

**MINUTES OF THE
MIDDLESEX COUNTY RETIREMENT BOARD MEETING
June 14, 2018**

1. A Meeting of the Middlesex County Retirement Board was held on Thursday, June 14, 2018.

Members present: Thomas F. Gibson, Esq., Chairman
John Brown, Elected Member
Brian P. Curtin, Elected Member
Robert W. Healy, Appointed Member
Joseph W. Kearns, Elected Member

2. On motion duly made by Mr. Brown, seconded by Mr. Healy, it was moved to approve the expenses of the Middlesex County Retirement System: retirement office payrolls for the month of May 2018, benefits for contributory retirees and new retirees for the month of May 2018, including travel expenses, expenses for professional services, and legal services as required. It was further moved to authorize payment vouchers to be drawn by Chen Ching Lee or Lisa Maloney authorizing and directing the Treasurer/Custodian to make the above payments in the amount indicated on said vouchers from the funds of the Middlesex County Retirement System.
3. The minutes of the retirement board meeting held on May 8, 2018 were presented to the Board for their review and approval and on motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to approve the minutes of the retirement board meeting outlined above.

4. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. KEARNS, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR SUPERANNUATION RETIREMENTS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 5, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

| | NAME | UNIT | RETIREMENT DATE | APPLICATION DATE | ANTICIPATED PAYMENT DATE |
|----|----------------------|--------------------|--------------------|---------------------|--------------------------------|
| 1 | Matthew King | Littleton | 7/1/2018 | 5/8/2018 | Jul-18 |
| 2 | Joseph Dermody, Jr. | Tewksbury | 6/30/2018 | 5/15/2018 | Jul-18 |
| 3 | Ellen Tate | DOR Change Bedford | 7/2/2018 | 5/1/2018 | Jul-18 |
| 4 | Cynthia Vatter | DOR Change Bedford | 7/2/2018 | 3/23/2018 | Jul-18 |
| 5 | Wendy Schneider | DOR Change Ashland | 6/30/2018 | 2/26/2018 | Jul-18 |
| 6 | Donald Maceachern | Billerica | 7/5/2018 | 5/3/2018 | Jul-18 |
| 7 | Louise Khakbaz-Nejad | Stow | 6/30/2018 | 5/3/2018 | Jul-18 |
| 8 | Janeen Sheelen | Hopkinton | 6/28/2018 | 5/7/2018 | Jul-18 |
| 9 | Roger Maillet | Groton-Dunstable | 6/29/2018 | 5/9/2018 | Jul-18 |
| 10 | Jesse Foster | Chelmsford | 7/4/2018 | 5/10/2018 | Jul-18 |
| 11 | Michael McFarland | Groton-Dunstable | 6/30/2018 | 5/11/2018 | Jul-18 |
| 12 | Diane Dinitto | Bedford | 6/30/2018 | 5/16/2018 | Jul-18 |
| 13 | Theresa Bradley | Shawsheen Valley | 6/27/2018 | 5/19/2018 | Jul-18 |
| 14 | Robert Woods Jr. | Wilmington | 6/1/2018 | 5/21/2018 | Jul-18 |
| 15 | Nancy Lima | Westford | 6/22/2018 | 5/21/2018 | Jul-18 |
| 16 | Brian Corey | Groton-Dunstable | 6/30/2018 | 5/21/2018 | Jul-18 |
| 17 | Casey Johnson | Groton-Dunstable | 6/29/2018 | 5/22/2018 | Jul-18 |
| 18 | Christine Eisenhauer | Wayland | 3/23/2018 | 5/22/2018 | Jul-18 |
| 19 | Mary Bennett | Wayland | 6/30/2018 | 5/23/2018 | Jul-18 |
| 20 | Carlene Theall | Dracut | 6/30/2018 | 5/23/2018 | Jul-18 |
| 21 | Geraldine Begin | South Middlesex | 6/30/2018 | 5/23/2018 | Jul-18 |
| 22 | Lynn Vesey | Acton Housing | 5/18/2018 | 5/24/2018 | Jul-18 |
| 23 | Sandra Gargan | Pepperell | 6/30/2018 | 5/24/2018 | Jul-18 |
| 24 | Anne Lesniak-Betley | Lincoln-Sudbury | 6/30/2018 | 5/24/2018 | Jul-18 |
| 25 | Filmonena Jorge | Shawsheen Valley | 6/29/2018 | 5/29/2018 | Jul-18 |
| 26 | Maria Garcia | Hudson | 7/3/2018 | 5/29/2018 | Jul-18 |
| 27 | Virginia Bucknam | Burlington | 6/25/2018 | 5/30/2018 | Jul-18 |
| 28 | Maureen Strapko | Boxborough | 6/30/2018 | 5/30/2018 | Jul-18 |
| 29 | Teresa Atwood | Dunstable | 7/1/2018 | 6/4/2018 | Jul-18 |
| 30 | Scott Coleman | Boxborough | 6/19/2018 | 6/4/2018 | Jul-18 |
| 31 | Linda Raffaello | Groton-Dunstable | 6/30/2018 | 6/5/2018 | Jul-18 |
| 32 | Karen Terella | Littleton | 6/26/2018 | 6/5/2018 | Jul-18 |
| 33 | Michael O'Regan | Burlington | 6/8/2018 | 6/6/2018 | Jul-18 |
| 34 | Janice Laffin | Wayland | 6/21/2018 | 6/6/2018 | Jul-18 |
| 35 | Sharon O'Connor | Groton-Dunstable | 6/21/2018 | 6/6/2018 | Jul-18 |

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4. ON MOTION DULY MADE SECONDED AND ADOPTED IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR SUPERANNUATION RETIREMENTS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 5, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

| NAME | UNIT | RETIREMENT DATE | APPLICATION DATE | ANTICIPATED PAYMENT DATE | |
|-------------|---------------|--------------------|---------------------|--------------------------------|--------|
| 36 Jose | Filho | Hopkinton | 5/19/2018 | 5/24/2018 | Jul-18 |
| 37 Marcia | Rich | Burlington | 7/6/2018 | 5/3/2018 | Aug-18 |
| 38 Mark | Andrews | Pepperell | 7/13/2018 | 4/27/2018 | Aug-18 |
| 39 Debra | Jackson | Dracut | 7/27/2018 | 5/7/2018 | Aug-18 |
| 40 Marc | Gosselin | Dracut | 8/18/2018 | 5/9/2018 | Aug-18 |
| 41 Judith | Greene | Dracut | 8/1/2018 | 5/15/2018 | Aug-18 |
| 42 Joan | Bason | Dracut | 8/3/2018 | 5/18/2018 | Aug-18 |
| 43 Michael | Fleury | Dracut | 7/28/2018 | 5/21/2018 | Aug-18 |
| 44 Linda | Cerullo | Wilmington | 8/3/2018 | 5/22/2018 | Aug-18 |
| 45 Alice | Farro | Westford | 8/1/2018 | 5/24/2018 | Aug-18 |
| 46 Harold | Martin | Acton Housing | 7/13/2018 | 5/18/2018 | Aug-18 |
| 47 David | Hadley | Chelmsford | 7/8/2018 | 5/31/2018 | Aug-18 |
| 48 Donna | Slavich | Chelmsford | 8/28/2018 | 5/25/2018 | Sep-18 |
| 49 Donna | Hoffman | North Middlesex | 8/31/2018 | 5/14/2018 | Sep-18 |
| 50 Patricia | Stuart | Chelmsford | 8/25/2018 | 5/23/2018 | Sep-18 |
| 51 Debra | Pierce-Durant | Wayland | 8/14/2018 | 5/29/2018 | Sep-18 |
| 52 Debra | Fumicello | Wayland | 8/19/2018 | 6/5/2018 | Sep-18 |
| 53 Nancy | Rich | Pepperell | 9/7/2018 | 5/11/2018 | Oct-18 |
| 54 Doreen | LeBlanc | Acton Housing | 9/7/2018 | 5/23/2018 | Oct-18 |
| 55 Linda | Stoico | Holliston | 9/30/2018 | 6/5/2018 | Oct-18 |
| 56 Cynthia | DeArcangelis | Hudson | 6/21/2018 | 6/7/2018 | Jul-18 |
| 57 Scott | Edwards | Littleton | 8/3/2018 | 6/7/2018 | Aug-18 |
| 58 Lisa | DeFusco | Westford | 7/20/2018 | 6/7/2018 | Aug-18 |
| 59 Ingrid | Neri | Lincoln | 6/25/2018 | 6/8/2018 | Jul-18 |

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5. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. CURTIN, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR MEMBER SURVIVOR BENEFITS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 12(2)(d), CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

| <u>DECEASED MEMBER, S.S.#</u> | <u>UNIT</u> | <u>SURVIVOR</u> | <u>MONTHLY MEMBER-SURVIVOR BENEFITS</u> | | |
|-------------------------------------|------------------|------------------------|---|------------------|-------------------|
| | | | <u>Survivor</u> | <u>Dependent</u> | <u>Total</u> |
| 1 <u>Cynthia A. Chesmore, #2465</u> | <u>Hopkinton</u> | <u>Robert Chesmore</u> | <u>\$3,197.58</u> | | <u>\$3,197.58</u> |

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6. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. HEALY, IT WAS VOTED TO RECORD THE APPROVAL BY PERAC ON THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER SECTION 5 CHAPTER 32, MASSACHUSETTS GENERAL LAWS.

| NAME | UNIT | RETIREMENT DATE | RETIREMENT OPTION | AMOUNT | |
|-------------|--------------|--------------------|----------------------|--------|------------|
| 1 Mary Anne | Lucht-Austin | Ayer | 4/25/2018 | C | \$4,725.66 |
| 2 Lorrie | Willette | Shirley | 4/18/2018 | B | \$1,916.16 |
| 3 James | DeCola | North Reading | 4/30/2018 | A | \$5,090.60 |
| 4 David | O'Brien | Dracut | 4/26/2018 | C | \$4,437.33 |

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7. ON A MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. BROWN, IT WAS VOTED TO RECORD THE CALCULATIONS WAIVED UNDER MGL, CHAPTER 32, SECTION 21(A) BY PERAC ON THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER MGL, CHAPTER 32, SECTION 5.

| | NAME | UNIT | RETIREMENT DATE | RETIREMENT OPTION | AMOUNT |
|---|---------------------|-------------|----------------------------|------------------------------|---------------|
| 1 | Diane Frassa | Chelmsford | 5/1/2018 | C | \$991.74 |
| 2 | Ann Marie Kittredge | Hudson | 5/4/2018 | B | \$1,596.23 |
| 3 | Gary Donovan | Wilmington | 4/26/2018 | C | \$6,018.21 |
| 4 | Thomas Duffy | Burlington | 4/30/2018 | C | \$9,723.63 |
| 5 | Paul O'Meara | Burlington | 4/30/2018 | C | \$7,489.56 |
| 6 | John Blood | Hudson | 5/1/2018 | C | \$7,116.87 |
| 7 | Paul Buteau | Hudson | 4/28/2018 | C | \$3,461.79 |
| 8 | John Abdulla | Weston | 4/6/2018 | C | \$780.15 |
| 9 | Albert White | Pepperell | 4/4/2018 | C | \$2,035.74 |

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ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. BROWN, IT WAS VOTED TO RECORD THE APPROVAL BY P.E.R.A.C. ON THE FOLLOWING ACCIDENTAL DEATH BENEFITS AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER SECTION 9, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

| NAME | | UNIT | EFFECTIVE DATE | MONTHLY AMOUNT |
|--------------|-----------|-------------|---------------------------|---------------------------|
| 1 Finnegan | Suzanne | Chelmsford | 11/7/2017 | \$3,623.69 |
| 2 Surprenant | Mary Ruth | Dracut | 1/6/2018 | \$3,891.98 |

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9. ON MOTION DULY MADE BR. MR. HEALY, SECONDED BY MR. BROWN, IT WAS VOTED THAT THE FOLLOWING LIST OF APPLICANTS BE ACCEPTED FOR MEMBERSHIP IN THE MIDDLESEX RETIREMENT SYSTEM. EACH HAS BEEN CHECKED IN REGARD TO DATE OF BIRTH AND OTHER NECESSARY INFORMATION.

EACH ONE MEETS THE REQUIREMENT OF THE LAW, AND EACH QUALIFIES FOR MEMBERSHIP.

| | NAME | UNIT | % OF DEDU CTION S/GRP | MILIT ARY (Y/N) | DATES |
|----|-------------------------------|----------------------|--------------------------------|-----------------------|-------|
| 1 | BAILEY, KODY L. (8672) | ACTON | 9%-1 | N | |
| 2 | CARTER, SANDRA M (2525) | ACTON/BOXBORO | 9%-1 | N | |
| 3 | FLANNERY, KEVIN M (5465) | ACTON/BOXBORO | 9%-1 | N | |
| 4 | MOGILEVA, IRINA (4605) | ACTON/BOXBORO | 9%-1 | N | |
| 5 | ALVES, JOHN T. (8983) | ASHLAND | 9%-1 | N | |
| 6 | LANSING, DAVID M (4166) | AYER | 9%-4 | N | |
| 7 | TRINQUE, DONALD J (9476) | AYER | 9%-1 | N | |
| 8 | DAVIDIAN, ROBIN W. (3881) | BEDFORD | 9%-1 | N | |
| 9 | SILVA, LISA J. (5202) | BEDFORD | 9%-1 | N | |
| 10 | MACE, DIANE M. (2866) | BILLERICA | 9%-1 | N | |
| 11 | MATLEY, DONNA J. (3163) | BILLERICA | 9%-1 | N | |
| 12 | RICHARDSON, KAITLYN M. (8502) | BILLERICA | 9%-1 | N | |
| 13 | WAYMAN-WARD, KAREN A. (0175) | BILLERICA | 9%-1 | N | |
| 14 | DE ALDERETE, MARY (4320) | CARLISLE | 9%-1 | N | |
| 15 | HENTSCHER, JANET E. (4022) | CARLISLE | 9%-1 | N | |
| 16 | CALLAGHAN, STEPEHN J. (6876) | CHELMSFORD | 9%-1 | N | |
| 17 | FIELDING, ANDREW C. (0691) | CHELMSFORD | 9%-4 | N | |
| 18 | GEOFFROY, JUSTIN D. (2162) | CHELMSFORD | 9%-1 | N | |
| 19 | HANS, ANSUL (8192) | CHELMSFORD | 9%-1 | N | |
| 20 | HARDY, KELLY N. (9943) | CHELMSFORD | 9%-1 | N | |
| 21 | MANNINEN, MATTHEW C. (5031) | CHELMSFORD | 9%-1 | N | |
| 22 | MURRAY, DAVID C. (1290) | CHELMSFORD | 9%-1 | N | |
| 23 | GYS, ANDREW C. (1913) | DRACUT | 9%-4 | N | |
| 24 | MAHONEY, BRENDAN M. (4702) | DRACUT | 9%-4 | Y | |
| 25 | NGETH, TONY (8226) | DRACUT | 9%-4 | N | |
| 26 | OUELLETTE, DAVID M. (9513) | DRACUT | 9%-1 | N | |
| 27 | SAARI, SUSANNA J. (1072) | DRACUT | 9%-1 | N | |
| 28 | STEEER, MICHAEL J. (8215) | DRACUT | 9%-1 | N | |
| 29 | MCELENEY, KATE J. (0834) | GROTON-DUNSTABLE RSD | 9%-1 | N | |
| 30 | CAMPBELL, MARK D. (9751) | HOLLISTON | 9%-1 | N | |
| 31 | KALINO, RISTJOLA (8301) | HUDSON | 9%-1 | N | |
| 32 | KEMP, CHELSEA J. (7389) | HUDSON | 9%-1 | N | |
| 33 | LANDRY, CASSIA P. (2806) | HUDSON | 9%-1 | N | |
| 34 | LEDUC, CHRISTINE E. (1338) | HUDSON | 9%-1 | N | |
| 35 | TUFO, KAITLYN M. (7594) | HUDSON | 9%-1 | N | |
| 36 | WALKER, LAURA J. (0618) | HUDSON | 9%-1 | N | |
| 37 | ANDERSON, BENJAMIN F (5877) | LITTLETON | 9%-1 | N | |
| 38 | LUSCOMB, TRAVIS S. (7016) | NORTH READING | 9%-1 | N | |
| 39 | SALEMME, ADAM M. (6522) | NORTH READING | 9%-4 | N | |
| 40 | GEDEON, JEAN R. (6300) | SHAWSHEEN VALLEY THS | 9%-1 | N | |
| 41 | MOTUZAS, PATRICK V (6013) | SUDBURY | 9%-4 | N | |
| 42 | WOODBURY, MELISSA J (1123) | TEWKSBURY | 9%-1 | N | |
| 43 | CAMPBELL, DANIEL R. (3860) | TYNGSBOROUGH | 9%-1 | N | |
| 44 | GUTHRIE, RYAN T. (2156) | TYNGSBOROUGH | 9%-1 | N | |
| 45 | BEAUREGARD, JOSEPH B (5369) | WAYLAND | 9%-1 | N | |
| 46 | BURRUSS, ALLISON L (9897) | WAYLAND | 9%-1 | N | |
| 47 | WELCH, ANDREW J (2995) | WAYLAND | 9%-4 | N | |
| 48 | JUREWICZ, TIFFANY C. (6233) | WESTFORD | 9%-1 | N | |
| 49 | CHABOT, PAUL J (1110) | WESTON | 9%-1 | N | |
| 50 | FORSYTHE, RAYMOND T (4478) | WESTON | 9%-1 | N | |
| 51 | JACKSON, BRYAN P (5275) | WESTON | 9%-4 | N | |

9. ON MOTION DULY MADE, SECONDED AND ADOPTED, IT WAS VOTED THAT THE FOLLOWING LIST OF APPLICANTS BE ACCEPTED FOR MEMBERSHIP IN THE MIDDLESEX RETIREMENT SYSTEM. EACH HAS BEEN CHECKED IN REGARD TO DATE OF BIRTH AND OTHER NECESSARY INFORMATION. EACH ONE MEETS THE REQUIREMENT OF THE LAW, AND EACH QUALIFIES FOR MEMBERSHIP.

| | NAME | UNIT | % OF MILI DEDU TARY CTION (Y/N) S/GRP | DATES |
|----|-----------------------------|------------|--|-------|
| 52 | PETRELIS, NICHOLAS A (8031) | WESTON | 9%-4 | N |
| 53 | BACCARI, JESSICA R. (5501) | WILMINGTON | 9%-1 | N |
| 54 | BOX, CHRYSTINA E. (1865) | WILMINGTON | 9%-1 | N |
| 55 | MELIN, STACEY L. (9371) | WILMINGTON | 9%-1 | N |
| 56 | UNGARO, CHRISTINE B. (3808) | WILMINGTON | 9%-1 | N |
| 57 | WILSON, LISA M. (4157) | WILMINGTON | 9%-1 | N |

10. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. BROWN, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR WITHDRAWAL OF ACCUMULATED DEDUCTIONS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 10, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

| | NAME | UNIT | EST REFUND DATE | EST. REFUND AMNT | CREDIT. SERVICE | PRE TAX ROLL OVER | DISTRIB W/ TAX |
|----|--------------------------------|----------------------|-----------------------|---------------------|----------------------|-------------------------|-------------------|
| 1 | <u>Amanda Amicangelo</u> | <u>Ayer Shirley</u> | <u>6/30/2018</u> | <u>\$ 740.00</u> | <u>7 months</u> | | <u>X</u> |
| 2 | <u>Kimberly Atchue-Cusella</u> | <u>Sudbury</u> | <u>6/30/2018</u> | <u>\$ 5,000.00</u> | <u>1 yr, 3 mos</u> | | <u>X</u> |
| 3 | <u>Meredith Bohne</u> | <u>Ashland</u> | <u>6/30/2018</u> | <u>\$ 4,600.00</u> | <u>3 yrs., 8 mos</u> | | <u>X</u> |
| 4 | <u>Ebony Brinson</u> | <u>Lincoln</u> | <u>6/30/2018</u> | <u>\$ 3,250.00</u> | <u>1 yr, 4 mos</u> | | <u>X</u> |
| 5 | <u>Edward Burke</u> | <u>Acton Boxboro</u> | <u>6/30/2018</u> | <u>\$ 8,900.00</u> | <u>3 yrs, 4 mos</u> | | <u>X</u> |
| 6 | <u>Joseph Cantin</u> | <u>Westford</u> | <u>6/30/2018</u> | <u>\$ 26,000.00</u> | <u>6 yrs, 9 mos</u> | | <u>X</u> |
| 7 | <u>Tracy Conn</u> | <u>Lincoln</u> | <u>6/30/2018</u> | <u>\$ 1,700.00</u> | <u>1 yr, 7 mos</u> | | <u>X</u> |
| 8 | <u>Nicole Giroux</u> | <u>Chelmsford</u> | <u>6/30/2018</u> | <u>\$ 7,700.00</u> | <u>1 yr, 5 mos</u> | | <u>X</u> |
| 9 | <u>Debra Hustings</u> | <u>Tyngsboro</u> | <u>6/30/2018</u> | <u>\$ 6,000.00</u> | <u>4 yrs, 5 mos</u> | | <u>X</u> |
| 10 | <u>Jonathan Levis</u> | <u>Bedford</u> | <u>6/30/2018</u> | <u>\$ 2,200.00</u> | <u>11 months</u> | <u>X</u> | |
| 11 | <u>Matthew Logan</u> | <u>Ashland</u> | <u>6/30/2018</u> | <u>\$ 2,200.00</u> | <u>8 months</u> | | <u>X</u> |
| 12 | <u>Suzanne Marques</u> | <u>Tyngsboro</u> | <u>6/30/2018</u> | <u>\$ 4,800.00</u> | <u>2 yrs, 6 mos</u> | | <u>X</u> |
| 13 | <u>Laura Mitchell</u> | <u>Westford</u> | <u>6/30/2018</u> | <u>\$ 17,000.00</u> | <u>6 yrs, 1 mo</u> | | <u>X</u> |
| 14 | <u>Priscilla Motley</u> | <u>Sherborn</u> | <u>6/30/2018</u> | <u>\$ 4,100.00</u> | <u>1 yr, 10 mos</u> | | <u>X</u> |
| 15 | <u>Sylvia Musoke</u> | <u>Burlington</u> | <u>6/30/2018</u> | <u>\$ 27,700.00</u> | <u>4 yrs, 7 mos</u> | | <u>X</u> |
| 16 | <u>Kayla Ouellette</u> | <u>Wilmington</u> | <u>6/30/2018</u> | <u>\$ 3,300.00</u> | <u>1 yr, 3 mos</u> | | <u>X</u> |
| 17 | <u>Tracy Parkhurst</u> | <u>Westford</u> | <u>6/30/2018</u> | <u>\$ 950.00</u> | <u>9 months</u> | <u>X</u> | |
| 18 | <u>Jefferson Rauseo</u> | <u>Tewksbury</u> | <u>6/30/2018</u> | <u>\$ 3,100.00</u> | <u>11 months</u> | <u>X</u> | |
| 19 | <u>Kelly Roberts</u> | <u>Shirley</u> | <u>6/30/2018</u> | <u>\$ 2,100.00</u> | <u>10 months</u> | | <u>X</u> |
| 20 | <u>Elizabeth Woolums</u> | <u>Lincoln</u> | <u>6/30/2018</u> | <u>\$ 1,100.00</u> | <u>5 months</u> | | <u>X</u> |

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11. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. HEALY, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS FOR THE MONTH OF: **MAY 2018**

| <u>MEMBER</u> | <u>Unit</u> | | <u>Amount</u> |
|----------------------|--------------------|----|---------------|
| Berkowitz, Steven E | Lincoln | \$ | 2,115.37 |
| Bermudes, Karen M | Hudson | \$ | 206.71 |
| Bottner, Richard B. | Boxboro | \$ | 6,740.67 |
| Cossette, Susan E | Billerica | \$ | 152.00 |
| Downer, Katelin M. | Acton | \$ | 45,913.51 |
| Dugan, James J | Shirley | \$ | 76.80 |
| Gilbert, Lisa | Chelmsford Housing | \$ | 3,359.00 |
| Gorman, David J | Acton Boxboro | \$ | 79,688.36 |
| Hammond, Scott D | Carlisle | \$ | 213.72 |
| Harris, Stacy A. | Lincoln | \$ | 22,619.96 |
| Howe, Anne Elizabeth | Carlisle | \$ | 2,268.59 |
| McIntyre, Ronald O. | Weston | \$ | 13,592.40 |
| Mirabella, Joseph A | Dracut | \$ | 64.67 |
| Nowlan, Claire | Chelmsford | \$ | 6,693.22 |
| Paquette, Renee M. | Dracut | \$ | 1,853.17 |
| Perry, Scott C. | Burlington | \$ | 680.36 |
| Peterson, Donald E. | Chelmsford | \$ | 1,253.94 |
| Rosemond, Alan L | Tewksbury | \$ | 188.79 |
| Smith, Kevin W. | Tewksbury | \$ | 50.59 |
| Sousa, Jeffrey J | Burlington | \$ | 2,023.31 |
| Weismann, Pamela M. | Lincoln | \$ | 594.14 |
| Wray, Geraldine M. | Wayland | \$ | 810.04 |
| | | | |
| <u>Death Refund</u> | | | |
| Ahronian, Brian | Weston | \$ | 1,686.07 |
| | | \$ | 192,845.39 |

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12. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. BROWN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING TRANSFERS FOR THE MONTH OF: **May 31, 2018**

| <u>Unit</u> | <u>Retirement System and Member</u> | <u>Amount</u> | <u>MCRS Accepted Liability</u> |
|------------------|--|---------------|--------------------------------|
| Littleton | Massachusetts Teachers' Retirement a/c Christine Apostol | \$ 1,617.78 | 2 months, 22 days |
| Bedford | Massachusetts Teachers' Retirement a/c Elizabeth Arno | \$ 6,426.41 | 3 years |
| Hudson | Massachusetts Teachers' Retirement a/c Michelle Ayer | \$ 2,850.38 | 7 months |
| Groton Dustable | Massachusetts Teachers' Retirement a/c Luke Callahan | \$ 29,841.57 | 3 years, 3 months |
| No Middlesex RSD | Massachusetts Teachers' Retirement a/c Kristina Caron | \$ 6,807.95 | 4 years, 4 months |
| Greater Lowell | Massachusetts Teachers' Retirement a/c April Champa | \$ 5,621.00 | 11 months |
| Chelmsford | Massachusetts Teachers' Retirement a/c Erin Chiesa | \$ 1,076.42 | 7 months |
| Groton Dustable | Massachusetts Teachers' Retirement a/c Andrew Collins | \$ 15,652.44 | 6 years, 8 months, 9 days |
| Westford | Massachusetts Teachers' Retirement a/c Nicole Costa | \$ 633.67 | 5 months |
| No Reading | Massachusetts Teachers' Retirement a/c Heather Cuoco | \$ 7,327.56 | 2 years, 5 months |
| Burlington | Massachusetts Teachers' Retirement a/c Nicole Danizio | \$ 2,055.34 | 1 year |
| Chelmsford | Massachusetts Teachers' Retirement a/c Muge Demirdag | \$ 1,881.34 | 1 year, 3 months, 11 days |
| Hudson | Framingham Retirement Board a/c Alexandra Depalo | \$ 30,005.48 | 3 years, 9 months, 6 days |
| Shawsheen Valley | Massachusetts Teachers' Retirement a/c Stephanie Dicecca | \$ 4,192.84 | 1 year, 6 months |
| Chelmsford | Massachusetts Teachers' Retirement a/c Renee Driscoll-Dowd | \$ 6,809.31 | 4 years, 4 months, 7 days |
| Weston | Massachusetts Teachers' Retirement a/c Shayna Garlisi | \$ 37,724.01 | 13 years, 6 months, 8 days |
| Holliston | Worcester Regional Retirement Board a/c Jacqueline Geromini | \$ 2,668.11 | 8 months, 15 days |
| Burlington | Massachusetts Teachers' Retirement a/c Alexandra Harrison | \$ 10,433.47 | 5 years |
| Wayland | Maynard Retirement Board a/c Michael Hatch | \$ 150,691.96 | 7 years, 7 months, 11 days |
| Burlington | Massachusetts Teachers' Retirement a/c Ellen Johnson | \$ 1,077.91 | 1 month, 5 days |
| Wayland | Massachusetts Teachers' Retirement a/c Melisa Kavaleski | \$ 22,187.01 | 7 years |
| Weston | Massachusetts Teachers' Retirement a/c Ashley Lopes | \$ 13,765.69 | 2 years |
| Lincoln | Massachusetts Teachers' Retirement a/c Gina-Marie Mazerolle | \$ 2,966.62 | 1 year |
| Ayer | Waltham Contributory Retirement System a/c Cailey McCarthy | \$ 267.86 | N/A |
| Bedford | Massachusetts Teachers' Retirement a/c Darin McDonald | \$ 10,825.50 | 4 years |
| Littleton | Massachusetts Teachers' Retirement a/c Sarah Moore | \$ 4,073.18 | 2 years |
| Greater Lowell | Massachusetts Teachers' Retirement a/c Michelle Norton | \$ 6,166.60 | 2 years |
| Ashland | Massachusetts Teachers' Retirement a/c Kristen Pinto | \$ 2,513.52 | 1 year |

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12. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. BROWN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING TRANSFERS FOR THE MONTH OF: **May 31, 2018**

| <u>Unit</u> | <u>Retirement System and Member</u> | <u>Amount</u> | <u>MCRS Accepted Liability</u> |
|-------------|---|---------------|--------------------------------|
| Wayland | Massachusetts Teachers' Retirement a/c Walter Rockwell | \$ 34,265.09 | 16 years |
| Littleton | State Board of Retirement a/c Michael Stander | \$ 6,761.53 | 1 years, 10 months, 2 days |
| Wayland | Massachusetts Teachers' Retirement a/c Elise Stoppel | \$ 16,089.74 | 7 years, 4 months |
| Tewksbury | Massachusetts Teachers' Retirement a/c Alyse Trevor | \$ 5,563.78 | 2 years, 5 months |
| Holliston | State Board of Retirement a/c Stephanie Wachewski | \$ 9,980.31 | 4 years, 10 months, 20 days |
| Lincoln | Webster Retirement Board a/c Gregory Woods | \$ 129,709.88 | 15 years, 4 months |
| | | \$202,370.33 | |

13. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE CREDIT SERVICE PURCHASES AND REDEPOSITS PURSUANT TO G.L. c. 32 §§ 3 and 4, AND TO GRANT CREDITABLE SERVICE AS NOTED, UPON RECEIPT OF PAYMENT, INCLUDING STATUTORY INTEREST, IF APPLICABLE, THROUGH JUNE 30, 2018

| | <u>NAME CURRENT UNIT + POSITION</u> | <u>BUYBACK UNIT</u> | <u>BRANCH OR MAKE- UP POSITION</u> | <u>MAKE-UP PERIOD</u> | <u>AMOUNT OF MAKE UP PAYMENT</u> | <u>CREDITABLE SERVICE GRANTED</u> |
|----|--|---|---|------------------------------------|--|---|
| 1 | <u>Ann Lack</u> <u>Acton-Boxboro</u> <u>Office Assistant</u> | <u>Acton/ABRSD</u> | <u>Office Assistant</u> <u>Lunch Monitor</u> | <u>01/01/07</u> <u>06/30/15</u> | <u>\$10,776.75</u> | <u>5y, 1m</u> |
| 2 | <u>Florence DiFilippo</u> <u>Ashland</u> <u>Assistant Teacher</u> | <u>Newton</u> | <u>Assistant</u> <u>Teacher</u> | <u>02/24/14</u> <u>06/30/14</u> | <u>\$465.47</u> | <u>2m, 4d</u> |
| 3 | <u>Kathleen Brine</u> <u>Burlington</u> <u>School Clerk</u> | <u>Burlington</u> | <u>School Clerk</u> | <u>10/10/07</u> <u>11/30/08</u> | <u>\$332.30</u> | <u>2m</u> |
| 4 | <u>Richard Corcoran</u> <u>Hopkinton</u> <u>Firefighter</u> | <u>Mendon</u> | <u>Call Firefighter</u> | <u>09/01/94</u> <u>09/01/99</u> | <u>\$3,287.68</u> | <u>5y</u> <u>Worcester Regional Retirement</u> |
| 5 | <u>Marie Devens-Moorefield</u> <u>Hudson</u> <u>Teaching Assistant</u> | <u>Shrewsbury</u> | <u>ABA Therapy</u> <u>Assistant</u> | <u>09/04/02</u> <u>07/04/05</u> | <u>\$5,943.43</u> | <u>2y, 5m</u> <u>Shrewsbury Retirement</u> |
| 6 | <u>Kelly Haley</u> <u>Hudson</u> <u>School Clerk</u> | <u>Hudson</u> | <u>School</u> <u>Clerk</u> | <u>09/04/02</u> <u>07/04/05</u> | <u>\$2,897.83</u> | <u>1y, 4m, 10d</u> |
| 7 | <u>Einsteina Alakkatt</u> <u>Lincoln</u> <u>Classroom Assistant</u> | <u>Acton-Boxboro</u> | <u>Special Ed</u> <u>Assistant</u> | <u>09/01/16</u> <u>12/13/17</u> | <u>\$1,574.57</u> | <u>8m, 8d</u> |
| 8 | <u>Einsteina Alakkatt</u> <u>Lincoln</u> <u>Classroom Assistant</u> | <u>Dracut</u> | <u>Substitute</u> <u>Teacher</u> | <u>10/17/15</u> <u>06/30/16</u> | <u>\$1,662.56</u> | <u>5m</u> |
| 9 | <u>Ellen Goodman</u> <u>Lincoln Sudbury</u> <u>Teacher Assistant</u> | <u>Canton, Needham</u> <u>Sharon</u> | <u>Substitute</u> <u>Teacher</u> | <u>1978-1979</u> | <u>\$2,435.08</u> | <u>4m</u> |
| 10 | <u>Sharon Romanowicz</u> <u>Food Services</u> <u>North Reading</u> | <u>North Reading</u> | <u>Food Services</u> | <u>10/18/88</u> <u>09/08/91</u> | <u>\$3,067.04</u> | <u>2y, 2m, 8d</u> |
| 11 | <u>Filomena Jorge</u> <u>Shawsheen Valley</u> <u>Food Services</u> | <u>Shawsheen Valley</u> | <u>Food Services</u> | <u>01/01/00</u> <u>12/31/01</u> | <u>\$2,345.22</u> | <u>1y, 2d</u> |
| 12 | <u>Jonathan Chisholm</u> <u>Firefighter</u> <u>Tyngsborough</u> | <u>Tyngsborough</u> | <u>Call Firefighter</u> | <u>07/01/04</u> <u>07/01/09</u> | <u>\$362.82</u> | <u>5y</u> |
| 13 | <u>Jason Newton</u> <u>Firefighter</u> <u>Tyngsborough</u> | <u>Tyngsborough</u> | <u>Call Firefighter</u> | <u>07/24/95</u> <u>07/24/00</u> | <u>\$461.74</u> | <u>5y</u> |
| 14 | <u>Victor F. Neal Jr.</u> <u>Police Officer</u> <u>Westford</u> | <u>Westford</u> | <u>Intermittent</u> <u>Police Officer</u> | <u>11/01/88</u> <u>05/31/89</u> | <u>\$128.44</u> | <u>7m</u> |
| 15 | <u>Richard Bennett</u> <u>Firefighter</u> | <u>Pepperell</u> | <u>USAF</u> | <u>09/06/00</u> <u>09/29/03</u> | <u>\$14,787.30</u> | <u>3y</u> |

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14. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE PETITIONING FOR AND/OR RECORDING OF PERAC MEDICAL PANELS FOR THE FOLLOWING DISABILITY APPLICANTS AND PLACE SAME ON FILE:

Petitions for Medical Panel

| NAME | UNIT | TYPE | OPTION | DATE OF BIRTH |
|-------------------|------------|------------|--------|---------------|
| 1 Wayne Garland | Dracut | Accidental | A | 7/26/61 |
| 2 Raymond Harbour | Burlington | Accidental | ? | 11/14/66 |

Medical Panel Appointments

PHYSICIANS

| NAME | UNIT | TYPE | OPTION | DATE OF BIRTH | PHYSICIANS |
|-------------------|------------|-------------------|--------|---------------|--|
| 1 Wayne Garland | Dracut | Accidental | A | 7/26/61 | Mark Gilligan Richard Warnock Louis Bley |
| 2 Raymond Harbour | Burlington | Accidental | ? | | Madhusadan Thakur Seth Schonwald Michael Johnstone |
| 3 Corey Waite | Groton | Invol. Accidental | ? | 12/14/78 | Nabil Basta Hwa Hsieh Arthur Safran |

The meeting of the Middlesex County Retirement Board convened at 10:00 A.M. Chairman Thomas Gibson and Board members John Brown, Robert Healy, Joseph Kearns and Brian Curtin were present. Lisa Maloney, Chief Administrative Officer, and Nancy O'Neil, Board Secretary, were also present.

The Pledge of Allegiance was recited.

At this time the Board reviewed and approved agenda items #2 through #14.

With respect to agenda item #13, the Board sought confirmation that Richard Corcoran's purchase of call fire fighter time was separate from the service he purchased that was subject to recent litigation.

At 10:15 A.M.,

On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to go into Executive Session under Purpose 7 of the Open Meeting Law: To comply with, or act under the authority of, any general ... law ...", that law being Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy, following which the Board will reconvene in open session.

Roll Call Vote

| | |
|-------------------------|------------|
| John Brown | YES |
| Brian P. Curtin | YES |
| Thomas F. Gibson | YES |
| Robert W. Healy | YES |
| Joseph W. Kearns | YES |

The motion passed.

At 11:00 A.M.,

On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to come out of executive session and to take a five minute recess.

Roll Call Vote

| | |
|-------------------------|------------|
| John Brown | YES |
| Brian P. Curtin | YES |
| Thomas F. Gibson | YES |

Robert W. Healy
Joseph W. Kearns

YES
YES

The motion passed.

At 11:05 A.M. the Board reconvened without the Board Secretary in attendance. Ms. Maloney delivered the personnel update which included the status of staff out on leave and the hiring of a new high school intern from Shawsheen Valley Technical High School for the 2018-2019 school year.

Next the Board discussed the staff's summer vacation schedule and the challenges it presents to System operations. Ms. Maloney assured the Board there was adequate office coverage throughout the summer.

Further, she provided the Board with the FY 2018 vacation buyouts due staff for unused vacation time in excess of two weeks.

After review,

On motion duly made by Mr. Healy, seconded by Mr. Kearns, it was moved to approve the FY 2018 staff vacation buyouts in the amount of \$45,912.24.

The motion passed.

At 11:35 a.m., the Board Secretary returned to the meeting and Ms. Maloney delivered her report.

Chief Administrative Officer's Report

Ms. Maloney referred the Board members to her written report for a detailed summary of the System's activities since the last Board meeting.

Retirement Counseling and Processing

Ms. Maloney reported that there are 81 retirement allowances to be calculated for July. The changes to the retirement process implemented last month have generated positive results. Staff continues to manage member expectations on processing times. Currently, the wait time for retirement estimates is two to four weeks. Ms. Maloney noted that exceptions are made for members who wish to retire in the near future.

Benefit Verifications

Ms. Maloney reported that 98% of the System's benefit recipients have returned their benefit verification forms. She shared with the Board the list of recipients who have not yet returned their affidavits. Final notices were mailed on June 13th

to those members and beneficiaries. Benefit recipients who have not returned their affidavit by July 20, 2018 will have their benefits suspended.

2017 Form 1099R- Corrected

The 2017 Corrected 1099R file was uploaded electronically to the IRS and rejected as a bad file. The System's software vendor corrected the errors and the file has been resubmitted to the IRS for processing.

MCRS Pension Education Series

Ms. Maloney reported that the second regional training program was held in Billerica with approximately 120 members and guests in attendance.

Member Annual Statement

The 2017 Member Annual Statements were mailed on May 18, 2018 to more than 11,000 active and inactive members. The number of statements that were returned to the office as undeliverable is significantly less than in previous years. Ms. Maloney attributes this to the mail house's ability to access the USPS National Change of Address database. Statements were mailed to forwarding addresses when possible.

FY 2019 Appropriation

Invoices were mailed to the employer units notifying them of their FY 2019 retirement appropriation. The total amount billed by the System was \$121,534,601.

Military Service Credit Fund

Next Ms. Maloney reported that the Treasurers have been asked to identify all employees who have been called to active military duty in calendar year 2017. The System will issue invoices this fall for the military contributions owed by the employers. Payment will be due in FY 2020.

At 12:00 P.M. the Board adjourned for lunch and reconvened at 12:30 P.M.

The Board reviewed the cash balance sheet and financial condition of the System.

Section 3(8)(c) Billing - Accounts Payable

After review,

On motion duly made by Mr. Kearns, seconded by Mr. Healy, it was moved to approve the payment of verified Section 3(8)(c) invoices in the amount of \$9,599.55.

The motion passed.

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Global Forest Partners

Ms. Maloney reported that Global Forest Partners is transitioning to its next generation of leadership. In conjunction with the transition plan, two senior officials will be transferring more than 50% of Global Forest Partners' ownership equity to other members of the Global Forest Partners team. Global Forest Partners is seeking the Board's consent for this transfer.

After review,

On motion duly made by Mr. Curtin, seconded by Mr. Healy, it was moved to consent to the transfer of ownership equity in conjunction with the leadership transition plan.

The motion passed.

Building Update

At the last meeting the Board discussed the necessary computer upgrades that Burnell Controls must perform in order for the HVAC units to be monitored properly. The upgrade proposal calls for replacing hardware as well as the software programming. While the software programming is proprietary, the Board directed Ms. Maloney at the last meeting to inquire whether the state vendor list could be utilized to purchase the necessary hardware. Ms. Maloney reports today that Burnell Controls is one of the vendors on the state contract list.

After review,

On motion duly made by Mr. Healy, seconded by Mr. Brown, it was moved to accept Burnell Controls' proposal to perform the necessary computer upgrades and to have them replace the hardware components as well as the software programming.

The motion passed.

Next Ms. Maloney reported that Valley Collaborative accepted the Board's counter proposal for the rate per square foot to be charged for the additional 600 square feet of space on the first floor. The Fifth Lease Amendment has been executed by both parties.

Ms. Maloney also reported that Valley requested additional space for a music room and that its main office space on the first floor be painted. Both requests were tabled and the Chairman was directed to set up a meeting with Chris Scott,

Executive Director of Valley Collaborative, to talk about these and other building issues.

Finally, Ms. Maloney shared the recent sprinkler inspection report with the Board. After discussion, the Board decided to table the repairs and to put the sprinkler maintenance and fire extinguisher maintenance tasks out to bid.

This concluded Ms. Maloney's report and at 1:00 P.M. Mr. Healy departed the meeting.

Chairman's Report

At this time the Chairman delivered his report.

PERAC Update

The Chairman notified the Board members that Joseph Connarton, Executive Director of PERAC, will be retiring in December 2018. Mr. Connarton will be invited to the next Advisory Council meeting so the Board and Advisory Council can acknowledge Mr. Connarton's accomplishments and express their appreciation.

Next the Chairman reviewed PERAC Memo #18 notifying retirement systems that they must comply with PERAC's interpretation of the recent *Vernava* decision and how it should be implemented.

PRIM Update

The Chairman noted that PRIM received another award and was ranked first in private equity returns by the American Investment Council based on its 10-year performance.

Litigation Update

The Chairman provided status updates of appeals pending before the Division of Administrative Law Appeals and the Contributory Retirement Appeal Board, and reviewed recent cases.

Legislative Update

The Chairman discussed the status of various bills pending at the legislature.

MMAAA Annual Conference

On June 11, 2018, the Chairman delivered a presentation at the MMAAA Annual Conference on public employee retirement issues and two recent decisions,

Plymouth County Retirement Board v. CRAB, PERAC and Michael Daley and PERAC v. CRAB, Swampscott Retirement Board & Vernava.

NCPERS

Next the Chairman discussed NCPERS's recent report "Unintended Consequences: How Scaling Back Public Pensions Puts Government Revenues at Risk." It was suggested that a summary of the article be prepared and posted on the System's website.

Education

The Board reported on the recent MACRS Conference which was held June 3-6, 2018 in Hyannis, MA. The Chairman opined, and the Board agreed, that the conference was beneficial. The topics were timely and presented well.

Next the Board discussed the NPEA Conference and the NCPERS Public Safety Conference to be held in the fall.

After review,

On motion duly made by Mr. Curtin, seconded by Mr. Brown, it was moved to approve the attendance of Board members and the Chief Administrative Officer at the NPEA conference in Tucson, AZ from October 20-24, 2018 and that expenses for attendance at said conference be reimbursed in accordance with the Board's Policies and PERAC's Travel Regulations.

The motion passed.

After review,

On motion duly made by Mr. Kearns, seconded by Mr. Curtin, it was moved to approve the attendance of Board members at the NCPERS Public Safety conference in Las Vegas, NV from October 28-31, 2018 and that expenses for attendance at said conference be reimbursed in accordance with the Board's Policies and PERAC's Travel Regulations.

The motion passed.

The Board announced the following votes which were taken in Executive Session:

15(a) – The Board scheduled a hearing on July 18, 2018 for Kristin Shattuck.

15(b)—The Board scheduled a hearing on July 18, 2018 for Lillian Stevens.

15(c)—The Board scheduled an investigation and hearing on July 18, 2018 for Paul Lemieux.

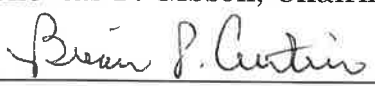
15(d)—The Board voted to approve the application for accidental death benefits of Joseph Hawthorne.

15(f)— The Board scheduled an investigation and hearing on July 18, 2018 for David Devincentis.

There being no further business to come before the Board, on motion duly made by Mr. Kearns, seconded by Mr. Brown, it was moved to adjourn at 2:30 P.M.




Thomas F. Gibson, Chairman



Brian P. Curtin, Vice Chairman



John Brown, Elected Member



Joseph W. Kearns, Elected Member



Robert W. Healy, Appointed Member

Regular Session Documents

1. Meeting Agenda
2. Supplemental Meeting Agenda
3. Cover Page and Agenda Items #2-15(f)
4. Retirement Board Meeting Minutes of May 8, 2018
5. Chief Administrative Officer's Report
6. Cash Balance Sheet and Operating Budget
7. PRIM Performance Update
8. State Street Performance Update
9. Section 3(8)(c) Payables
10. Active Litigation Report
11. NCPERS: "Unintended Consequences: How Scaling Back Public Pensions Puts Government Revenues at Risk."