/c Wabe-Charles Yurek	\$ 20,145.90
		\$496,212.43

May 17, 2017

14. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. BROWN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REQUESTS TO MAKE UP RETIREMENT DEDUCTIONS AND INTEREST ON SALARY EARNED IN PRIOR YEARS AND TO GRANT CREDITABLE SERVICE AS NOTED, UPON RECEIPT OF THE NECESSARY MAKE UP PAYMENT INCLUDING INTEREST THROUGH MAY 31, 2017.

	NAME CURRENT UNIT + POSITION	BUYBACK UNIT	MAKE-UP POSITION	MAKE-UP PERIOD	AMOUNT OF MAKE UP PAYMENT	CREDITABLE SERVICE GRANTED
1	Stacey Hindle Bedford Clerk	Stoneham	Technical Aide	10/11/07 06/30/08	\$1,521.07	5m, 9d
2	Michelle Najarian Bedford Teaching Assistant	Bedford	Teaching Assistant	03/01/16 08/31/16	\$744.22	3m, 14d
3	Dawn Mills Billerica Paraprofessional	Billerica	Substitute Teacher	05/01/00 06/30/07	\$834.07	5m, 8d
4	Nancy Wachtel Billerica Title I Interventionist	Billerica	Paraprofessional	10/11/16 04/10/17	\$1,290.11	6m
5	June Medina Chelmsford Instructional Aide	Chelmsford	Instructional Aide	01/01/05 06/30/05	\$918.13	6m
6	Brenda Feeney Tyngsborough Assistant Tax Collector	Tyngsborough	Assistant Tax Collector	07/22/14 11/27/16	\$3,501.33	1y, 2m, 3d
7	Roberta Oakley Wayland Paraprofessional	Wayland	Paraprofessional	03/18/09 09/03/03	\$5,100.76	2y, 2m
8	Brian Stickney Wilmington Police Officer	Wilmington	Intermittent Police Officer	12/23/95 06/14/97	\$305.56	1y, 6m, 22d
9	Brian Fillebrown Ayer-Shirley R.S.D. Custodian	Ayer	Call Firefighter	01/01/91 07/31/01	\$706.59	5y, 1m
10	Diana Champa Greater Lowell R.S.D. Adult Ed. Instructor	Greater Lowell	Adult Education Instructor	01/01/06 12/31/07	\$7,454.81	2y
11	Karen Martin Groton Dunstable R.S.D. Paraprofessional	Groton Dunstable	Substitute Teacher	01/01/05 10/28/07	\$1,929.14	10m
12	Mary Grise North Middlesex R.S.D. Paraprofessional	North Middlesex	Paraprofessional	09/02/86 09/04/90	\$7,959.16	3y, 6m, 15d
13	Catherine Serrano Cambridge Retirement	Middlesex County	Clerk of Courts	6/66-9/66 6/67-8/67	To be calcd by Cambridge Ret.	4m, 19d

May 17, 2017

15. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. HEALY, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE PETITIONING THE PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION TO SCHEDULE A MEDICAL EXAMINATION HEARING FOR THE FOLLOWING DISABILITY APPLICANTS:

	<u>NAME, TITLE, &amp; S.S.#</u>	<u>UNIT</u>	<u>TYPE &amp; DATE</u>	<u>RETIREMENT OPTION</u>	<u>DATE OF BIRTH</u>
1	<u>Jason K. Moody</u> <u>XXX-XX-5437</u> <u>Firefighter</u>	<u>Chelmsford</u>	<u>Volun&amp;Invol Acc.</u> <u>3/7/2017</u>	<u>A</u>	<u>6/7/80</u>
2	<u>Gerald Davis</u> <u>XXX-XX-6350</u>	<u>Carlisle</u>	<u>Ordinary</u> <u>1/13/2017</u>	<u>C</u>	<u>1/8/66</u>

	<u>NAME &amp; SS</u>	<u>UNIT</u>	<u>TYPE OF RETIREMENT</u>	<u>PHYSICIANS</u>
1	<u>Jason K. Moody</u> <u>XXX-XX-5437</u>	<u>Chelmsford</u>	<u>Voluntary &amp; Involuntary</u> <u>Accidental</u>	<u>Vivek Shah</u> <u>Judy Fine-Edelstein</u> <u>Mark Gilligan</u>

May 17, 2017

Ex. Session

17. John McDonough – Hearing

An Application for Accidental Disability Retirement, with all necessary documents, was received in the retirement office on October 5, 2016 from John McDonough (age 56), Firefighter/EMT, Town of Wilmington.

A Hearing on the Accidental Disability of John McDonough is being held on this day.

**After having reviewed and examined all medical and other evidence before it, including the report of the Regional Medical Panel, the Board found that there is substantial evidence in favor of the Accidental Disability of John McDonough, and On Motion duly made by Mr. Brown, Seconded by Mr. Kearns, it was Moved to approve the Accidental Disability of John McDonough, and to pay him that allowance as provided under Massachusetts General Laws, Chapter 32, Section 7, upon review and approval by the Public Employee Retirement Administration Commission.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Brian P. Curtin</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph W. Kearns</b>	<b>YES</b>

**The Motion passed.**



6920

May 17, 2017

Ex. Session

18. Eileen Barnard – Medical Panel Report

An Application for Accidental Disability Retirement, with all necessary documents, was received in the retirement office on November 30, 2016 from Eileen Barnard, (age 58) Dispatcher, Town of Burlington.

The Physicians certificates have been received, signed and certified by each of the following physicians, Dr. Seth Schonwald exam held on March 16, 2017, Dr. Judy Fine-Edelstein exam held on March 17, 2017 and Dr. Donald Thomson exam held March 21, 2017.

**After review,**

**On Motion duly made by Mr. Curtin, Seconded by Mr. Brown, it was Moved to accept the Medical Panel Report and assign an investigator to the case in order to perform an investigation of the circumstances of injury and to receive other pertinent information; to conduct a Hearing in the matter on June 21, 2017, and to send notice to appear to Eileen Barnard and Legal Counsel for Ms. Barnard, if applicable.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Brian P. Curtin</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph Kearns</b>	<b>YES</b>

**The Motion passed.**

May 17, 2017

Ex. Session

19. James Graham – Medical Panel Clarification

An Application for Accidental Disability Retirement, with all necessary documents, was received in the Retirement Office on July 27, 2015 from James Graham, Firefighter, Town of Billerica.

A review of the Medical Panel's Clarification regarding James Graham is being held this day.

**After review,**

**On Motion duly made by Mr. Curtin, Seconded by Mr. Healy, is was Moved to deny James Graham's claim for Accidental Disability Retirement based on the Medical's Panel's Clarification response. It was further Moved to inform his of his right to appeal the decision of the Board.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Brian P. Curtin</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph Kearns</b>	<b>YES</b>

**The Motion passed.**

The Meeting of the Middlesex County Retirement Board convened at 1:00 P.M. immediately following the Meeting of the Middlesex County Advisory Council.

Chairman Thomas Gibson and Board members John Brown, Robert Healy, Brian Curtin and Joseph Kearns were present. Lisa Maloney, Chief Administrative Officer, was also present.

The Pledge of Allegiance was recited.

The Chairman outlined the meeting agenda and announced today's speakers and guests. John McDonough is scheduled for an ADR Hearing at 1:15 P.M. Melissa Hurley of MJH Communications, who attended today's Advisory Council Meeting, departed earlier than anticipated. Prior to her departure, Ms. Hurley provided Mr. Brown with copies of the draft Newsletter for the Board's perusal.

The Chairman noted that Kathy Curran of WCVB-TV Boston, along with a cameraman, were in attendance at today's Board meeting. In accordance with the Open Meeting Law, the Board authorized Ms. Curran to record the meeting until such time as the Board went into Executive Session. The Chairman reported that Ms. Curran contacted him last week regarding a story she is producing on retirement board travel expenses. Back in January the Board responded to a public records request from WCVB-TV and supplied copies of all responsive records reflecting travel expenses for Middlesex County Retirement System board members and administrators from January 1, 2014 to December 31, 2016. Although the Chairman already provided a comprehensive, written response to Ms. Curran's initial inquiry, she repeatedly asked for an on camera response, for which he declined. The Board stated they were in support of the Chairman's decision in this regard.

### **Spring Newsletter**

At this time the Board reviewed the draft version of the Spring Newsletter. In an effort to distribute the Newsletter in a timely fashion, the Chairman encouraged the Board Members to review same so Ms. Hurley can submit it to the printer without further delay.

**After review,**

**On Motion duly made by Mr. Healy, Seconded by Mr. Kearns, it was Moved to accept the Spring Newsletter, subject to any necessary revisions.**

**The Motion passed.**

**Member Annual Statements**

With respect to the Member Annual Statements, Ms. Maloney is currently working in conjunction with Ms. Hurley to ensure the member annual statements are mailed by the statutory deadline of June 30<sup>th</sup>. The System is also required by statute to make available copies of the System's Annual Report. To satisfy this statutory obligation, the Chairman stated that the annual statements will be accompanied by correspondence advising members that the System's Annual Report, which is comprised of financial and investment performance data, can be accessed via the MCRS web site. According to the Chairman, the issuance of the member's annual statements often results in a surge of inquiries from members about the potential to "borrow" against their annuity savings fund. In an effort to clarify those inquiries and minimize the influx of phone calls, the correspondence that accompanies the annual statement will include a paragraph explaining that active members cannot withdraw their accumulated total deductions or borrow against their annuity savings fund under any circumstances.

Next the Board reviewed and approved agenda items # 3 through #16. With respect to agenda item #6, accept and process applications for member survivor benefits, Ms. Maloney will advise staff that for security purposes, only the last four, not the entire series of digits, of a member's social security numbers are required.

**At 1:15 P.M.,**

**On Motion duly made by Mr. Brown, Seconded by Mr. Healy, it was Moved to go into Executive Session under Purpose 7 of the Open Meeting Law: To comply with, or act under the authority of, any general ... law ...", that law being Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy, following which the Board will reconvene in open session.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Brian P. Curtin</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph W. Kearns</b>	<b>YES</b>

**The Motion passed.**

After the roll call vote and while the Board was in Executive Session, the Chairman respectfully requested that Ms. Curran and her colleague leave the Board room. Ms. Curran approached the Chairman at his seat with cameras rolling and once again requested an on camera interview which he again declined. The Chairman suggested that she instead utilize excerpts from his prior detailed, written response for her story.

**At 2:05 P.M.,**

**On Motion duly made by Mr. Brown, Seconded by Mr. Kearns, it was Moved to come out of executive session.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Brian P. Curtin</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph W. Kearns</b>	<b>YES</b>

**The Motion passed.**

**Chief Administrative Officer's Report**

Ms. Maloney referred the Board Members to her written report for a detailed summary of the System's activities since the last Board meeting.

**Retirement Counseling and Processing**

Ms. Maloney stated there are seventeen retirement applications to be processed for May. There are eleven scheduled appointments. Ms. Maloney reported to the Board that recently there has been an influx of member "walk ins" requesting counseling. While members are welcome at any time, Ms. Maloney opined the System can better serve its members when they schedule an appointment so their files can be reviewed in advance allowing for staff to have a better understanding of each member's unique situation.

With the impending departure of Doreen Courtney on June 30, 2017, Ms. Maloney has reassigned recalculations to Kathleen McGarry and Carrie Murphy. Mary Beth Kotsonas will be responsible for verifying the recalculations.

Ms. Maloney reported that the 2017 retiree payroll warrants are reconciled with PTG's Retirement Allowance Paid report. A monthly reconciliation is performed to facilitate year end processing.

## **2016 Form 1099R**

The 2016 1099R process is officially complete. The corrected file was uploaded electronically and accepted by the Internal Revenue Service.

## **Employer Reporting**

At the Board's last meeting, Ms. Maloney reported that the Town of Wayland's Finance Director is disputing the amount due of \$558.87 and is still carrying a 2016 open receivable for member deductions. He has requested additional time to identify discrepancies. The Board authorized Ms. Maloney to allow the Town until April 25, 2017 to submit the corrections. To date, no response has been received despite Wayland's repeated assurances that resolution is forthcoming. Ms. Maloney will follow up with Assistant Town Administrator/HR Director John Senchyshen and report back to the Board.

In terms of 2017 payrolls, all units are fully posted through March and over 90% are posted through April.

## **Section 3(8) (c) Invoices – Accounts Receivable**

Calendar year 2017 Section 3(8) (c) invoices, after adjustments, total \$3,586,480.67. The only System that has not paid is Lexington. Ms. Maloney will follow up further with a phone call and report back to the Board.

The State Retirement System informed Ms. Maloney that it would prefer that the letter seeking assistance from the Office of Administration and Finance to resolve the issue regarding Section 3(8) (c) invoices, the outstanding COLA payments due MCRS, and County asset transfer come directly from MCRS rather than jointly. The Board so noted.

Next the Board reviewed the cash balance sheet and financial condition of the System. Ms. Maloney referred to her detailed report on the System's investments.

## **Annual Investment Manager Reviews**

Ms. Maloney will arrange for the remaining Investment Manager reviews to be conducted in the fall.

## **Cash Management**

Per the Board's directive at the last meeting, Ms. Maloney has obtained interest rates for the money market accounts held with Enterprise Bank, Belmont Savings Bank and Reading Cooperative Bank. The rates are as follows:

- Belmont Savings, 1.0% APY effective May 8, 2017
- Enterprise Bank, 0.8% APY effective April 26, 2017, and
- Reading Cooperative, 1.25% APY effective April 12, 2017.

The Board will revisit this matter again in September.

### **BNY Mellon**

Ms. Maloney informed the Board that BNY Mellon has filed a claim on behalf of the System regarding a class action settlement regarding its Batterymarch account. Payment is expected in the amount of \$12.58.

### **Staff Update and Operations**

Doreen Courtney's duties with respect to refunds and transfers out have been reassigned. Leslie Cregg-Hyder will be responsible for entering transfers into PTG. Tobey Ainooson will enter refunds, transfers out and Section 3(8)(c) accounts payable data in QuickBooks. Service credit purchase data entry responsibilities have been re-assigned to Joellen Flynn. Staff have expressed an interest in hosting a farewell breakfast for Ms. Courtney on June 21<sup>st</sup> which coincides with the Board's next meeting. The Board members stated that they are appreciative of Ms. Courtney's service.

### **Sick Leave Bank**

Per the Board's directive, Ms. Maloney met with the Sick Leave Bank subcommittee members regarding updating the current policy. Changes have been recommended which Ms. Maloney will incorporate and bring to the Board for consideration at the June Board meeting. In addition, Ms. Maloney reported that when an employee resigns or retires, their remaining sick leave hours are transferred to the Sick Leave Bank. Ms. Maloney requested that 2,209.48 hours be donated to the Sick Leave Bank as a result of the separations from service of Doreen Courtney, Kathy Thorlton, Melissa Cunningham and Jacqueline Williams.

**After review,**

**On Motion duly made by Mr. Brown, Seconded by Mr. Healy, it was Moved to table the discussion of transferring the remaining sick leave hours of staff who resign or retire to the sick leave bank until Ms. Maloney can further audit the hours.**

**The Motion passed.**

### **Vacation Requests**

Staff have been advised that their FY 2018 vacation requests are due by June 2, 2017. Ms. Maloney will review staff requests to ensure there is adequate office

coverage. Job responsibilities, as well as seniority, will be considered when approving vacation requests.

### **Vacation Payouts**

According to the Employee Handbook, staff may defer up to two weeks of vacation time. Any unused vacation in excess of two weeks will be paid to the employee at the end of the fiscal year. In order to be considered by the Board at the June 21st meeting, staff were advised their requests are due by June 9, 2017. Historically the Board has granted payouts in excess of two weeks.

### **Staff Performance Evaluations**

Beginning the week of June 12<sup>th</sup>, Ms. Maloney will be conducting staff performance evaluations. Ms. Maloney provided an overview on the discretionary merit raises to MCRS employees at a recent general staff meeting.

### **System Insurance Update**

The AIG travel insurance policy was automatically renewed in April. Coverage has been extended for another year. The cost for the renewal is \$500.00

### **CBRE**

At the last meeting, the Board expressed its dismay with the invoice received from CBRE in the amount of \$37,980.00 for services in connection with the Valley Collaborative lease extension. According to the contract, the Board believes the expenses for this purpose are consistent with a new lease, not a renewal. The Chairman has tried to contact Mark Reardon of CBRE to discuss the matter further. He will report back to the Board

### **Spire Corporation – Use and Occupancy Agreement**

Spire Corporation's Use and Occupancy Agreement expires on June 30, 2017. They have informed Ms. Maloney that they would like to extend the agreement through July 2017, and potentially beyond that. The agreement contains an option to renew on a month to month basis with a sixty day written notice. The Board agreed to continue to maintain the existing relationship with the Spire Corporation at a price of \$3,559.10 per month.

### **NCG – Use and Occupancy Agreement**

Ms. Maloney provided a review of NCG's current use and occupancy agreement. During the FY 2018 budget discussion, the Board was in favor of increasing the occupancy fee to \$500.00. According to the original agreement, which was drafted



in 2011, NCG was to occupy for storage purposes 2,736 sq. ft. of office space on the second floor for a monthly fee of \$400.00. Despite the terms of the agreement which calls for an increase in the monthly fee to \$500.00 after one year, the lower rate is still in effect. NCG currently occupies a total of 10,000 sq. ft. of storage space. Ms. Maloney stated this represents almost four times the amount of space in the original agreement. For comparison purposes, Spire is currently paying \$500.00 per month for 3,000 sq. ft. of storage.

**After review,**

**On Motion duly made by Mr. Brown, Seconded by Mr. Kearns, it was Moved to increase NCG's Use and Occupancy fee to \$1,500.00 per month, effective July 1, 2017.**

**The Motion passed.**

### **Copiers**

Ms. Maloney noted the lease on the System's copiers are expiring on June 7, 2017. The Chairman expressed his displeasure with the existing lease which charges five cents per color copy. Following further discussion, Ms. Maloney will explore lease and purchase options with respect to the System's copiers and report back to the Board.

### **Military Service Fund**

With respect to members who leave employment for the purpose of serving in the armed forces, deductions that would have been withheld from the members' regular compensation during the military leave are paid by the member units. The matter was brought up earlier today at the Advisory Council Meeting and the Treasurers expressed concern over the financial burden some may experience given that the FY 2018 budget has already been accepted and approved. One Treasurer recommended that the cost be incorporated in their appropriation. Ms. Maloney recommends that the Board still request military leave information from the units now and issue invoices in the fall. Payment will not be due until FY 2019. The Chairman will seek further guidance from PERAC on the appropriate methodology and accounting of same.

### **Verified Section 3(8) (c) Invoices**

**After review,**

**On Motion duly made by Mr. Curtin, Seconded by Mr. Brown, it was moved to approve verified Section 3(8) (c) payments in the amount of \$498,962.73.**

**The Motion passed.**

**Due Diligence**

The Chairman informed the Board members that the 63<sup>rd</sup> Annual Employee Benefits Conference sponsored by the International Foundation of Employee Benefit Plans will be held in Las Vegas, NV from Sunday October 22 – Wednesday, October 25, 2017.

At this time the Chairman delivered his report.

**FY 2018 Budget**

After review,

**On Motion duly made by Mr. Healy, Seconded by Mr. Brown, it was Moved to ratify the FY 2018 Budget as presented with a 2% Cost of Living Adjustment for MCRS employees, and salary adjustments for the Chief Administrative Officer and Chairman.**

**The Motion passed.**

The Board thanked Ms. Maloney for all of her efforts with the FY 2018 budget. The new budget format was simplified and well received by Council Members

**PERAC Update**

The Chairman referred to Mr. Connarton's remarks delivered earlier today at the Advisory Council Meeting.

**PRIM Update**

The Chairman was unable to attend PRIM's meeting yesterday. He referred to Mr. Daniele's update which was provided earlier today at the Advisory Council meeting

**Legislative Update**

The Chairman referred to Mr. Connarton's remarks delivered earlier today at the Advisory Council Meeting.

### **Litigation Update**

The Chairman reported on the status of pending appeals. In the matter of *Ana Barbosa vs. MCRB*, DALA has reversed the ADR denial. The Chairman filed an appeal within the time constraints of the statute, subject to ratification by the Board.

After review,

**On Motion duly made by Mr. Healy, Seconded by Mr. Brown, it was Moved to ratify the Chairman's filing of an appeal to CRAB in the case of *Ana Barbosa vs. MCRB*.**

**The Motion passed.**

### **Travel Regulations**

From time to time, the Board reviews its supplemental travel regulations and reimbursement process to ensure compliance with 840 CMR 2.00 and applicable rules and regulations promulgated by PERAC. A review is also performed so that the Board is judicious with respect to the vetting of conference opportunities to ensure same are of educational value.

After review,

**On Motion duly made by Mr. Kearns, Seconded by Mr. Healy, it was Moved to approve the amended supplemental travel regulations effective July 1, 2017, and to submit same to PERAC for approval.**

**The Motion passed.**

### **Pioneer Institute**

The Chairman will draft a response to the Pioneer Institute's recent article entitled *The Bay State's Public-Pension Complex: Costly and Unaccountable* to correct some of the more egregious factual errors.

### **Building Update**

George Nangle delivered a brief building report.

Mr. Nangle reported to the Board that Valley Collaborative's lighting upgrade is expected to occur by the end of the month. The MCRS kitchen renovations are scheduled to begin during the second week of June. The contractors have advised

May 17, 2017

6931


Mr. Nangle that they expect to complete the kitchen renovations in approximately four to five days.


There being no further business to come before the Board, On Motion duly made by Mr. Curtin, Seconded by Mr. Healy, it was Moved to adjourn at 3:20 P.M.

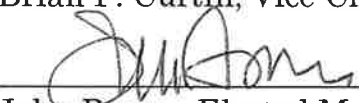
The Motion passed.

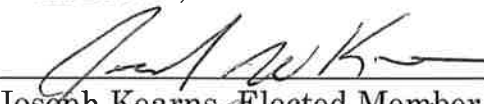
Respectfully Submitted,

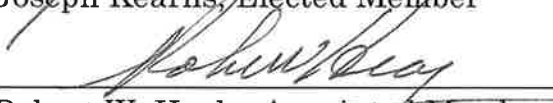
  
\_\_\_\_\_  
Nancy O'Neil, Board Secretary

  
\_\_\_\_\_  
Thomas F. Gibson, Chairman

  
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Brian P. Curtin, Vice Chairman

  
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John Brown, Elected Member

  
\_\_\_\_\_  
Joseph Kearns, Elected Member

  
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Robert W. Healy, Appointed Member