

**MINUTES OF THE
MIDDLESEX COUNTY RETIREMENT BOARD MEETING
July 18, 2018**

1. A Meeting of the Middlesex County Retirement Board was held on Wednesday, July 18, 2018.

2. Members present: Thomas F. Gibson, Esq., Chairman
 John Brown, Elected Member
 Brian P. Curtin, Elected Member
 Robert W. Healy, Appointed Member
 Joseph W. Kearns, Elected Member

3. On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to approve the expenses of the Middlesex County Retirement System: retirement office payrolls for the month of June 2018, benefits for contributory retirees and new retirees for the month of June 2018, including travel expenses, expenses for professional services, and legal services as required. It was further moved to authorize payment vouchers to be drawn by Chen Ching Lee or Lisa Maloney authorizing and directing the Treasurer/Custodian to make the above payments in the amount indicated on said vouchers from the funds of the Middlesex County Retirement System.

4. The minutes of the retirement board meetings held on June 7, 2018 and June 14, 2018 were presented to the Board for their review and approval and on motion duly made by Mr. Curtin, seconded by Mr. Healy, it was moved to approve the minutes of the retirement board meeting outlined above.

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5. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. HEALY, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR SUPERANNUATION RETIREMENTS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 5, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

	NAME	UNIT	RETIREMENT DATE	APPLICATION DATE	ANTICIPATED PAYMENT DATE
1	David	Gillies GrotonDunstable	7/31/2018	6/8/2018	Aug-18
2	Laura J.	Taylor Sudbury	6/30/2018	6/11/2018	Aug-18
3	John	Emanouil Westford	7/31/2018	6/13/2018	Aug-18
4	Mark	Dupell Chelmsford	8/19/2018	6/18/2018	Sep-18
5	John	Sawyer GrotonDunstable	7/1/2018	6/18/2018	Aug-18
6	Nadine	Hoagland Hopkinton	8/24/2018	6/18/2018	Sep-18
7	Daniel	Flannery Carlisle	8/10/2018	6/18/2018	Sep-18
8	Margaret	Halvorsen Westford	9/21/2018	6/19/2018	Oct-18
9	George Collins	DOR CHANGE Tewksbury	9/17/2018	6/11/2018	Oct-18
10	Jennifer	Baraldi Chelmsford	7/1/2018	6/20/2018	Aug-18
11	Sandra	Maczko Bedford	6/22/2018	6/22/2018	Aug-18
12	Janet	Deshaies North Reading	6/30/2018	6/18/2018	Aug-18
13	Shirley	Kapopoulos Hudson	7/31/2018	6/21/2018	Aug-18
14	Robert	Accomando Billerica	7/15/2018	6/21/2018	Aug-18
15	Jose Filho	DOR CHANGE Hopkinton	6/15/2018	5/24/2018	Jul-18
16	Jeanne Kessler	DOR CHANGE Hopkinton	6/20/2018	5/9/2018	Jul-18
17	Gerald	Kenny Burlington	6/29/2018	6/22/2018	Aug-18
18	Marianne	Rogers GrotonDunstable	6/29/2018	6/25/2018	Aug-18
19	Diane	Goudy Ashland	9/14/2018	6/26/2018	Oct-18
20	Angela	Sarnosky South Middlesex	7/31/2018	4/25/2018	Aug-18
21	Everett	Collupy Jr. Dracut	6/30/2018	6/28/2018	Aug-18
22	Jane	Flanders Lincoln	10/1/2018	6/28/2018	Oct-18
23	Barbara	Keefe Hudson	6/21/2018	6/28/2018	Aug-18
24	Donna	Balicki Acton	10/1/2018	7/6/2018	Oct-18
25	Marie	Devens-Moorefie Hudson	7/1/2018	7/6/2018	Aug-18
26	Donald	Greer Jr. Tewksbury	7/16/2018	7/9/2018	Aug-18
27	Debra	Kass Westford	7/1/2018	7/6/2018	Aug-18
28	Donald	MacEachern Billerica	7/5/2018	5/3/2018	Aug-18
29	James	Fenton Acton	7/12/2018	6/27/2018	Aug-18
30	Susan	Brooks Lincoln		7/9/2018	Aug-18
31	Carolyn	Cullinane Lincoln	9/7/2018	7/9/2018	Oct-18
32	David	Cope Weston	7/25/2018	7/9/2018	Aug-18
33	Maureen	Couture Billerica	8/31/2018	7/6/2018	Sep-18
34	Robert	Couture Billerica	7/21/2018	7/6/2018	Sep-18
35	Holly	Tellier Tewksbury	6/20/2018	6/29/2018	Aug-18
36	James	Lukey Hopkinton	11/2/2018	7/11/2018	Nov-18
37	Judith	Menezes Chelmsford	6/16/2018	7/11/2018	Aug-18

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ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. HEALY, IT WAS VOTED TO RECORD THE APPROVAL BY PERAC ON THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE PROVIDED UNDER SECTION 5, CHAPTER 32, MASSACHUSETTS GENERAL LAWS.

NAME		UNIT	RETIREMENT DATE	RETIREMENT OPTION	\$\$
1 Lewis	Zediana	Tewksbury	5/11/2018	C	\$5,847.54
2 Susan	Harbison	Littleton	6/1/2018	B	\$3,293.72
3 Margaret	Gibbs	Acton-Boxborough	5/18/2018	C	\$2,022.09
4 Edward	Palmer	Wayland	4/26/2018	B	\$1,147.18
5 Robert	Gauvin	Hudson	6/1/2018	C	\$5,078.22

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7. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED TO RECORD THE CALCULATIONS WAIVED UNDER MGL, CHAPTER 32, SECTION 21(A) BY PERAC ON THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCE AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER MGL, CHAPTER 32, SECTION 5.

NAME		UNIT	RETIREMENT DATE	RETIREMENT OPTION	AMOUNT
1 Rachel	Daisy-Doyle	Billerica	5/24/2018	A	\$1,113.54
2 Mary	Small	A/B	5/24/2018	A	\$3,339.98
3 Karen	Lenington-Martin	Chelmsford	5/31/2018	B	\$961.32
4 Janine	Depper-Nash	Billerica	5/11/2018	B	\$1,080.67
5 Donald	Palma, Jr.	Groton	5/28/2018	C	\$7,291.98
6 Sharon	Baumer	Sudbury	6/1/2018	B	\$1,030.44
7 Anthony	Legaski	Weston	5/31/2018	A	\$1,256.44
8 Brian	Pelletier	Tyngsborough	5/1/2018	A	\$1,541.67

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ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. BROWN, IT WAS VOTED TO RECORD THE APPROVAL BY P.E.R.A.C. ON THE FOLLOWING ACCIDENTAL DISABILITY RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER SECTION 7, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

	NAME	UNIT	RETIREMENT DATE	OPTION	AMOUNT
1	Morris Paul	Billerica	5/18/2018	B	\$5,286.19
2	Morris Maria (DRO)				\$2,430.87
3	Sousa Jeffrey	Burlington	4/3/2017	C	\$2,907.45

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9. ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED TO RECORD THE APPROVAL BY P.E.R.A.C. ON THE FOLLOWING MEMBER SURVIVOR RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER SECTION 12 (2) (D), CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

	NAME		Survivor of:	UNIT	RETIREMENT DATE	MONTHLY AMOUNT
1	Chesmore	Robert	Cynthia	1700	4/9/2018	\$3,197.58

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ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. KEARNS, IT WAS VOTED TO RECORD THE APPROVAL BY P.E.R.A.C. ON THE FOLLOWING SURVIVOR BENEFITS AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER SECTION 101, CHAPTER 32, MASSACHUSETTS GENERAL LAWS.

NAME	UNIT	EFFECTIVE DATE	SURVIVOR OF:	AMOUNT
1 Christiansen Marilyn	Burlington	5/16/2018	Norman	\$1,000.00

11. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. BROWN, IT WAS VOTED THE THE FOLLOWING LIST OF APPLICANTS FOR MEMBERSHIP IN THE MIDDLESEX COUNTY RETIREMENT SYSTEM, AND EACH GROUP CLASSIFICATION CHANGE FOR EXISTING MEMBERS, BE ACCEPTED AS EACH APPLICANT AND GROUP CHANGE HAS BEEN REVIEWED AND MEETS THE REQUIREMENTS OF THE LAW, AND EACH APPLICANT QUALIFIES FOR MEMBERSHIP.

	NAME	UNIT	% OF DEDUC TIONS/ GRP	MILIT ARY (Y/N)	DATES	GRO UP CHAN GE
1	GORDON, KEVIN M. (5802)	ACTON	9%-4			
2	MANGIARATTI, JOHN S. (7498)	ACTON	9%-1			
3	SEELY, MATTHEW J. (7429)	ACTON	9%-4			
4	MCLELVIE, CURT A. (7089)	ACTON/BOXBOROUGH	9%-1			
5	NEWMAN, WAYNE A. (1892)	ACTON/BOXBOROUGH	9%-1			
6	TAYLOR, DEREK W. (0843)	ACTON/BOXBOROUGH	9%-1			
7	ZUCCALMAGLIO, ASHLEY L. (3742)	ASHBY	9%-1			
8	KOTOB, KIMBERLY S. (7511)	ASHLAND	9%-1			
9	TURNER, SANDRA F. (0689)	BEDFORD	9%-1			
10	SCHIAVO, KELLIE G. (1754)	BILLERICA	9%-1			
11	ACOSTA, JUSTIN B. (2366)	BURLINGTON	9%-1			
12	BUTCHER, RODNEY (8143)	BURLINGTON	9%-1			
13	DUPREZ, LUKE D. (3475)	BURLINGTON	9%-1			
14	EASTON, ERIK B. (2155)	BURLINGTON	9%-1			
15	FIELDS, STEPANIE A. (8923)	CHELMSFORD	9%-1			
16	MASON, MARTHA (3287)	CHELMSFORD	9%-1			
17	PEARCE, MICHAEL R. (8351)	CHELMSFORD	9%-1			
18	PHILLIPS, JAMES S. (6127)	CHELMSFORD	9%-1			
19	BURKE, KIMBERLY D. (0277)	CHELMSFORD HOUSING AUTHORITY	9%-1			
20	SACCA, VIRGINIA M. (6720)	DRACUT	9%-1			
21	HUDSON, CHRISTOPHER T. (9735)	DRACUT WATER SUPPLY	9%-1			
22	LODOLA, LIANA M. (1909)	HOLLISTON	9%-1			
23	ALLEN, COLLEEN E. (7286)	HOPKINTON	9%-1			
24	BABIN, MICHELLE M. (2460)	HOPKINTON	9%-1			
25	BADGER, CARLTON G. (8367)	HOPKINTON	9%-1			
26	CANTY, ALYNDRA B. (5048)	HOPKINTON	9%-1			
27	CROSMAN, CONNOR J. (4871)	HOPKINTON	9%-4			
28	DIABENE, ESTHER O. (4060)	HOPKINTON	9%-1			
29	ANTELMAN, DAKOTA B. (0488)	HUDSON	9%-1			
30	DOME, BRIAN C. (1088)	HUDSON	9%-1			
31	GALOFARO, JASON M. (0341)	HUDSON	9%-4			
32	HOWLAND, JOHN R. (3728)	HUDSON	9%-1			
33	TALLENT, DELIA M. (8883)	HUDSON	9%-1			
34	VICKERY, TERESA M. (0678)	HUDSON	9%-1			
35	MCLAUGHLIN, THOMAS P. (5604)	LITTLETON	9%-1			
36	STRAFACE, MEGAN E. (3650)	LITTLETON	9%-1			
37	GABIN, CHRISTIAN (4388)	SHAWSHEEN VALLEY THS	9%-1			
38	DODGE, KYLE S. (8052)	SHIRLEY	9%-4			
39	ROMILLY, ROBERT R. (0600)	SHIRLEY	9%-4			
40	SISOUVANH, NING (9107)	SHIRLEY	9%-1			
41	DAY, NANCY J. (9330)	STOW	9%-1			
42	BARLETTA, WILLIAM (1452)	SUDBURY	9%-1			
43	BOYD, CHRISTINE E. (8583)	SUDBURY	9%-1			
44	PEREIRA-MIRANDA, ROSE M. (7194)	SUDBURY	9%-1			
45	ADAMS, CAMERON M. (9656)	SUDBURY WATER DEPT	9%-1			
46	DONOVAN, MATTHEW D. (8221)	TEWKSBURY	9%-4			
47	KASCAK, CARLY R. (3417)	TEWKSBURY	9%-1			
48	LINDAHL, JUSTIN A. (1647)	TEWKSBURY	9%-4			
49	SHEEHAN, KAYLA M. (6256)	TEWKSBURY	9%-4			
50	HURYNOWICZ, MELISSA M. (3119)	TYNGSBOROUGH	9%-1			
51	PARKER, AIMEE J. (5133)	TYNGSBOROUGH	9%-1			
52	WHITE, BRIAN M. (7518)	TYNGSBOROUGH	9%-1			
53	DOHERTY JR., BERNARD D. (0339)	WAYLAND	9%-1			
54	ESPIRITUSANTO, ALEXANDER (1745)	WAYLAND	9%-1			
55	HARRIS, BRIAN C. (4939)	WAYLAND	9%-1			
56	HEGARTY, TERI L. (0237)	WAYLAND	9%-1			
57	MASTERTON, MELLANIE B. (5860)	WAYLAND	9%-1			

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11. ON MOTION DULY MADE, SECONDED AND ADOPTED, IT WAS VOTED THAT THE FOLLOWING LIST OF APPLICANTS FOR MEMBERSHIP IN THE MIDDLESEX COUNTY RETIREMENT SYSTEM, AND EACH GROUP CLASSIFICATION CHANGE FOR EXISTING MEMBERS, BE ACCEPTED AS EACH APPLICANT AND GROUP CHANGE HAS BEEN REVIEWED AND MEETS THE REQUIREMENTS OF THE LAW, AND EACH APPLICANT QUALIFIES FOR MEMBERSHIP.

	NAME	UNIT	% OF DEDU CTION S/GRP	MILITAR Y (Y/N)	DATES	GROUP CHANGE
58	OBERLANDER, KRISTIN E. (5702)	WAYLAND	9%-4			
59	QUINLAN, MAUREEN S. (3823)	WAYLAND	9%-1			
60	REEVES, TYLER P. (7373)	WAYLAND	9%-4			
61	BUNYON, MATTHEW T. (0328)	WESTFORD	9%-4			
62	KEINS, TREVOR S. (9778)	WESTFORD	9%-4			
63	PHILBRICK JR., ROY W. (7184)	WESTFORD	9%-2			Y
64	RYAN, JESSE D. (8557)	WESTFORD	9%-4			
65	JELLISON, MICHAEL L. (7113)	WESTON	9%-1			
66	LYNCH, ANNE M. (9197)	WESTON	9%-1			
67	BAKER, JOHN C. (0352)	WILMINGTON	9%-4	Y	/12/2012-11/12/2016	
68	STERN-ARMSTRONG, ANDREA (6231)	WILMINGTON	9%-1			

12. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR WITHDRAWAL OF ACCUMULATED DEDUCTIONS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 10, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

	NAME	UNIT	EST REFUND DATE	EST. REFUND AMNT	CREDIT. SERVICE	PRE TAX ROLL OVER	DISTRIB W/ TAX
1	<u>Kathleen Abbondanzio</u>	<u>Hudson</u>	<u>7/31/2018</u>	<u>\$ 1,300.00</u>	<u>1 year</u>	<u>X</u>	
2	<u>Priscilla Aufiero</u>	<u>Chelms Hsng</u>	<u>7/31/2018</u>	<u>\$ 33,700.00</u>	<u>7 yrs, 4 mos</u>	<u>X</u>	
3	<u>Deborah Brophy</u>	<u>No Reading</u>	<u>7/31/2018</u>	<u>\$ 1,900.00</u>	<u>2 years</u>		<u>X</u>
4	<u>Devon Burroughs</u>	<u>Lincoln</u>	<u>7/31/2018</u>	<u>\$ 7,700.00</u>	<u>3 yrs, 2 mos</u>		<u>X</u>
5	<u>Maria Chaves-Evans</u>	<u>Hospital</u>	<u>7/31/2018</u>	<u>\$ 210.00</u>	<u>3 months</u>		<u>X</u>
6	<u>Paul Crevier</u>	<u>Sudbury</u>	<u>7/31/2018</u>	<u>\$ 700.00</u>	<u>10 months</u>	<u>X</u>	
7	<u>Jennifer Lyn DeLuca</u>	<u>Hopkinton</u>	<u>7/31/2018</u>	<u>\$ 6,800.00</u>	<u>3 years</u>		<u>X</u>
8	<u>Jeanne Graham</u>	<u>Ashland</u>	<u>7/31/2018</u>	<u>\$ 185.00</u>	<u>1 month</u>		<u>X</u>
9	<u>Paul Greene</u>	<u>Ashland</u>	<u>7/31/2018</u>	<u>\$ 8,200.00</u>	<u>3 yrs, 6 mos</u>		<u>X</u>
10	<u>Gillian Holroyd</u>	<u>Sudbury</u>	<u>7/31/2018</u>	<u>\$ 11,700.00</u>	<u>6 yrs, 3 mos</u>	<u>X</u>	
11	<u>Jamal Jackson</u>	<u>Lincoln Sudbury</u>	<u>7/31/2018</u>	<u>\$ 5,700.00</u>	<u>1 yrs, 7 mos</u>		<u>X</u>
12	<u>Dawn Kelly</u>	<u>Bedford</u>	<u>7/31/2018</u>	<u>\$ 43,000.00</u>	<u>11 yrs, 8 mos</u>		<u>X</u>
	***member was provided estimate for retirement, still wishes to withdraw **						
13	<u>Esther Kim</u>	<u>Burlington</u>	<u>7/31/2018</u>	<u>\$ 600.00</u>	<u>3 months</u>		<u>X</u>
14	<u>Jody McCollem</u>	<u>No Reading</u>	<u>7/31/2018</u>	<u>\$ 600.00</u>	<u>6 months</u>		<u>X</u>
15	<u>James McKenna</u>	<u>No Middlesex</u>	<u>7/31/2018</u>	<u>\$ 28,900.00</u>	<u>8 yrs, 6 mos</u>		<u>X</u>
16	<u>Richard O'Neill, Jr.</u>	<u>Tewksbury</u>	<u>7/31/2018</u>	<u>\$ 400.00</u>	<u>1 yr, 9 mos</u>		<u>X</u>
17	<u>Rachel Pezzuto</u>	<u>Burlington</u>	<u>7/31/2018</u>	<u>\$ 575.00</u>	<u>2 months</u>		<u>X</u>
18	<u>Mary Rapp</u>	<u>Holliston</u>	<u>7/31/2018</u>	<u>\$ 475.00</u>	<u>1 year</u>		<u>X</u>
19	<u>Tina Rotondi</u>	<u>No Middlesex</u>	<u>7/31/2018</u>	<u>\$ 10,500.00</u>	<u>7 yrs, 9 mos</u>	<u>X</u>	
20	<u>Corey Sheehan</u>	<u>Bedford</u>	<u>7/31/2018</u>	<u>\$ 20,400.00</u>	<u>4 yrs, 7 mos</u>		<u>X</u>
21	<u>Tracey Simolaris</u>	<u>No Middlesex</u>	<u>7/31/2018</u>	<u>\$ 2,500.00</u>	<u>1 yr, 7 mos</u>		<u>X</u>
22	<u>Lauren Slebodnick</u>	<u>Burlington</u>	<u>7/31/2018</u>	<u>\$ 5,300.00</u>	<u>1 yr, 9 mos</u>	<u>X</u>	
23	<u>Nancy Tighe</u>	<u>Acton Boxboro</u>	<u>7/31/2018</u>	<u>\$ 12,300.00</u>	<u>5 yrs, 1 mos</u>	<u>X</u>	

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13. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. CURTIN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS FOR THE MONTH OF: **JUNE 30, 2018**

<u>MEMBER</u>	<u>Unit</u>		<u>Amount</u>
Amicangelo, Amanda M	Ayer Shirley RSD	\$	610.38
Atchue-Cusella, Kimberly A	Sudbury	\$	4,258.42
Baia Jr., Stephen	Burlington	\$	810.89
Bohne, Meredith H.	Ashland	\$	3,834.51
Brinson, Ebony A.	Lincoln	\$	2,943.99
Burke, Edward F	Acton Boxboro	\$	7,401.06
Cantin, Joseph A	Westford	\$	20,832.92
Carpenter, Elaine L	Burlington	\$	2,898.58
Conn, Tracy G	Lincoln	\$	1,365.98
Fields, David A	Bedford	\$	1,294.06
Frassa, Diane M.	Chelmsford	\$	80.77
Giroux, Nicole L.	Chelmsford	\$	6,211.23
Hadley, David W	Chelmsford	\$	475.02
Hustins, Debra A	Tyngsboro	\$	4,906.47
Ingram, Dennis C	Wilmington	\$	5,633.39
Levis, Jonathan J.	Bedford	\$	2,279.06
Logan, Matthew R	Ashland	\$	1,765.91
Marques, Suzanne M	Tyngsboro	\$	3,942.46
Mitchell, Laura F.	Westford	\$	15,390.68
Motley, Priscilla H.	Sherborn	\$	4,371.38
Musoke, Sylvia	Burlington	\$	29,280.39
O'Loughlin, James M.	Dracut	\$	3,657.19
Ouellette, Kayla M	Wilmington	\$	2,672.28
Pazos, Jorge	Wayland	\$	1,215.49
Perry, Scott C.	Burlington	\$	1,068.51
Rauseo, Jefferson M.	Tewksbury	\$	3,251.82
Roberts, Kelley	Shirley	\$	1,709.34
Suprey, Thomas C.	Billerica	\$	30.67
Woolums, Elizabeth A	Lincoln	\$	849.80
 <u>Death Refund</u>			
Regan, Joseph	Westford	\$	1,443.86
		\$	136,486.51

14. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS FOR THE MONTH OF : JUNE 30, 2018

<u>Unit</u>	<u>Retirement System and Member</u>	<u>Amount</u>	<u>MCRS Accepted Liability</u>
Hudson	Massachusetts Teachers' Retirement a/c Melissa Ansley	\$ 9,733.41	4 years, 5 months
Weston	Massachusetts Teachers' Retirement a/c Joan Bero	\$ 12,271.27	2 years, 7 months, 4 days
Bedford	Massachusetts Teachers' Retirement a/c Catherine Cargill	\$ 1,746.47	1 year
Pepperell	State Board of Retirement a/c Jeffery Cormier	\$ 34,057.42	7 years, 8 months, 5 days
Wilmington	Massachusetts Teachers' Retirement a/c Brandy Danner	\$ 33,468.61	6 years, 9 months, 6 days
Boxboro	Massachusetts Teachers' Retirement a/c Michelle Donahue	\$ 2,794.87	9 months
Shirley	Worcester Regional Retirement Board a/c Sarah Gambrell	\$ 24,718.67	7 months, 7 days
Sudbury	State Board of Retirement a/c Ryan Gilbert	\$ 4,135.53	1 year
Burlington	Massachusetts Teachers' Retirement a/c Noreen Groom	\$ 10,247.16	1 year
Groton Dunstable	Massachusetts Teachers' Retirement a/c Michael Knight	\$ 8,438.38	1 year, 2 months
Westford	Massachusetts Teachers' Retirement a/c Suzanne Lawlor	\$ 1,159.16	8 months
Holliston	Norfolk County Retirement a/c Jane Lizotte	\$ 13,545.83	4 years, 10 months
Billerica	Massachusetts Teachers' Retirement a/c Matthew Lutinski III	\$ 1,394.71	10 months
Holliston	Massachusetts Teachers' Retirement a/c Diane Malgren	\$ 8,125.20	N/A
Shawsheen Valley	Massachusetts Teachers' Retirement a/c Robert McIssac	\$ 8,331.11	3 years
Dracut	Worcester Regional Retirement Board a/c Casey Mellin	\$ 61,311.96	1 year, 9 months
Sudbury	Marlborough Retirement System a/c John Murphy	\$ 18,957.35	4 years, 4 months, 11 days
Hopkinton	Massachusetts Teachers' Retirement a/c Louis Ottaviani III	\$ 13,292.11	4 years, 11 months, 5 days
Acton	Essex Regional Retirement Board a/c Patrick Rooney	\$ 7,975.14	2 years, 4 months, 20 days
Acton	Massachusetts Teachers' Retirement a/c Timothy Roy	\$ 14,970.67	5 years, 11 months
Littleton	Worcester Regional Retirement Board a/c Kevin Sanford	\$ 8,514.77	1 year, 4 months, 12 days
Weston	Worcester Regional Retirement Board a/c David Spellman, Jr.	\$ 65,405.11	9 years, 2 months, 17 days
Littleton	Massachusetts Teachers' Retirement a/c Taylor Casey	\$ 3,467.72	2 years
Bedford	Norfolk County Retirement a/c Nancy Tegeler	\$ 19,988.27	8 years, 5 months, 14 days
No Middlesex RSD	Massachusetts Teachers' Retirement a/c Lauren Weitz	\$ 1,621.38	1 years, 1 month, 8 days
		\$389,672.28	

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15. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. CURTIN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE CREDIT SERVICE PURCHASES AND REDEPOSITS PURSUANT TO G.L. c. 32 §§ 3 and 4, AND TO GRANT CREDITABLE SERVICE AS NOTED, UPON RECEIPT OF PAYMENT, INCLUDING STATUTORY INTEREST, IF APPLICABLE, THROUGH : JULY 31, 2018

	<u>NAME CURRENT UNIT + POSITION</u>	<u>BUYBACK UNIT</u>	<u>BRANCH OR MAKE- UP</u>	<u>MAKE-UP PERIOD</u>	<u>AMOUNT OF MAKE UP PAYMENT</u>	<u>CREDITABLE SERVICE GRANTED</u>
1	<u>Karen Terella</u> <u>Acton</u> <u>Classroom Assistant</u>	<u>Acton</u>	<u>Classroom</u> <u>Assistant</u>	<u>09/01/98</u> <u>11/27/05</u>	<u>\$9,292.19</u>	<u>4y, 13d</u>
2	<u>James Colleton</u> <u>Acton-Boxboro</u> <u>Custodian</u>	<u>Acton-Boxboro</u>	<u>Custodian</u>	<u>11/01/94</u> <u>06/30/96</u>	<u>\$641.13</u>	<u>3m, 12d</u>
3	<u>Nancy Silva</u> <u>Acton-Boxboro</u> <u>Teaching Assistant</u>	<u>Acton-Boxboro</u>	<u>Teaching</u> <u>Assistant</u>	<u>09/01/00</u> <u>06/30/02</u>	<u>\$3,940.88</u>	<u>1y, 3m</u>
4	<u>Lenora Fulgoni</u> <u>Billerica</u> <u>Paraprofessional</u>	<u>Billerica</u>	<u>Substitute</u> <u>Teacher</u>	<u>09/01/09</u> <u>06/30/12</u>	<u>\$1,900.54</u>	<u>10m, 14d</u>
5	<u>Rupwatee Khemraj</u> <u>Billerica</u> <u>Paraprofessional</u>	<u>Billerica</u>	<u>Substitute</u> <u>Teacher</u>	<u>11/02/02</u> <u>10/04/15</u>	<u>\$1,264.48</u>	<u>9m, 15d</u>
6	<u>Diane Mace</u> <u>Billerica</u> <u>Food Services</u>	<u>Billerica</u>	<u>Food Services</u>	<u>11/04/11</u> <u>03/14/16</u>	<u>\$2,851.42</u>	<u>2y, 10d</u>
7	<u>Donna Matley</u> <u>Billerica</u> <u>Food Services</u>	<u>Billerica</u>	<u>Food Services</u>	<u>04/18/14</u> <u>03/31/17</u>	<u>\$1,351.28</u>	<u>10m, 4d</u>
8	<u>Karen Wayman-Ward</u> <u>Billerica</u> <u>Food Services</u>	<u>Billerica</u>	<u>Food Services</u>	<u>10/09/09</u> <u>10/14/16</u>	<u>\$6,570.45</u>	<u>4y, 1m, 7d</u>
9	<u>Gerald Kenny</u> <u>Burlington</u> <u>Custodian</u>	<u>Burlington</u>	<u>Substitute</u> <u>Custodian</u>	<u>01/01/00</u> <u>07/03/06</u>	<u>\$1,527.13</u>	<u>7m, 14d</u>
10	<u>Charlene Hinton</u> <u>Clerk</u> <u>Carlisle</u>	<u>Carlisle</u>	<u>Administrative</u> <u>Assistant</u>	<u>06/02/93</u> <u>12/31/95</u>	<u>\$1,332.06</u>	<u>5m, 11d</u>
11	<u>Cornelia Donahue-Comtoi</u> <u>Chelmsford Hsg. Authority</u> <u>Deputy Director</u>	<u>Chelmsford Hsg.</u>	<u>Services</u> <u>Coordinator</u>	<u>02/01/00</u> <u>09/30/01</u>	<u>\$4,837.96</u>	<u>10m</u>
12	<u>Richard Corcoran</u> <u>Hopkinton</u> <u>Firefighter</u>	<u>Mendon</u>	<u>Call Firefighter</u>	<u>01/01/82</u> <u>08/31/94</u>	<u>\$5,185.57</u>	<u>6m</u>
13	<u>Jonathan Parks</u> <u>Police Officer</u> <u>Hudson</u>	<u>Hudson</u>	<u>Reserve Police</u> <u>Officer</u>	<u>01/29/03</u> <u>11/01/05</u>	<u>\$4,382.32</u>	<u>2y, 9m, 3d</u>
14	<u>Janet Deshaies</u> <u>Paraprofessional</u> <u>North Reading</u>	<u>Reading</u>	<u>Paraprofessional</u>	<u>03/30/04</u> <u>06/11/04</u>	<u>\$1,002.94</u>	<u>3m, 9d</u>

July 18, 2018

The meeting of the Middlesex County Retirement Board convened at 10:05 A.M. Chairman Thomas Gibson and Board members John Brown, Robert Healy, and Joseph Kearns were present. Board member Brian Curtin was delayed. Lisa Maloney, Chief Administrative Officer, and Nancy O'Neil, Board Secretary, were also present.

The Pledge of Allegiance was recited, followed by a moment of silence for Weymouth Police Officer Michael Chesna and a civilian, Vera Adams, who were killed earlier this week.

At 10:07 A.M.,

On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to go into Executive Session under Purpose 7 of the Open Meeting Law: To comply with, or act under the authority of, any general ... law ...”, that law being Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy, following which the Board will reconvene in open session.

Roll Call Vote

John Brown	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

Mr. Curtin arrived at 10:32 A.M.

At 11:14 A.M.,

On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to come out of executive session and to take a five minute recess.

Roll Call Vote

John Brown	YES
Brian P. Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

The Board commenced back into regular session at 11:20 A.M. The Board reviewed and approved agenda items #3 through #15.

At this time Ms. Maloney delivered her report, referring the Board members to the written documentation for a detailed summary of the System's activities since the last Board meeting.

Chief Administrative Officer's Report

Retirement Counseling and Processing

Ms. Maloney reported 85% of the July retirement applications have been processed. All benefits calculations will be completed and payment received by July 31st as planned. There are nineteen scheduled counseling appointments in July and three in August, with more expected. Mr. Kearns stated that he continues to receive positive feedback from members with respect to the staff.

Ms. Maloney advised that the cost of living adjustment (COLA) will be paid this month to all eligible retirees. With respect to Section 100 benefits, staff is waiting for contract information from two towns before the adjustments can be applied.

Burlington Dispatchers

Ms. Maloney reported on an issue involving the Burlington Fire Department dispatchers who were billed for deductions omitted in error from pensionable earnings in 2011, but who are also due a refund for deductions withheld in error from non-pensionable holiday pay. With the help of the Burlington payroll department, the Burlington archivist and retirement staff, the reconciliation of payroll records from 1999-2010 was completed and refunds issued to three dispatchers who requested a reconciliation of their accounts. Since the refunds were issued, another (former) dispatcher has requested the same reconciliation. It is currently in process. Additional requests are anticipated. The Board commended Ms. Maloney and her staff for their diligent efforts with the reconciliation process.

PERAC Notification - M.G.L. c. 32 §§ 8 and 91A Compliance

According to Ms. Maloney, PERAC is now using PROSPER to inform retirement boards of disability retirees who have not fulfilled the section 8 medical evaluation requirement and/or Section 91A filings for annual statements of earned income.

The Board has been notified that one member has not complied with the medical evaluation requirements of Section 8 and, as such, her retirement allowance is to be

terminated. A show cause hearing on the issue of termination of her benefits has been scheduled for July 24, 2018.

Benefit Verifications

Ms. Maloney reported that 99% of the System's benefit recipients have returned benefit verification forms. Third and final notices were mailed to 48 members and beneficiaries. They have until July 20, 2018 to return affidavits, or their benefits will be suspended.

2017 Form 1099R- Corrected

The 2017 1099R process is complete. The 2017 Corrected 1099R file was uploaded electronically to the IRS on June 13, 2018 after the software vendor addressed previous error messages. The file was accepted for processing.

Newsletter

Ms. Maloney reported that the 2018 Spring Newsletter survey closes on August 7, 2018. Twenty-two participants have responded and will be entered into a drawing to win a pair of Red Sox tickets.

Employer Reporting

Payroll Processing

With respect to 2018 payrolls, Ms. Maloney reported 96% of the units are posted through May and 77% through June.

Employer Education Series

Over the course of the last two years, the System has offered a fall training program for employers. While the programs were well received, staff would like to see increased attendance. A survey has been sent to employers in which employers can indicate preferred days of the week, times and topics for training. Responses are due July 20, 2018.

FY 2019 Appropriation

Invoices were mailed notifying employer units of their FY 2019 retirement appropriation. The total amount billed by the System was \$121,534,601. Only three units have not submitted payment. Second notices will be sent this week.

Military Service Credit Fund

To date, 34% of the units have responded to the System's request for a list of employees who have been called to active duty between January 1, 2017 and December 31, 2017. Responses are due July 31, 2018.

Payments were due July 1, 2018 from six units with employees called to active military duty between January 1, 2010 and December 31, 2016. Five of the six units have submitted payments. A second notice will be sent to the unit with the outstanding invoice

2018 System Valuation/GASB 67 & 68 Reporting

The Segal Company has completed the System's GASB 67 & 68 reports, which are currently being audited by Powers and Sullivan. The reports are expected to be distributed to the member units by the end of the month. The 2018 System valuation is being prepared now.

*Section 3 (8) (c) Billing**Account Receivables – CY 2018 (2017 Retiree Liability)*

The System has received all Section 3 (8)(c) payments from the 81 retirement systems billed. The total amount received is \$3,539,492.74. Ms. Maloney noted that this includes payment from the State Retirement System in the amount of \$572,313.30.

A meeting is being planned with the State Retirement System's Director of Fiscal Services to discuss the outstanding issues of the county asset transfer, unpaid Section 3 (8)(c) invoices and unpaid COLAs.

Investments

Ms. Maloney referred the Board to her written report with respect to investment performance.

State Street Bank

State Street Bank recently provided the System with access to its self-service electronic cash flow model (eCFM). Among other features, eCFM allows staff to electronically initiate and verify wire transfers. According to State Street, this is a free service that provides enhanced security. It does not impact the existing custodial fee schedule.

Next the Board reviewed the cash balance sheet and financial condition of the System

Finally, Ms. Maloney outlined tasks to be completed in the next ninety days. Of note, the request for proposals for actuarial services will need to be prepared and

then processed through PERAC's PROSPER application. The Board directed Ms. Maloney to review vendor contracts that are expiring and report back at the next meeting.

This concluded Ms. Maloney's report.

Chairman's Report

At this time the Chairman delivered his report.

PERAC Update

The Chairman and Mr. Brown attended PERAC's meeting on July 13, 2018. With the announced retirement of Executive Director Joseph Connarton, the meeting focused on establishing a search committee to assist in selecting a successor.

PERAC's Emerging Issues Forum will be held on September 13th at the College of the Holy Cross. Board members were encouraged to register and attend.

PRIM Update

PRIM's investment performance thus far is well below the assumed actuarial rate. PRIM is working on an investment performance fee incentive program. Its next meeting is August 14, 2018, which the Chairman plans to attend.

Litigation Update

The Chairman provided status updates of appeals pending before the Division of Administrative Law Appeals and the Contributory Retirement Appeal Board, and reviewed recent cases. He expressed his concern at the significant backlog of cases at CRAB.

Legislative Update

The Chairman discussed the status of various bills pending at the legislature, including the pension forfeiture reforms. The legislative session ends in ten days.

Travel Policy

The Board reviewed its existing travel policy and recommended no amendments be made at this time.

The Board recessed for lunch at 12:03 P.M. and reconvened back into regular session at 12:50 P.M. The Chairman resumed his report.

COLA Base Review

The Chairman referred the Board to a revised FY 2019 cost of living adjustment (COLA) chart depicting the COLA bases of all retirement systems. At a previous meeting, the Board discussed increasing the COLA base to \$16,000 and The Segal Company prepared a cost analysis for that purpose. At the Advisory Council meeting in May, some members suggested increasing the COLA base to \$18,000. Following further review, the Board agreed to have Kathy Riley of The Segal Company prepare a cost analysis of increasing the COLA base to \$18,000 in FY 2020.

The Board then scheduled a meeting of the Subcommittee on Assessments and Investments for Wednesday, September 19, 2018 at 9:30 A.M. to discuss the cost associated with the increase. The meeting will take place prior to the Board's regular meeting which will begin at 11:00 A.M.

Public Employee Pension Transparency Act

The Board reviewed NCPERS's request that retirement systems write to their legislative leaders opposing the Public Employee Pension Transparency Act. The Board agreed they were in favor of the initiative and authorized the Chairman to sign the letter on the Board's behalf.

Education

The Chairman and Ms. Maloney reported on the recent NAPPA Conference which was held June 26-29, 2018. The Chairman opined, and Ms. Maloney agreed, that the conference was very worthwhile. The topics discussed were timely and included post-traumatic stress disorder (PTSD), public safety officers' benefits (PSOB), social media ethics, and pending federal legislation, among others. Conference materials were made available to the Board.

After review,

On motion duly made by Mr. Brown, seconded by Mr. Healy, it was moved to approve the attendance of Board members at the NCPERS Public Pension Fund Forum, in Cambridge, MA from September 16-18, 2018, and that expenses for attendance at said conference be reimbursed in accordance with the Board's policies and PERAC's travel regulations.

The motion passed.

After review,

On motion duly made by Mr. Healy, seconded by Mr. Brown, it was moved to approve the attendance of Board members and the Chief Administrative Officer at the MACRS Conference in Springfield, MA from September 30-October 3, 2018, and that expenses for attendance at said conference be reimbursed in accordance with the Board's policies and PERAC's travel regulations.

The motion passed.

At 1:30 P.M. the Board members were joined by Paula Barrett of One Digital. Board Secretary Nancy O'Neil was excused from the meeting.

Ms. Maloney provided the Board with an update on System operations in relation to leaves of absence of two staff members. She also reported that she has begun planning for the upcoming maternity leave of another staff member.

Next the Board discussed the current operations of the retirement system office, including the possibility of creating a new position to support operations in areas of insufficient coverage.

The Board announced the following votes which were taken in Executive Session:

16. (a) – The Board voted to approve the application for accidental disability benefits of Kristin Shattuck.

16. (b) – The Board voted to approve the application for accidental disability benefits of Lillian Stevens.

16. (d) – The Board voted to approve the application for involuntary accidental disability benefits of David Devincentis


16. (c) – The Board voted to approve the application for involuntary accidental disability benefits of Paul Lemieux.

Late addition – Wayne Garland – the Board voted to have the Chairman seek clarification from the medical panel on their certifications.

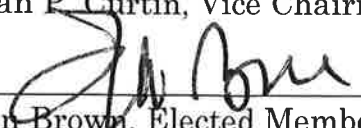
There being no further business to come before the Board, on motion duly made by Mr. Brown, seconded by Mr. Healy, it was moved to adjourn at 2:30 P.M.




Thomas F. Gibson, Chairman



Brian P. Curtin, Vice Chairman



John Brown, Elected Member



Joseph W. Kearns, Elected Member



Robert W. Healy, Appointed Member

Regular Session Documents

1. Meeting Agenda
2. Cover Page and Agenda Items #3-16(f)
3. Retirement Board Meeting Minutes of June 7, 2018 and June 14, 2018
4. Chief Administrative Officer's Report
5. Cash Balance Sheet and Operating Budget
6. PRIM Performance Update
7. State Street Performance Update
8. Active Litigation Report
9. PERAC Approval of Board Travel Regulations
10. FY 2019 Revised COLA Bases
11. NCPERS: "Public Employee Transparency Act (PEPTA) Opposition Letter
12. NAPPA Conference Materials
13. Public Pension Forum Registration

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