

**MINUTES OF THE  
MIDDLESEX COUNTY RETIREMENT BOARD MEETING  
December 19, 2018**

1. A Meeting of the Middlesex County Retirement Board was held on Wednesday, December 19, 2018.
  
2. Members present:            Thomas F. Gibson, Esq., Chairman  
   John Brown, Elected Member  
   Brian P. Curtin, Elected Member  
   Robert W. Healy, Appointed Member  
   Joseph W. Kearns, Elected Member
  
3. On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to approve the expenses of the Middlesex County Retirement System: retirement office payrolls for the month of November 2018, benefits for contributory retirees and new retirees for the month of November 2018, including travel expenses, expenses for professional services, and legal services as required. It was further moved to authorize payment vouchers to be drawn by Chen Ching Lee or Lisa Maloney authorizing and directing the Treasurer/Custodian to make the above payments in the amount indicated on said vouchers from the funds of the Middlesex County Retirement System.
  
4. The minutes of the retirement Board meetings held on November 15, 2018 and December 4, 2018 were presented to the Board for their review and approval and on motion duly made by Mr. Brown, seconded by Mr. Healy, it was moved to approve the minutes of the retirement Board meetings outlined above.

5. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. BROWN, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR SUPERANNUATION RETIREMENTS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 5, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

NAME	UNIT	RETIREMENT DATE	APPLICATION DATE	ANTICIPATED PAYMENT DATE
1 Robert Richter	Wilmington	11/23/2018	11/13/2018	Jan-19
2 Eugene Spurr	Sudbury	1/1/2019	11/9/2018	Jan-19
3 Marie LaRivee	Wilmington	2/1/2018	11/8/2018	Feb-19
4 Stephen Sullivan	North Middlesex	1/31/2019	11/13/2018	Feb-19
5 Richard Gill	Tyngsborough	1/2/2019	11/14/2018	Jan-19
6 Robert Turcotte	Dracut	11/23/2018	11/16/2018	Jan-19
7 Gloria Delli Colli	Tyngsborough	2/2/2019	11/16/2018	Feb-19
8 Donald Peterson	Chelmsford	1/31/2019	11/20/2018	Feb-19
9 John A. Sheehan	Billerica	11/15/2018	11/20/2018	Jan-19
10 Kerry Ferris	Hopkinton	11/26/2019	11/20/2018	Jan-19
11 Donna Burnham	Westford	11/1/2018	11/20/2018	Jan-19
12 Andrew Holland	Wayland	1/5/2019	11/26/2018	Jan-19
13 Richard Gangne	Acton Boxborough	12/31/2018	11/26/2018	Jan-19
14 Karen Libby	Sudbury	12/31/2018	11/26/2018	Jan-19
15 Denise Lawhorn	Lincoln Sudbury	1/1/2019	11/26/2018	Jan-19
16 Doris MacDonald	Billerica	1/2/2019	11/27/2018	Jan-19
17 Jon Viscione	Tewksbury	12/6/2018	11/28/2018	Jan-19
18 John A. Martin	Tyngsborough	12/7/2018	11/29/2018	Jan-19
19 Gwendolyn Sams-Lynch	Wayland	1/22/2019	11/30/2018	Feb-19
20 John Petrin	Burlington	3/1/2019	12/3/2018	Mar-19
21 Gregg Kenyon	Hudson	1/4/2019	12/4/2018	Jan-19
22 Maureen Bedard	Tewksbury	12/31/2018	12/4/2018	Jan-19
23 Rebecca Bogart	Sudbury	1/10/2019	12/4/2018	Feb-19
24 Dorothy Milton	Westford	3/5/2019	12/5/2018	Mar-19
25 Deborah Backman	Hudson	2/15/2019	12/6/2018	Mar-19
26 Renay DelRosario	Ayer Shirley RSD	12/28/2018	12/6/2018	Jan-19
27 Clark Larsen	Hudson	1/2/2019	12/7/2018	Jan-19
28 Anita Chartier	Dracut	12/14/2018	12/10/2018	Jan-19

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6. ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. KEARNS, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR MEMBER-SURVIVOR BENEFITS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 12 (2)(d), CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

<u>DECEASED MEMBER, S.S.#</u>	<u>UNIT</u>	<u>SURVIVOR</u>	<u>MONTHLY MEMBER-SURVIVOR</u>		
			<u>BENEFITS</u>		
			<u>Survivor</u>	<u>Dependent</u>	<u>Total</u>
1 <u>Scott W. Carragher, #0543</u>	<u>South Middlesex</u>	<u>Daniel Carragher</u>			
	<u>R.S.D.</u>				

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7. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. CURTIN, IT WAS VOTED TO RECORD THE APPROVAL ON THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCE AND TO PAY THEM THAT ALLOWANCE PROVIDED UNDER SECTION 5 CHAPTER 32, MASSACHUSETTS GENERAL LAWS.

	NAME	UNIT	RETIREMENT DATE	RETIREMENT OPTION	AMOUNT
1	Barbara Keefe	Hudson	6/21/2018	B	\$792.67
2	Everett Collupy Jr.	Dracut	6/30/2018	B	\$1,842.58
3	Debra Kass	Westford	7/1/2018	A	\$775.48
4	Carolyn Cullinane	Lincoln	9/7/2018	B	\$5,755.50
5	Carmen DeFillippo	Pepperell	9/21/2018	B	\$5,408.03

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ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. HEALY, IT WAS VOTED TO RECORD THE CALCULATIONS WAIVED UNDER MGL, CHAPTER 32, SECTION 21(A) BY PERAC ON THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCE AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER MGL, CHAPTER 32, SECTION 5.

	NAME	UNIT	RETIREMENT DATE	RETIREMENT OPTION	AMOUNT
1	Alfred Barese Jr.	Hudson	10/13/2018	B	\$4,218.78
2	Jean Butler	Westford	8/30/2018	C	\$829.62
3	Deborah Camacho	Chelmsford	10/4/2018	B	\$556.48
4	David Conte	Lincoln	10/30/2018	A	\$2,090.52
5	Sharon Funkhouser	Stow	10/31/2018	B	\$896.57
6	Marjorie Harris	Bedford	10/10/2018	B	\$711.45
7	James Lukey	Hopkinton	11/2/2018	C	\$2,830.26
8	Russell Nichols	Hudson	9/18/2018	C	\$756.48
9	Pamela Stone	Westford	10/1/2018	B	\$641.63
10	Stephen Stone	Westford	10/1/2018	B	\$1,514.88
11	John M. Sullivan	Billerica	10/31/2018	B	\$1,302.01
12	Lynn Sullivan	Chelmsford	11/5/2018	B	\$390.06

9. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. BROWN, IT WAS VOTED THAT THE FOLLOWING LIST OF APPLICANTS FOR MEMBERSHIP IN THE MIDDLESEX COUNTY RETIREMENT SYSTEM, AND EACH GROUP CLASSIFICATION CHANGE FOR EXISTING MEMBERS, BE ACCEPTED AS EACH APPLICANT AND GROUP CHANGE HAS BEEN REVIEWED AND MEETS THE REQUIREMENTS OF THE LAW, AND EACH APPLICANT QUALIFIES FOR MEMBERSHIP.

	NAME	UNIT	% OF DEDUC TIONS/ GRP	MILITARY (Y/N)	DATES	GROUP CHANGE
1	POULIPOPOULOS, ALEK J. (6381)	ACTON	9%-4			
2	WARREN, MEGAN K. (8602)	ACTON	9%-1			
3	ANDERSON, DONALD C. (1412)	ACTON/BOXBOROUGH	9%-1			
4	CUEVAS, JAVIER M. (4526)	ACTON/BOXBOROUGH	9%-1			
5	HAYES, MAUREEN B. (6547)	ACTON/BOXBOROUGH	9%-1			
6	JAVIER PAULINO, LUIS A. (5589)	ACTON/BOXBOROUGH	9%-1			
7	PRATTS, MARISOL (3599)	ACTON/BOXBOROUGH	9%-1			
8	RISTAINO, LAURA C. (8402)	ACTON/BOXBOROUGH	9%-1			
9	WU, DI (7664)	ACTON/BOXBOROUGH	9%-1			
10	CREAN, JOHN J. (0461)	ASHLAND	9%-4			
11	MARTIN, PHILIP G. (1410)	ASHLAND	9%-1			
12	STONE, JOHN P. (5453)	ASHLAND	9%-4			
13	WHITE, EVAN A. (7518)	ASHLAND	9%-1			
14	ATWOOD, LINDA A. (0702)	AYER/SHIRLEY RSD	9%-1			
15	MAILLET, GERALD R. (0835)	AYER/SHIRLEY RSD	9%-1			
16	PASCUCCI, ROBERT A. (4110)	AYER/SHIRLEY RSD	9%-1			
17	BAKER, JESSICA D. (7605)	BEDFORD	9%-1			
18	FENNELL, CAITLIN D. (5672)	BEDFORD	9%-1			
19	GOMEZ, JENNIFER (5507)	BEDFORD	9%-1			
20	HEYWOOD, TAMI L. (8121)	BEDFORD	9%-1			
21	CRUZ, KISSILLA L. (6277)	BILLERICA	9%-1			
22	CUPIC, DRAGAN (3369)	BILLERICA	9%-1			
23	FACE, ZACHARY J. (7835)	BILLERICA	9%-1			
24	HORAN, THERESA M. (4025)	BILLERICA	9%-1			
25	KELLEY, KERRI A. (5039)	BILLERICA	9%-1			
26	MICHELINI, JAMES W. (3598)	BILLERICA	9%-1			
27	SOUZA, CHRISTINE E. (3911)	BILLERICA	9%-1			
28	SWIFT, ELIZABETH A. (9628)	BILLERICA	9%-1			
29	TIERNEY-HONAN, KIMBERLY D. (2718)	BILLERICA	9%-1			
30	CICCONE, DANIELLE M. (1329)	BURLINGTON	9%-1			
31	CLINE, LISA B. (6774)	BURLINGTON	9%-1			
32	DANIZIO, JOHN (0842)	BURLINGTON	9%-1			
33	FAHEY, RACHAEL H. (5419)	BURLINGTON	9%-1			
34	LAQUIDARA, NICHOLAS A. (5339)	BURLINGTON	9%-1			
35	MCISAAC, LAURA E. (7749)	BURLINGTON	9%-1			
36	MORAN, ASHLEY M. (9236)	BURLINGTON	9%-1			
37	PAULIK, CHRISTINE M. (0635)	BURLINGTON	9%-1			
38	SANTOS, AMANDA B. (0486)	BURLINGTON	9%-4			
39	STONE-GAUDET, HEATHER A. (6944)	BURLINGTON	9%-1			
40	PIKE, JENNIFER A. (3585)	CARLISLE	9%-1			
41	ALLEN, DIANE M. (3796)	CHELMSFORD	9%-1			
42	TIERNEY, ALICIA M. (2804)	CHELMSFORD	9%-1			
43	WALSH, PETER G. (3667)	CHELMSFORD	9%-1			
44	VIEIRA NETTO, JOSE J. (5724)	CHELMSFORD HOUSING AUTHORITY	9%-1	Y	1981-1987	
45	COCHRANE, DONNA (4719)	DRACUT	9%-1			
46	COSTA, ALEXANDRA (4080)	GREATER LOWELL TECH	9%-1			
47	DESILETS, KATHLEEN D. (1477)	GREATER LOWELL TECH	9%-1			
48	MACEACHERN, MICHAEL D. (8279)	GROTON	8%-1			
49	BARBOSA, KELLY A. (5785)	GROTON-DUNSTABLE RSD	9%-1			
50	ANNUNZIATO, DARLENE V. (5051)	HOLLISTON	9%-1			
51	BURROWS, JASON R. (6367)	HOLLISTON	9%-1			
52	DE CASTRO, CHRISTINA M. (7259)	HOLLISTON	9%-1			
53	CASTILLO, MANDY M. (3505)	HOPKINTON	9%-1			
54	GANDOLFI, PALJE K. (2032)	HOPKINTON	9%-1			
55	GAUDETTE, CHANEY A. (5239)	HOPKINTON	9%-1			
56	HILL, JASON D. (8008)	HOPKINTON	9%-1			
57	HUDSON, SCOTT (8445)	HOPKINTON	9%-1			
58	ISRAELOFF, MAXWELL J. (0193)	HOPKINTON	9%-4			
59	MORIN, KIMBERLY S. (7516)	HOPKINTON	9%-1			
60	NALCHAJIAN, SR., DAVID B. (4272)	HOPKINTON	9%-1			
61	NIEWIERA, SANDRA L. (4700)	HOPKINTON	9%-1			

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	NAME	UNIT	% OF DEDUCTIONS/GRP	MILITARY (Y/N)	DATES	GROUP CHANGE
62	PRESEAU, DAWN M. (0301)	HOPKINTON	9%-1			
63	ROBERTS, JANICE E. (8877)	HOPKINTON	9%-1			
64	SWEENEY, BENJAMIN F. (8147)	HOPKINTON	9%-1			
65	BARBOSA, MICHAEL (7433)	HUDSON	9%-1			
66	CORMIER, SABRYNA L. (1723)	HUDSON	9%-1			
67	HARMON, MELISSA J. (6568)	HUDSON	9%-1			
68	LOPEZ, GABRIEL R. (1543)	HUDSON	9%-1			
69	MATTHEWS, JOHN H. (2341)	HUDSON	9%-1			
70	RATHORE, NEHA (2069)	HUDSON	9%-1			
71	SHEA, LISA M. (9264)	HUDSON	9%-1			
72	MAGUIRE, LORETTA M. (6978)	LINCOLN	9%-1			
73	NOBLE, ELLENA F. (1706)	LINCOLN	9%-1			
74	ROBIDOUX, MARK S. (5951)	LINCOLN	9%-1			
75	GOMES, ASHLEY N. (1578)	LINCOLN/SUDBURY RSD	9%-1			
76	HUTCHINSON, AMY B. (4480)	LINCOLN/SUDBURY RSD	9%-1			
77	SILBERZWEIG, JAMIE R. (2332)	LINCOLN/SUDBURY RSD	9%-1			
78	SLIWOSKI, ALEXANDRA C. (9078)	LINCOLN/SUDBURY RSD	9%-1			
79	BUCK, BRIAN E. (4049)	LITTLETON	9%-1			
80	FITZGERALD, SANDRA C. (7575)	LITTLETON	9%-1			
81	JOHNSON, ALEX J. (7182)	LITTLETON	9%-4			
82	MCGRATH, ANDREA J. (9291)	LITTLETON	9%-1			
83	DAIGLE, KELLIE R. (6686)	MIDDLESEX COUNTY RB	9%-1			
84	LYNCH, PAMELA J. (2193)	MIDDLESEX COUNTY RB	9%-1			
85	JOHNSON, ADAM C. (1571)	NORTH READING	9%-4			
86	ZINCHUK, ASHLEY A. (3273)	NORTH READING	9%-1			
87	SCRIBNER-MACLEAN, ANDREW N. (0779)	PEPPERELL	9%-1			
88	WHITE, WILLIAM E. (1532)	PEPPERELL	9%-4			
89	WARD, ZACHARY J. (1940)	SHERBORN	9%-1			
90	GALEANO, SONIA N. (8899)	SOUTH MIDDLESEX VTS	9%-1			
91	NOBILINI, SANDRA J. (5637)	SOUTH MIDDLESEX VTS	9%-1			
92	TREJO, JESSICA V. (5719)	SOUTH MIDDLESEX VTS	9%-1			
93	LENGIEZA, GILDA G. (1105)	STOW	9%-1			
94	KORMAN, MICHELE Z. (4628)	SUDBURY	9%-1			
95	LITTLE, TERESA A (0214)	SUDBURY	9%-1			
96	MARTIN, MELISSA (1351)	SUDBURY	9%-1			
97	SCHNEPP, STEVEN M. (5375)	SUDBURY	9%-4			
98	TRICCO, EMILY A. (2625)	SUDBURY	9%-1			
99	ROSSI, KAREN M. (1265)	TEWKSBURY	9%-1			
100	CLARK, JOHN E. (4860)	TOWNSEND	9%-1			
101	LANDI, JAMES p. (8701)	TOWNSEND	9%-4			
102	LOW, CHRISTOPHER K. (2942)	TOWNSEND	9%-4			
103	GREGOIRE, SHAWN M. (7124)	TYNGSBOROUGH	9%-1			
104	BOWEN, SHALYN J. (9076)	WAYLAND	9%-1			
105	BROWN, RYAN E. (3901)	WAYLAND	9%-1			
106	NOLAN, ELIZABETH I. (6082)	WAYLAND	9%-1			
107	RAFUSE, KATHERINE E. (6839)	WAYLAND	9%-1			
108	VITELLO, STEPHEN R. (5519)	WAYLAND	9%-1			
109	BENNETT, KATELYN R. (5203)	WESTFORD	9%-1			
110	BREAULT, DANIEL J. (1438)	WESTFORD	9%-1			
111	KIERCE, RICHARD (5404)	WESTFORD	9%-1			
112	HEAVEY, TIMOTHY C. (7636)	WESTON	9%-1			
113	ISKANDAR, SANA (5041)	WESTON	9%-1			
114	KRIEGER, JAY A. (5631)	WESTON	9%-1			
115	MILANO, ELISE A. (3119)	WESTON	9%-1			
116	OVERHAUG, KATHERINE L. (7126)	WESTON	9%-1			
117	PARAS, ANURADHA (6815)	WESTON	9%-1			
118	RIGGS, PATRICK L. (6579)	WESTON	9%-1			
119	TUTTLE, SHANNON L. (7693)	WESTON	9%-1			
120	VASS, KIM A. (4362)	WESTON	9%-1			
121	BLANEY, DERYN M. (6373)	WILMINGTON	9%-1			
122	COLLINS, PETER (8786)	WILMINGTON	9%-1			

9. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. BROWN, IT WAS VOTED THAT THE FOLLOWING LIST OF APPLICANTS FOR MEMBERSHIP IN THE MIDDLESEX COUNTY RETIREMENT SYSTEM, AND EACH GROUP CLASSIFICATION CHANGE FOR EXISTING MEMBERS, BE ACCEPTED AS EACH APPLICANT AND GROUP CHANGE HAS BEEN REVIEWED AND MEETS THE REQUIREMENTS OF THE LAW, AND EACH APPLICANT QUALIFIES FOR MEMBERSHIP.

	NAME	UNIT	% OF DEDUCTIONS/GRP	MILITARY (Y/N)	DATES	GROUP CHANGE
123	DELISLE, JOSHUA D. (4733)	WILMINGTON	9%-1			
124	FRENCH, VANESSA M. (5300)	WILMINGTON	9%-1			
125	GLAVIN, RIHANA T. (6925)	WILMINGTON	9%-1	Y	06/04/2006-Present	
126	JENKS, JOCELYN M. (9590)	WILMINGTON	9%-1			
127	SPRY, SUSAN S. (8518)	WILMINGTON	9%-1			



10. ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. KEARNS, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR WITHDRAWAL OF ACCUMULATED DEDUCTIONS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 10, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

	NAME	UNIT	EST REFUND DATE	EST. REFUND AMNT	CREDIT. SERVICE	PRE TAX ROLL OVER	DISTRIB W/ TAX
1	Janice Archer	Burlington	12/31/2018	\$ 30,500.00	7 years	X	
2	Anne Bailey	Sherborn	12/31/2018	\$ 14,000.00	3 years		X
3	Joshua Cox	Stow	12/31/2018	\$ 15,000.00	3 yrs, 9 mos		X
4	Jennifer Curran	Ashland	12/31/2018	\$ 7,700.00	2 yrs, 5 mos		X
5	Catherine Debroski	Wilmington	12/31/2018	\$ 9,800.00	2 yrs, 8 mos		X
6	Cynthia Ducharme	Chelmsford	12/31/2018	\$ 16,100.00	3 yrs, 9 mos	X	
7	Brian Fisher	Holliston	12/31/2018	\$ 14,700.00	2 yrs, 9 mos	X	
8	Elaine Gardner	Acton	12/31/2018	\$ 41,000.00	6 yrs, 3 mos	X	
9	Bernadette Georges	Dunstable	12/31/2018	\$23,900.00	7 yrs, 8 mos		X
10	Patricia Giguere	Dracut	12/31/2018	\$ 9,100.00	5 yrs, 6 mos	X	
11	Delana Ginchereau	Dracut	12/31/2018	\$ 565.00	2 months		X
12	Julie Giusti	Hudson	12/31/2018	\$ 5,000.00	5 yrs, 8 mos	X	
13	Judith Goodno	Tewksbury	12/31/2018	\$ 980.00	2 yrs, 8 mos	X	
14	Steven Hancock	Billerica	12/31/2018	\$ 28,700.00	7 yrs, 7 mos		X
15	Joanne Kader	No Reading	12/31/2018	\$ 21,300.00	9 yrs, 10 mos		X
16	Christina Luongo	Burlington	12/31/2018	\$ 800.00	5 months		X
17	Darrin MacGillivray	Wayland	12/31/2018	\$ 5,500.00	4 yrs, 9 mos		X
18	John McCafferty	Tyngsboro	12/31/2018	\$ 5,400.00	7 yrs, 2 mos		X
19	John Mueller	Westford	12/31/2018	\$ 11,200.00	6 yrs, 8 mos	X	
20	Kerri Mulvey	Wayland	12/31/2018	\$ 10,700.00	2 yrs, 1 mo		X
21	Paula O'Brien	Hudson	12/31/2018	\$ 4,000.00	2 years		X
22	Kathleen Pustizzi	Billerica	12/31/2018	\$ 6,600.00	4 years	X	
23	Lynne Stader	Westford	12/31/2018	\$ 9,000.00	2 yrs, 5 mos	X	
24	Laurie Theroux	Ayer Hsng	12/31/2018	\$ 42,000.00	17 years	X	

\*\*\*member was provided estimate for retirement, still wishes to withdraw \*\*

25	<u>Richard Thompson</u>	<u>Tyngsboro</u>	<u>12/31/2018</u>	<u>\$ 4,600.00</u>	<u>1 yr, 10 mos</u>	<u>X</u>
26	<u>Omar Valdez</u>	<u>Tewksbury</u>	<u>12/31/2018</u>	<u>\$ 5,000.00</u>	<u>1 yr, 6 mos</u>	<u>X</u>
27	<u>Michael Zecco</u>	<u>Hopkinton</u>	<u>12/31/2018</u>	<u>\$ 16,700.00</u>	<u>4 yrs, 1 mo</u>	<u>X</u>
28	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
29	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
30	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
31	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
32	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
33	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
34	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
35	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
36	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
37	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
38	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>

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11. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. CURTIN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS FOR THE FOR THE MONTH OF: **November 30, 2018**

<u>MEMBER</u>	<u>Unit</u>		<u>Amount</u>
Allen, Donald J	Hopkinton	\$	30.56
Benoit, Annmarie	Hudson	\$	5,437.62
Bourque, Joanne S.	Sudbury	\$	15,150.16
Brooks, Lee A	Wilmington	\$	172.81
Campbell, Pamela D	Littleton	\$	24,944.06
Cincotta, Joseph E.	Wayland	\$	25,000.00
Cobleigh, Bonnie A.	Carlisle	\$	25,838.99
Coughlan, Janet L.	Hudson	\$	14,157.64
Desharnais, Joyce M.	Billerica	\$	103.50
Doherty, Susan A.	Chelmsford	\$	1,459.72
Dutton, Nancy E	Tyngsboro	\$	36,411.04
Ewing, Asa B.	Carlisle	\$	8,376.07
Gedeon, Jean Rubens	Shawsheen Valley	\$	1,266.06
Gentile, Lori A.	Billerica	\$	583.24
Gould, Priscilla M.	Holliston	\$	1,596.77
Graham, Jeanne N.	Ashland	\$	186.06
Grant, Andrew N.	Hudson	\$	29,358.44
Jacobs, Elizabeth A	Bedford	\$	3,635.30
Jarvais, Rosa H	Groton Dunstable	\$	807.35
Leung, Pollyanna V	Dracut	\$	5,369.54
Luhrs, Ann-Marie L.	Carlisle	\$	4,483.06
Lyness, Dianna M	Hopkinton	\$	6,698.33
Montvitt, Michelle	Hopkinton	\$	5,020.78
Munro, Kathleen G.	Chelmsford	\$	5,352.25
Newbury, Joshua W.	Weston	\$	5,299.47
Rego, Eli B	Sudbury	\$	4,737.92
Rich, Nancy A.	Groton Dunstable	\$	395.19
Tropeano, Nicholas James	No Reading	\$	5,495.37
Weaver, Bruce L	Westford	\$	20,829.45
Cincotta, Joseph E.	Wayland	\$	23,283.32
 <u>DEATH REFUND</u>			
McKennedy, Maria	Acton	\$	2,346.11
		\$	283,826.18

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12. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. CURTIN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING TRANSFERS FOR THE MONTH OF :  
NOVEMBER 30, 2019.

<u>Unit</u>	<u>Retirement System and Member</u>	<u>Amount</u>	<u>MCRS Accepted Liability</u>
Billerica	Massachusetts Teachers' Retirement a/c Ashley Ahern	\$ 4,387.22	3 years, 1 month
Billerica	Plymouth County Retirement System a/c Kristen Benjamin	\$ 14,094.26	4 years, 12 days
Pepperell	Worcester Regional Retirement Board a/c Richard Bennett	\$ 24,309.18	9 months, 26 days
No. Middlesex RSD	State Board of Retirement a/c Joanna Bilotta-Simeone	\$ 19,836.97	3 yrs, 6 mos, 7 days
Westford	Massachusetts Teachers' Retirement a/c Kristina Cote	\$ 642.11	6 months
Tyngsboro	Leominster Retirement Board a/c Ryan Crowley	\$ 2,799.46	1 year, 6 months
Hopkinton	Worcester Regional Retirement Board a/c Jessica Flanders	\$ 16,126.53	2 yrs, 3 mos, 21 days
Sherborn	Norfolk County Retirement Board a/c Janice Frechette	\$ 26,762.53	20 years
Hopkinton	Worcester Regional Retirement Board a/c Arissa Grautski	\$ 1,853.29	1 year
Westford	Massachusetts Teachers' Retirement a/c Maria Hoff	\$ 7,855.25	1 yr, 10 mos, 9 days
Acton Boxboro	Maynard Retirement Board a/c Saima Huseni	\$ 9,663.90	1 yr, 3 mos, 10 days
Burlington	Essex Regional Retirement Board a/c Roberta Keane	\$ 26,954.42	9 years, 7 monts
Sherborn	Massachusetts Teachers' Retirement a/c Louise Martin	\$ 524.69	9 months
Billerica	State Board of Retirement a/c Kati Pendleton	\$ 79.20	N/A
Acton Boxboro	Gardner Retirement Board a/c Leslie Primeau	\$ 22,378.55	10 years, 3 months
Littleton	Worcester Regional Retirement Board a/c Erin Schuster	\$ 2,760.59	1 year
Littleton	Concord Retirement Board a/c Joannnie Stormwind	\$ 8,612.05	4 yrs, 8 mos, 26 days
Littleton	Worcester Regional Retirement Board a/c Jacob Strout	\$ 1,713.37	1 year
Greater Lowell	Andover Retirement Board a/c Edwin Tarraza	\$ 1,701.98	4 months
Lincoln	State Board of Retirement a/c Daniel Walsh	\$ 158,426.71	6 yrs, 6 mos, 4 days
		\$ 351,482.26	

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13. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE CREDIT SERVICE PURCHASES AND REDEPOSITS PURSUANT TO G.L. c. 32 §§ 3 and 4, AND TO GRANT CREDITABLE SERVICE AS NOTED, UPON RECEIPT OF PAYMENT, INCLUDING STATUTORY INTEREST, IF APPLICABLE, THROUGH:  
December 31, 2018

	<u>NAME CURRENT UNIT + POSITION</u>	<u>BUYBACK UNIT</u>	<u>BRANCH OR MAKE-UP POSITION</u>	<u>MAKE-UP PERIOD</u>	<u>AMOUNT OF MAKE UP PAYMENT</u>	<u>CREDITABLE SERVICE GRANTED</u>
1	<u>Ellen Dobi</u> <u>BillERICA</u> <u>Librarian</u>	<u>BillERICA</u>	<u>Substitute</u> <u>Librarian</u>	<u>01/07/13</u> <u>08/31/18</u>	<u>\$11,321.10</u>	<u>2y, 7m, 6d</u>
2	<u>Ellen Dobi</u> <u>BillERICA</u> <u>Librarian</u>	<u>Chelmsford</u>	<u>Substitute</u> <u>Librarian</u>	<u>03/03/07</u> <u>12/31/12</u>	<u>\$5,115.33</u>	<u>1y, 5m</u>
3	<u>Edward Byrne</u> <u>Groton-Dunstable</u> <u>Custodian</u>	<u>Groton-Dunstable</u>	<u>Custodian</u>	<u>08/01/94</u> <u>03/22/95</u>	<u>\$2,456.37</u>	<u>8m, 14d</u>
4	<u>Mary Ann Fitzpatrick</u> <u>Hopkinton</u> <u>Accountant</u>	<u>Hopkinton</u>	<u>School Clerk</u>	<u>10/07/02</u> <u>08/14/11</u>	<u>\$12,567.89</u>	<u>5y, 3m, 14d</u>
5	<u>Roger Downing</u> <u>Hudson</u> <u>Police Officer</u>	<u>Hudson</u>	<u>Reserve Police</u> <u>Officer</u>	<u>06/18/96</u> <u>04/27/98</u>	<u>\$623.08</u>	<u>1y, 10m, 9d</u>
6	<u>Mark Mazerolle</u> <u>Lincoln</u> <u>Custodian</u>	<u>Lincoln</u>	<u>Custodian</u>	<u>09/06/89</u> <u>10/08/90</u>	<u>\$2,172.42</u>	<u>6m, 24d</u>
7	<u>Andrew Anderson</u> <u>Shirley</u> <u>Firefighter</u>	<u>Shirley</u>	<u>Call Firefighter</u>	<u>07/01/15</u> <u>07/01/18</u>	<u>\$2,707.33</u>	<u>3y</u>
8	<u>Steven Manning</u> <u>Tyngsborough</u> <u>Police Officer</u>	<u>Tyngsborough</u>	<u>Reserve Police</u> <u>Officer</u>	<u>04/03/89</u> <u>09/30/93</u>	<u>\$2,270.06</u>	<u>4y, 5m, 27d</u>
9	<u>Patrice Cistulli</u> <u>Weston</u> <u>Teaching Assistant</u>	<u>Weston</u>	<u>Teaching</u> <u>Assistant</u>	<u>01/01/74</u> <u>12/31/74</u>	<u>\$125.60</u>	<u>2m</u>
10	<u>Gretchen Lutz</u> <u>Westford</u>	<u>MTRS</u>		<u>01/01/96</u> <u>01/31/98</u>	<u>To be calc'd</u> <u>by MTRS</u>	<u>1y, 11m</u>

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14. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY HEALY, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE PETITIONING FOR AND/OR RECORDING OF PERAC MEDICAL PANELS FOR THE FOLLOWING DISABILITY APPLICANTS AND PLACE SAME ON FILE:

## Petitions for Medical Panel

NAME	UNIT	TYPE	OPTION	DATE OF BIRTH
1 Robert Clark	Hopkinton	Accidental	C	1/31/64

## Medical Panel Appointments

## PHYSICIANS

NAME	UNIT	TYPE	OPTION	DATE OF BIRTH	PHYSICIANS
1 Christopher Belanger	G.L.R.S.D.	Accidental	A	07/23/66	Ryan Friedberg Henry Drinker Hwa Hsieh
2 Robert Clark	Hopkinton	Accidental	C		Eric Awtry Madhusadan Thakur Robert Eberhardt

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The meeting of the Middlesex County Retirement Board convened at 1:04 P.M., following the meeting of the Middlesex County Retirement Board Advisory Council. Chairman Thomas Gibson and Board members John Brown, Brian Curtin, Joseph Kearns and Robert Healy were present. Lisa Maloney, Chief Administrative Officer, and Nancy O'Neil, Board Secretary, were also present.

Following the Pledge of Allegiance, the Board acknowledged a moment of silence for Worcester Fire Fighter, Christopher Roy, who was killed in the line of duty.

The Board reviewed and approved agenda items #3 through #14.

**At 1:10 P.M.,**

**On motion duly made by Mr. Brown, seconded by Mr. Healy, it was moved to enter into Executive Session under Purpose 7 of the Open Meeting Law: "To comply with, or act under the authority of, any general ... law", that law being Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy, following which the Board will reconvene in open session.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Brian P. Curtin</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph W. Kearns</b>	<b>YES</b>

**The motion passed.**

**At 1:30 P.M.,**

**On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to come out of executive session.**

**The motion passed.**

**At 1:30 P.M.,**

**On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to enter into Executive Session under Purpose 6 of the Open Meeting law to discuss lease negotiations with the Billerica Public Schools following which the Board will reconvene in open session.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Brian P. Curtin</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph W. Kearns</b>	<b>YES</b>

**The motion passed.**

**At 1:40 P.M.,**

**On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to come out of executive session.**

**The motion passed.**

**Building Update**

George Nangle reported that the fire alarm system recently failed inspection. The panel is outdated. Mr. Nangle has requested quotes to replace the panel and two firms have responded.

**After review,**

**On motion duly made by Mr. Healy, seconded by Mr. Curtin, it was moved to retain Mammoth Fire Alarms to service the fire alarm system at the stated quote provided to Mr. Nangle.**

**The motion passed.**

Mr. Nangle then discussed the need to paint the common areas of the building. He sought bids for this purpose and presented the Board with one bid.

**After review,**

**On motion duly made by Mr. Brown, Seconded by Mr. Kearns, it was moved to retain Brite Sky Painting and Plastering to perform the necessary painting of the common areas of the building at a fee of \$4,200.00.**

**The motion passed.**

Mr. Nangle distributed a brochure from Secure Energy which highlights the firm's energy management system and cost savings initiatives. The consensus was to have Secure Energy submit a proposal prior to making a formal presentation before the Board.

Finally, Mr. Nangle reported favorably on the window shades that were recently installed in premises occupied by Valley Collaborative.



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This concluded Mr. Nangle's report.

### Chief Administrative Officer's Report

#### Retiree Insurance

A review of the process by which insurance change information is received from the units was recently conducted by staff. To ensure the units' changes are made correctly on a monthly basis, the Insurance Submittal Form has been revised. The units will now submit one month's changes at a time and use specific insurance codes for each premium type. The new form will be introduced in January 2019.

PTG is developing an insurance portal in employer self-service that would allow employers to make their own insurance changes on a monthly basis. The product demonstrations have been promising and the System has been offered the opportunity to test the functionality with some of our member units this spring.

#### PERAC Notification—M.G.L. c. 32, 91A Compliance

According to PERAC, disability retiree Michael Phillips has not complied with the filing requirements of G.L. c. 32, § 91A. A show cause hearing regarding the termination of his benefits was held on November 29, 2018. Mr. Phillips failed to appear at the hearing.

After review,

**On motion duly made by Mr. Healy, seconded by Mr. Brown, it was moved to terminate the accidental disability retirement benefits of Michael Phillips, effective December 31, 2018.**

**The motion passed.**

#### 1099R Processing

Ms. Maloney reported favorably on the year-end balancing of benefits paid, federal taxes withheld and the reconciliation with 1099R reporting. Further, the electronic test file was submitted to the IRS and passed all validations.

The print vendor has received a copy of the System's test data and a sample 1099R Form. He has confirmed that the data is in an acceptable format for printing. The final data file is due to the vendor on January 11, 2019. It is expected that by utilizing the print vendor, the System can take advantage of address standardization and forwardable moves resulting in fewer bad address returns.

During 1099R testing, it was discovered that an Option B beneficiary has been erroneously receiving a monthly survivor benefit calculated under Option C. According to Ms. Maloney, this was due to a staff error which resulted in an

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overpayment of benefits to the beneficiary in the amount of \$20,320.57. Fortunately, the deceased member had not yet depleted his annuity savings account when he died and the balance was great enough to absorb the overpayment.

PTG has been asked to consider adding a validation that would prevent Option C survivors from being created on the record of an Option B retiree.

#### Finance and Investments

Ms. Maloney referred the Board to her written report with respect to investment performance.

#### Cash Management

Ms. Maloney has been advised that People's United Financial, Inc., the holding company for People's United Bank, has acquired BSB Bancorp, the holding company for Belmont Savings Bank. The transaction is expected to close by the second quarter of 2019. The System currently has an 8.2 million invested in a 6 month CD with Belmont Savings Bank. The Board will review its cash management policy at its meeting in January,

Next the Board reviewed the cash balance sheet and financial condition of the System.

#### Request for Proposals – Actuarial Services

PERAC has acknowledged receipt of the necessary paperwork with respect to awarding The Segal Company the contract for actuarial services. A copy of the contract has been received. It is currently under review.

#### Public Records Request – Center for Public Management, UMASS Boston

The System recently received a public records request from the Edward J. Collins, Jr. Center for Public Management at the University of Massachusetts Boston seeking, among other information, job titles and salary information of retirement office staff. The information was provided within the statutory time frame and the fees were waived.

#### Health Insurance Responsibility Disclosure Form

Ms. Maloney informed the Board the System filed the Health Insurance Responsibility Disclosure Form (HIRD). HIRD is a new state reporting requirement in Massachusetts. Every employer with more than six employees is required to complete the form by November 30<sup>th</sup> of each year.

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Finally, Ms. Maloney stated with respect to tasks to be completed in the next ninety days, her primary focus will be closing out year end and prepare for and complete the 1099R process.

This concluded Ms. Maloney's report.

### Chairman's Report

At this time the Chairman delivered his report.

He briefly summarized the relevant issues discussed previously at the Advisory Council meeting, including military service purchase legislation and the increase to the COLA base.

#### PERAC Update

The Chairman referred to Mr. Connarton's remarks delivered earlier today at the Advisory Council meeting.

The Board reviewed correspondence from Mr. Connarton expressing his appreciation to the Chairman for his willingness to participate on the Public Pension Advisory Group (PPAG) during his tenure. Recently, Mr. Connarton announced his retirement at the end of the year. Expressions of appreciation for his service and well wishes on his retirement were bestowed upon Mr. Connarton at the Advisory Council meeting. At the meeting, the Chairman presented Mr. Connarton with an award on behalf of the Board and staff in recognition of his distinguished public service.

#### Litigation Update

The Chairman referred to his litigation report delivered earlier today at the Advisory Council meeting. He reported on the impact of CRAB's Order in *Joseph O'Leary v. Lexington Retirement Board and PERAC, CR-15-30*. Further, he informed the Board that the Chelmsford Police Superior Officer's Association has filed an appeal of the Board's determination that the alternative EMT stipend the officers receive is not regular compensation.

#### Legislative Update

The Chairman referred to the legislative report delivered earlier today.

Mr. Brown requested that legislation be filed to increase the number of signatures required to nominate the elected members of a regional retirement board from five

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to fifty. The Chairman will prepare a draft for this purpose and report back to the Board at the next meeting.

The Board announced the following votes which were taken in Executive Session:

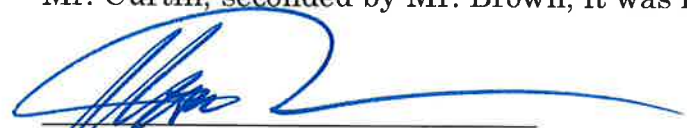
15. (a) – The Board voted to conduct a hearing and investigation for Scott Hyder.

15. (b) – The Board voted to conduct a hearing and investigation for Andrew McLaughlin.

15. (c) – The Board voted to conduct a hearing and investigation for James Bruce.


15. (d) – Disability Report. The Chairman will contact Joseph Jakuttis' attorney and inform him the Board will take no further action on his case.

There being no further business to come before the Board, on motion duly made by Mr. Curtin, seconded by Mr. Brown, it was moved to adjourn at 2:45 P.M.



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Thomas F. Gibson, Chairman



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Brian P. Curtin, Vice Chairman



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John Brown, Elected Member



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Joseph W. Kearns, Elected Member



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Robert W. Healy, Appointed Member

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Regular Session Documents

1. Meeting Agenda
2. Cover Page and Agenda Items #3-15(d)
3. Retirement Board Meeting Minutes of November 15, 2018
4. Retirement Board Meeting Minutes of December 4, 2018
5. Chief Administrative Officer's Report
6. Cash Balance Sheet and Operating Budget
7. PRIM Performance Update
8. State Street Performance Update
9. Litigation Report
10. Building Update
11. Correspondence from Joseph Connarton, Executive Director, PERAC
12. Section 3(8) (c) Recalculations

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