

**MINUTES OF THE
MIDDLESEX COUNTY RETIREMENT BOARD MEETING
April 10, 2019**

1. A Meeting of the Middlesex County Retirement Board was held on Wednesday, April 10, 2019

2. Members present:
 - Thomas F. Gibson, Esq., Chairman
 - John Brown, Elected Member
 - Brian P. Curtin, Elected Member
 - Robert W. Healy, Appointed Member
 - Joseph W. Kearns, Elected Member

3. On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to approve the expenses of the Middlesex County Retirement System: retirement office payrolls for the month of March 2019, benefits for contributory retirees and new retirees for the month of March 2019, including travel expenses, expenses for professional services, and legal services as required. It was further moved to authorize payment vouchers to be drawn by Chen Ching Lee or Lisa Maloney authorizing and directing the Treasurer/Custodian to make the above payments in the amount indicated on said vouchers from the funds of the Middlesex County Retirement System.

4. On motion duly made by Mr. Healy, seconded by Mr. Kearns, it was moved to review and accept the cash balance sheet and operating budget

5. The minutes of the retirement Board meeting held on March 6, 2019, were presented to the Board for their review and approval and on motion duly made by Mr. Healy, seconded by Mr. Brown, it was moved to approve the minutes of the retirement Board meeting outlined above.

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6. ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. KEARNS, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR SUPERANNUATION RETIREMENTS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 5, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

| NAME | | UNIT | RETIREMENT DATE | APPLICATION DATE | ANTICIPATED PAYMENT DATE |
|-------------------|-------------------|------------------|--------------------|---------------------|---|
| 1 Sara Dosamantes | Deceased on 04/01 | Weston | 4/1/2019 | 3/1/2019 | May-19 |
| 2 James | Vigneau | North Reading | 4/30/2019 | 3/1/2019 | May-19 |
| 3 Robert | Balboni | Sherborn | 3/15/2019 | 3/5/2019 | May-19 |
| 4 Marilyn | Gallardo | Groton Dunstable | 7/26/2019 | 3/5/2019 | Aug-19 |
| 5 Deborah | Janusis | Hudson | 6/30/2019 | 3/5/2019 | Jul-19 |
| 6 Michele | Dusseault | Hudson | 3/26/2019 | 3/6/2019 | May-19 |
| 7 Jane | Nolan | Billerica | 3/31/2019 | 3/6/2019 | May-19 |
| 8 Arlene | DeFilippo | Burlington | 5/31/2019 | 3/7/2019 | Jun-19 |
| 9 Jeanne | Ferraro | Holliston | 6/15/2019 | 3/8/2019 | Jul-19 |
| 10 Denise | Flynn | Stow | 5/12/2019 | 3/8/2019 | Jun-19 |
| 11 Darlene | Touchette | Groton | 3/28/2019 | 3/8/2019 | May-19 |
| 12 Constance | Burgess | Wayland | 7/1/2019 | 3/11/2019 | Jul-19 |
| 13 Michael | Begonis | Wilmington | 4/5/2019 | 3/8/2019 | May-19 |
| 14 Robert J. | Pelletier Sr. | Tyngsborough | 6/28/2019 | 3/13/2019 | Jul-19 |
| 15 Patricia | Bergeron | Hudson | 6/30/2019 | 3/13/2019 | Jul-19 |
| 16 Leo | Richards III | Weston | 3/1/2019 | 2/14/2019 | Pending DRO Receipt/Information from Town |
| 17 Jan | Watson | Billerica | 4/12/2019 | 3/14/2019 | May-19 |
| 18 Stephen | Van Landegham | Chelmsford | 7/31/2019 | 3/14/2019 | Aug-19 |
| 19 Jacqueline | Adams | Westford | 6/14/2019 | 3/15/2019 | Jul-19 |
| 20 Carol | Johnson | Burlington | 7/10/2019 | 3/18/2019 | Aug-19 |
| 21 David | Houghton | Wilmington | 7/1/2019 | 3/19/2019 | Jul-19 |
| 22 Kevin | Carter | North Reading | 4/9/2019 | 3/15/2019 | May-19 |
| 23 Keith Young | DOR Change | Tewksbury | 6/15/2019 | 1/8/2019 | Jul-19 |
| 24 Mark | McKenna | Ayer-Shirley | 6/1/2019 | 3/20/2019 | Jun-19 |
| 25 Denise | Coalter | North Middlesex | 6/14/2019 | 3/20/2019 | Jul-19 |
| 26 Constantina | Maeder | Littleton | 4/15/2019 | 3/21/2019 | May-19 |
| 27 Rena | Santillo | Wayland | 4/4/2019 | 3/21/2019 | May-19 |
| 28 Richard | Bourassa | Littleton | 7/20/2019 | 3/22/2019 | Aug-19 |
| 29 John | Kondra | Dracut | 7/17/2019 | 3/22/2019 | Aug-19 |
| 30 Concepcion | Soriano De Devlin | Tyngsborough | 6/9/2019 | 3/27/2019 | Jul-19 |
| 31 Lawrence | Bishop | Wilmington | 5/31/2019 | 3/27/2019 | Jun-19 |
| 32 Leah | Moran | Billerica | 6/30/2019 | 3/28/2019 | Jul-19 |
| 33 Charles | Nickerson | Bedford | 6/1/2019 | 3/29/2019 | Jun-19 |
| 34 Thaddeus | Rochette | Townsend | 4/12/2019 | 4/1/2019 | May-19 |
| 35 Donald | Blanchette | Greater Lowell | 5/10/2019 | 4/1/2019 | Jun-19 |
| 36 Gayle | Stahl | Wayland | 4/24/2019 | 3/29/2019 | May-19 |
| 37 Cheryl | Marland | Billerica | 8/2/2019 | 4/1/2019 | Aug-19 |
| 38 George | Starkey | Billerica | 6/30/2019 | 4/2/2019 | Jul-19 |
| 39 Bryon | Bausk | Hudson | 6/10/2019 | 4/2/2019 | Jul-19 |

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7. ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. KEARNS, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR MEMBER-SURVIVOR BENEFITS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 12(2)(d), CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

| | <u>DECEASED MEMBER, S.S.#</u> | <u>UNIT</u> | <u>SURVIVOR</u> | <u>MONTHLY MEMBER-SURVIVOR BENEFITS</u> | | |
|---|-------------------------------|---------------------------------------|-----------------------|---|------------------|-----------------|
| | | | | <u>Survivor</u> | <u>Dependent</u> | <u>Total</u> |
| 1 | <u>Debra A. Leavis</u> | <u>Shawsheen Valley</u> <u>RSD</u> | <u>William Leavis</u> | <u>\$755.04</u> | | <u>\$755.04</u> |

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8. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. BROWN, IT WAS VOTED TO RECORD THE APPROVAL BY PERAC ON THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCE AND TO PAY THEM THAT ALLOWANCE PROVIDED UNDER SECTION 5 CHAPTER 32, MASSACHUSETTS GENERAL LAWS.

| | NAME | UNIT | RETIREMENT DATE | RETIREMENT OPTION | AMOUNT |
|---|----------------|-----------|--------------------|----------------------|------------|
| 1 | Ronald Florino | Tewksbury | 1/4/2019 | C | \$4,795.80 |
| 2 | Denise Kofron | Hopkinton | 2/1/2019 | C | \$1,532.25 |

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ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED TO RECORD THE APPROVAL BY PERAC ON THE FOLLOWING ACCIDENTAL DISABILITY RETIREMENT ALLOWANCE AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER SECTION 7, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

| NAME | | UNIT | RETIREMENT DATE | OPTION | AMOUNT |
|------|---------|--------------------|--------------------|--------|------------|
| 1 | William | Coggins Sudbury | 8/6/2014 | A | \$3,045.40 |

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10. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. CURTIN, IT WAS VOTED TO RECORD THE CALCULATIONS WAIVED UNDER MGL, CHAPTER 32, SECTION 21(A) BY PERAC ON THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER MGL, CHAPTER 32, SECTION 5.

| | NAME | UNIT | RETIREMENT DATE | RETIREMENT OPTION | AMOUNT |
|----|---------------------|------------|--------------------|----------------------|------------|
| 1 | John Clancy | Burlington | 2/8/2019 | B | \$6,846.02 |
| 2 | June Connolly | Burlington | 2/28/2019 | B | \$3,244.95 |
| 3 | Lisa Earl | Westford | 1/3/2019 | B | \$706.25 |
| 4 | Eugene Flannery Jr. | Hopkinton | 2/28/2019 | C | \$2,053.95 |
| 5 | Catherine Fochtman | Acton | 2/10/2019 | A | \$1,593.19 |
| 6 | Susan Gurney | Pepperell | 1/1/2019 | C | \$1,278.51 |
| 7 | Janet Hooper | Burlington | 2/26/2019 | A | \$1,201.01 |
| 8 | Nanette Johnson | Carlisle | 3/1/2019 | C | \$884.37 |
| 9 | James Marchand | Townsend | 2/23/2019 | C | \$5,043.87 |
| 10 | Dorothy Milton | Westford | 3/5/2019 | ? | \$380.75 |
| 11 | Sharon Poller | Weston | 2/25/2019 | A | \$465.58 |
| 12 | Diane Rogalski | Shirley | 12/21/2018 | C | \$796.20 |
| 13 | Joyce Salvato | Tewksbury | 1/14/2019 | C | \$2,178.63 |
| 14 | Charles Stone Jr. | Bedford | 2/28/2019 | B | \$6,688.40 |
| 15 | Susan Wells | Ashland | 1/9/2019 | A | \$831.17 |
| 16 | Randolph White | Boxborough | 2/15/2019 | C | \$6,555.39 |
| 17 | Carol Withycombe | Lincoln | 1/18/2019 | A | \$1,584.65 |

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11. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED THAT THE FOLLOWING LIST OF APPLICANTS FOR MEMBERSHIP IN THE MIDDLESEX COUNTY RETIREMENT SYSTEM, AND EACH GROUP CLASSIFICATION CHANGE FOR EXISTING MEMBERS, BE ACCEPTED AS EACH APPLICANT AND GROUP CHANGE HAS BEEN REVIEWED AND MEETS THE REQUIREMENTS OF THE LAW, AND EACH APPLICANT QUALIFIES FOR MEMBERSHIP.

| NAME | UNIT | % OF DEDUC TIONS/ GRP | MILIT ARY (Y/N) | DATES | GROU P CHAN GE |
|----------------------------------|----------------------|--------------------------------|-----------------------|--------------------|-------------------------|
| 1 BENJAMIN, SOLANGE (9902) | ACTON/BOXBOROUGH RSD | 9%-1 | | | |
| 2 DACY, MILOU (7708) | ACTON/BOXBOROUGH RSD | 9%-1 | | | |
| 3 GAGNE, DONALD A. (3721) | ACTON/BOXBOROUGH RSD | 9%-1 | | | |
| 4 HALL, JULIANNE (4367) | ACTON/BOXBOROUGH RSD | 9%-1 | | | |
| 5 MALICK, GHAZALA (8832) | ACTON/BOXBOROUGH RSD | 9%-1 | | | |
| 6 PARKER, NANCY A. (3304) | ACTON/BOXBOROUGH RSD | 9%-1 | | | |
| 7 SHAPIRO, MINDY B. (8362) | ACTON/BOXBOROUGH RSD | 9%-1 | | | |
| 8 WATKINS, CHARLES W. (8378) | ACTON/BOXBOROUGH RSD | 9%-1 | | | |
| 9 WOODS, NARCI D. (1982) | ACTON/BOXBOROUGH RSD | 9%-1 | | | |
| 10 CONNORS, DAVID J. (2987) | ASHLAND | 9%-1 | | | |
| 11 HOULE, ERIC P. (2695) | ASHLAND | 9%-1 | | | |
| 12 MITCHELL, JULIE A. (7527) | ASHLAND | 9%-1 | | | |
| 13 WILSON, CANDICE L. (4472) | ASHLAND | 9%-1 | | | |
| 14 MORRISS, JANE L. (3904) | AYER | 9%-1 | | | |
| 15 PAULSON, JUSTINE L. (8817) | AYER | 9%-1 | | | |
| 16 MURPHY, MICHAEL (0403) * | AYER | 9%-1 | | | |
| 17 FILZ, JESSICA L. (9383) | AYER SHIRLEY RSD | 9%-1 | | | |
| 18 DOOLEY, KRISTEN H. (5384) | BILLERICA | 9%-1 | | | |
| 19 ELDRIDGE, KRISTYNA A. (4825) | BILLERICA | 9%-1 | | | |
| 20 GUANCI, JUSTIN M. (3158) | BILLERICA | 9%-4 | | | |
| 21 WEBSTER, TIMOTHY A. (7527) | BILLERICA | 9%-4 | | | |
| 22 ABRAHAM, LAUREN J. (9330) | BOXBOROUGH | 9%-1 | | | |
| 23 BOSWORTH, CASSANDRA K. (5206) | BOXBOROUGH | 9%-1 | | | |
| 24 PAPPO, ANTHONY J. (8497) | BOXBOROUGH | 9%-1 | | | |
| 25 ROY, JARED M. (3775) | BURLINGTON | 9%-1 | | | |
| 26 BROGAN, KEVIN (1746) | CARLISLE | 9%-1 | | | |
| 27 FLECK, BONNIE-MAE (2589) | CARLISLE | 9%-1 | | | |
| 28 BREVELERI, CARMEN F. (0349) | CHELMSFORD | 9%-1 | | | |
| 29 GERVAIS, MEGHAN A. (8786) | CHELMSFORD | 9%-1 | | | |
| 30 MITCHELL, ARCH (4751) | CHELMSFORD | 9%-1 | | | |
| 31 ALLARD, SHAUN N. (5198) | DRACUT | 9%-1 | | | |
| 32 FUNAIOLE, JESSICA A. (6374) | DRACUT | 9%-1 | | | |
| 33 GAUTHIER, KYLE F. (7715) | DRACUT | 9%-1 | | | |
| 34 LASORSA, DEBRA E. (4706) | DRACUT | 9%-1 | | | |
| 35 MONTOYA, ELKIN (6647) | GREATER LOWELL TECH | 9%-1 | | | |
| 36 VIOLETTE, PETER D. (3584) | GROTON | 9%-4 | | | |
| 37 COPPOLINI, MATTHEW R. (3635) | GROTON-DUNSTABLE RSD | 9%-1 | | | |
| 38 RICKELL, SALLY (4057) | GROTON-DUNSTABLE RSD | 9%-1 | | | |
| 39 DAWOUD, INAS (6042) | HOLLISTON | 9%-1 | | | |
| 40 BARRY, COLLIN M. (9767) | HOPKINTON | 9%-1 | | | |
| 41 COOMBS, CHRISTINE E. (4738) | HOPKINTON | 9%-1 | | | |
| 42 MONTALTO, JAMES A. (4922) | HOPKINTON | 9%-1 | | | |
| 43 SABLES, KAYLA M. | HOPKINTON | 9%-1 | | | |
| 44 SHEHATA, RAYMOND (7943) * | HOPKINTON | 9%-1 | | 2009-2012 | |
| 45 SYLVESTER, KAREN M. (2458) | HOPKINTON | 9%-1 | | | |
| 46 AVILES, SAMANTHA P. (6292) | HUDSON | 9%-1 | | | |
| 47 BERTONASSI, JACK L. (7700) | HUDSON | 9%-4 | | | |
| 48 CARD, ALLISON R. (7269) | HUDSON | 9%-1 | | | |
| 49 CASE, KARN K. (1195) | HUDSON | 9%-1 | | | |
| 50 DUHAMEL, JERRY I. III | HUDSON | 9%-1 | | | |
| 51 GOTTS, EMILY A. (3081) | HUDSON | 9%-1 | | | |
| 52 SWIHART, CAISEY L. (6173) | HUDSON | 9%-1 | | | |
| 53 FEATHER, SUSAN A. (4355) | LINCOLN | 9%-1 | | | |
| 54 FALSEY, SEAN T. (4310) | NORTH MIDDLESEX RSD | 9%-1 | | | |
| 55 CRORY, BRIDGET M. (8073) | PEPPERELL | 9%-1 | | | |
| 56 PLOURDE, LAURI A. (7655) | PEPPERELL | 9%-1 | | | |
| 57 GILMAN, KENNETH M. (6671) * | SHIRLEY | 9%-1 | | | |
| 58 AUSTIN, VANESSA M. (7913) | SOUTH MIDDLESEX | 9%-1 | | | |
| 59 HOPPER, DEREK A. (4055) | STOW | 9%-1 | Y | 02/20/2009-Present | |

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11. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED THAT THE FOLLOWING LIST OF APPLICANTS FOR MEMBERSHIP IN THE MIDDLESEX COUNTY RETIREMENT SYSTEM, AND EACH GROUP CLASSIFICATION CHANGE FOR EXISTING MEMBERS, BE ACCEPTED AS EACH APPLICANT AND GROUP CHANGE HAS BEEN REVIEWED AND MEETS THE REQUIREMENTS OF THE LAW, AND EACH APPLICANT QUALIFIES FOR MEMBERSHIP.

| NAME | UNIT | % OF DEDUC TIONS/ GRP | MILIT ARY (Y/N) | DATES | GROU P CHAN GE |
|-------------------------------------|--------------|--------------------------------|-----------------------|-----------|-------------------------|
| 60 MICK, JACOB G. (9255) | STOW | 9%-4 | | | |
| 61 ELLERBE, GRANT (7828) | SUDBURY | 9%-4 | Y | 2011-2014 | |
| 62 LAROCHELLE, ALAN W. (8624) | SUDBURY | 9%-4 | | | |
| 63 MURPHY, KELSEY R. (3052) | SUDBURY | 9%-1 | | | |
| 64 CROWLEY, HEATHER M. (8972) | TEWKSBURY | 9%-1 | | | |
| 65 FALLON, ALEXIS E. (9806) | TEWKSBURY | 9%-1 | | | |
| 66 CLARK, KIMBERLY S. (0872) | TOWNSEND | 9%-1 | | | |
| 67 HARRINGTON, CHEYENNE M. (7151) | TOWNSEND | 9%-4 | | | |
| 68 KEEFE, KEVIA A. (9752) | TOWNSEND | 9%-1 | | | |
| 69 NOYES, ANNA (2138) | TOWNSEND | 9%-1 | | | |
| 70 AHERN, JACOB C. (8041) | TYNGSBOROUGH | 9%-4 | | | |
| 71 BUCKLEY, KATHLEEN M. (3565) | WAYLAND | 9%-1 | | | |
| 72 ELLIOTT, HEATHER E. (8368) | WAYLAND | 9%-1 | | | |
| 73 GORMAN, DAVID J. (6772) | WAYLAND | 9%-1 | | | |
| 74 HANSEN, LINDA A. (1960) * | WAYLAND | 9%-1 | | | |
| 75 HOLDER, THOMAS M. (8056) * | WAYLAND | 9%-1 | | | |
| 76 MCCARTHY, PAUL D. (6537) * | WAYLAND | 9%-1 | | | |
| 77 REEF, ELIZABETH A. (7564) * | WAYLAND | 9%-1 | | | |
| 78 REILLY, PATRICIA L. (3523) * | WAYLAND | 9%-1 | | | |
| 79 WHITNEY, COLIN E. (1159) | WAYLAND | 9%-4 | | | |
| 80 ANTONELLI, JAMES J. (0541) | WESTFORD | 9%-4 | | | |
| 81 AUGER, ERIN A. (5221) | WESTFORD | 9%-1 | | | |
| 82 BECKWITH, NANCY A. (3291) | WESTFORD | 9%-1 | | | |
| 83 BRULE, JOSEPH M. (5966) | WESTFORD | 9%-1 | | | |
| 84 JUREWICZ, PAULA H. (5661) | WESTFORD | 9%-1 | | | |
| 85 MASOUD, KHAWLA (7107) | WESTFORD | 9%-1 | | | |
| 86 ST PETER, DIANNE (3624) | WESTFORD | 9%-1 | | | |
| 87 ARSENAULT, LINDSEY B. (3747) | WESTON | 9%-4 | | | |
| 88 DALRYMPLE, VICTOR J. (3418) | WESTON | 9%-4 | | | |
| 89 FUSIMALOHI, AHONGALU (4954) * | WESTON | 9%-1 | | | |
| 90 CAGGIANO, CHRISTINE M. (7204) | WILMINGTON | 9%-1 | | | |
| 91 GUZELF, AMY E. (6537) * | WILMINGTON | 9%-1 | | | |
| 92 KIPPENBERGER, ADRIANNA M. (8117) | WILMINGTON | 9%-1 | | | |
| 93 PAONESSA, HEATHER L. (3616) | WILMINGTON | 9%-1 | | | |

*Missing enrollment form cleanup

12. ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. KEARNS, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR WITHDRAWAL OF ACCUMULATED DEDUCTIONS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 10, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

| | NAME | UNIT | EST REFUND DATE | EST. REFUND AMNT | CREDIT. SERVICE | PRE TAX ROLL OVER | DISTRIB W/ TAX |
|----|--------------------|---------------|-----------------------|---------------------|--------------------|-------------------------|-------------------|
| 1 | Jason Antifonario | Dracut | 4/30/2019 | \$ 6,700.00 | 1 yr, 8 mos | | X |
| 2 | Elise Bragard | Weston | 4/30/2019 | \$ 2,300.00 | 3 months | X | |
| 3 | Adam Cappucci | No Midd RSD | 4/30/2019 | \$ 20,000.00 | 6 yrs, 6 mos | X | |
| 4 | Matthew Cipriano | Hopkinton | 4/30/2019 | \$ 19,700.00 | 4 yrs, 7 mos | X | |
| 5 | Linda Cumings | Ashland | 4/30/2019 | \$ 3,600.00 | 1 yr, 7 mos | X | |
| 6 | Lee DeLuca | Ayer | 4/30/2019 | \$ 2,015.00 | 2 years | X | |
| 7 | Suzan Doan | Acton Boxboro | 4/30/2019 | \$ 8,300.00 | 4 yrs, 9 mos | | X |
| 8 | Mary Rose Eaton | Ashland | 4/30/2019 | \$ 2,160.00 | 4 years | | X |
| 9 | Thaddy Gaudette | Dunstable | 4/30/2019 | \$ 320.00 | Elected Off. | | X |
| 10 | Maureen Gilbert | Holliston | 4/30/2019 | \$ 1,375.00 | 10 months | | X |
| 11 | Peter Goldbach | Hospital | 4/30/2019 | \$ 10,300.00 | 2 yrs, 5 mos | X | |
| 12 | Melissa Marcucci | Shirley | 4/30/2019 | \$ 5,700.00 | 1 yr, 4 mos | X | |
| 13 | Rafael Martinez | Tewksbury | 4/30/2019 | 10,600.00 | 9 months | | X |
| 14 | Denise Miano | Tewksbury | 4/30/2019 | \$4,800.00 | 4 yrs, 1 mo | X | |
| 15 | Annalisa Michielli | Sudbury | 4/30/2019 | 34,000.00 | 5 yrs, 3 mos | X | |
| 16 | Paulo Neto, Jr. | Wayland | 4/30/2019 | 2,500.00 | 7 months | | X |
| 17 | Zacchary Nuccio | Chelmsford | 4/30/2019 | \$ 6,200.00 | 1 year | X | |
| 18 | Barbara O'Brien | Weston | 4/30/2019 | \$ 150.00 | 1 month | | X |
| 19 | Kathleen Oliveira | Littleton | 4/30/2019 | \$ 725.00 | 1 year | | X |
| 20 | Barry Pride | Westford | 4/30/2019 | \$ 415.00 | 2 months | | X |
| 21 | Brenda Sacco | Bedford | 4/30/2019 | \$ 34,800.00 | 7 yrs, 4 mos | | X |
| 22 | Ginger Scott | Tewksbury | 4/30/2019 | \$ 7,900.00 | 5 yrs, 8 mos | | X |
| 23 | Claire Solman | Lincoln Sudb | 4/30/2019 | \$ 3,900.00 | 2 years | | X |
| 24 | Luke Terry | Tewksbury | 4/30/2019 | \$ 6,500.00 | 2 years | | X |

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13. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. HEALY, IT WAS VOTED
TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS
FOR THE MONTH OF: **March 31, 2019**

| <u>MEMBER</u> | <u>Unit</u> | | <u>Amount</u> |
|-------------------------|--------------------|----|---------------|
| Bahery, Michele A | Holliston | \$ | 455.94 |
| Bonilla, Floralda | Chelmsford Housing | \$ | 8,348.37 |
| Boucher, Rebecca A | Boxboro | \$ | 162.59 |
| Chou, Wanhaun | Bedford | \$ | 446.16 |
| Davis, Michael R | Tewksbury | \$ | 1,357.95 |
| Day, Nancy J. | Hudson | \$ | 1,370.47 |
| Derosier, Lianne M | Billerica | \$ | 1,574.83 |
| Dispensa, Karen F. | Littleton | \$ | 13,576.68 |
| Dobinski, Gail A. | Hopkinton | \$ | 4,573.16 |
| Doucette, Lynne Ann | Hudson | \$ | 11,735.14 |
| Fahey, Amanda C | Burlington | \$ | 593.22 |
| Gravel, James S | Tewksbury | \$ | 19,589.12 |
| Huffman, Katie A | Carlisle | \$ | 41,147.08 |
| Hyder, Scott J | Westford | \$ | 52.35 |
| Jones, Julie A | Billerica | \$ | 27.54 |
| Kilburn, Elizabeth S | Weston | \$ | 520.31 |
| Laprade, Craig K | Shirley | \$ | 1,665.87 |
| Levine, Joesph | Chelmsford Housing | \$ | 17,399.56 |
| Nalchajian, David B | Hopkinton | \$ | 3,198.58 |
| Paolini, Robert A | Tewksbury | \$ | 12.89 |
| Phylis, Julie A. | Bedford | \$ | 266.17 |
| Ricker, Donna M | Wilmington | \$ | 40.24 |
| Ruiz, Steevin | Holliston | \$ | 6,141.39 |
| Yost, Linda S. | Boxboro | \$ | 2,719.38 |
| <u>DEATH REFUND</u> | | | |
| Bennison, Margaret | Holliston | \$ | 10,661.41 |
| | | \$ | 147,645.40 |

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14. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. CURTIN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS FOR THE MONTH OF : **MARCH 31, 2019**

| <u>Unit</u> | <u>Retirement System and Member</u> | <u>Amount</u> | <u>MCRS Accepted Liability</u> |
|------------------|--|---------------|--------------------------------|
| Bedford | State Board of Retirement a/c Timothy Barr, Jr. | \$ 31,727.52 | 4 yrs, 7 mos |
| Billerica | Andover Retirement Board a/c Linda Bougioukas | \$ 3,041.12 | 10 mos, 21 days |
| Lincoln-Sudbury | Massachusetts Teachers' Retirement a/c Robert Britt | \$ 2,372.96 | 1 year |
| Westford | State Board of Retirement a/c Paul Burns, Jr. | \$ 30,872.42 | 3 yrs, 1 mo, 21 days |
| Ayer Shirley | Massachusetts Teachers' Retirement a/c Lindsay Cochran | \$ 63.31 | 17 days |
| Hudson | Milford Retirement Board a/c Karen Coleman | \$ 962.84 | 3 mos, 24 days |
| Holliston | Lawrence Retirement Board a/c Genevieve Cote | \$ 4,007.57 | 7 mos, 7 days |
| No Reading | Massachusetts Teachers' Retirement a/c Jessie Dang | \$ 2,126.70 | 1 year |
| Burlington | Massachusetts Teachers' Retirement a/c Kara Doherty | \$ 2,028.78 | 1 yrs, 1 mos, 25 days |
| Ayer Shirley | Massachusetts Teachers' Retirement a/c Rhonda Fitzgerald | \$ 21,644.96 | 9 yrs, 8 mos, 6 days |
| Chelmsford | Lexington Retirement Board a/c Amy Flanagan | \$ 2,292.16 | 1 yrs, 3mos, 16 days |
| Burlington | Massachusetts Teachers' Retirement a/c Carrie Fortunato | \$ 4,173.93 | 1 yr, 9 mos, 15 days |
| Burlington | Massachusetts Teachers' Retirement a/c Jessica Frazer | \$ 1,494.79 | 7 months |
| Wayland | Massachusetts Teachers' Retirement a/c Stephanie Frye | \$ 5,648.58 | 2 yrs, 6 mos, 19 days |
| No Reading | Massachusetts Teachers' Retirement a/c Christine Galletta | \$ 4,929.21 | 2 years |
| Chelmsford | State Board of Retirement a/c Brian Gervais | \$ 11,001.95 | 2 yrs, 8 mos, 11 days |
| Wilmington | Massachusetts Teachers' Retirement a/c Mary Houde | \$ 2,328.58 | 1 yr, 9 mos |
| No Middlesex RSD | Massachusetts Teachers' Retirement a/c Cassandra Johnson | \$ 1,534.35 | 1 year |
| Wayland | Massachusetts Teachers' Retirement a/c Dana Kanupp | \$ 7,981.43 | 3 years |
| Acton Boxboro | Massachusetts Teachers' Retirement a/c Donna Kaufmann | \$ 24,189.42 | 10 yrs, 3 mos |
| Ashland | Franklin Retirement Board a/c Jonathan Kersting | \$ 31,711.06 | 3 yrs, 10 mos, 23 days |
| Acton Boxboro | Massachusetts Teachers' Retirement a/c Andrea Koumjian | \$ 26,136.13 | 11 years |
| Holliston | Milford Retirement Board a/c Christopher Larson | \$ 3,595.90 | 8 mos, 25 days |
| Tewksbury | Massachusetts Teachers' Retirement a/c David Libby | \$ 172,471.82 | 21 years, 10 mos |
| No Middlesex RSD | Concord Retirement Board a/c Ashley Loomer | \$ 6,576.43 | 3 years |
| Holliston | Massachusetts Teachers' Retirement a/c Martha Lupien | \$ 9,996.51 | 4 yrs, 11 mos |
| Hudson | Massachusetts Teachers' Retirement a/c Kristina Manougian | \$ 5,917.96 | 3 years |
| Hopkinton | Northbridge Retirement Board a/c Elizabeth Mantoni | \$ 18,010.99 | 1 yr, 4 mos, 25 days |
| Lincoln | Plymouth County Retirement Board | | |

April 10, 2019

14. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. CURTIN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS FOR THE MONTH OF : **MARCH 31, 2019**

| <u>Unit</u> | <u>Retirement System and Member</u> | <u>Amount</u> | <u>MCRS Accepted Liability</u> |
|------------------|--|---------------|--------------------------------|
| Westford | a/c Jonathan Marcel Massachusetts Teachers' Retirement | \$ 2,325.34 | 10 months |
| Burlington | a/c Linda Marcus Massachusetts Teachers' Retirement | \$ 2,917.35 | 3 years |
| Wayland | a/c Siobhan O'Brien Massachusetts Teachers' Retirement | \$ 13,449.01 | 4 yrs, 6 mos |
| Groton Dunstable | a/c Barbara Percoco Massachusetts Teachers' Retirement | \$ 2,891.50 | 1 year |
| Weston | a/c Katelyn Sawyer-Lajoie Falmouth Retirement System | \$ 1,697.22 | 1 year |
| Wayland | a/c Noreen Stockman Cambridge Retirement Board | \$ 87,217.54 | 12 yrs, 8 mos |
| Ayer Shirley | a/c William Tyree Massachusetts Teachers' Retirement | \$ 50,802.86 | 7 yrs, 1 mos, 21 days |
| Weston | a/c Daniel Ubele Massachusetts Teachers' Retirement | \$ 435.17 | 1 mo, 11 days |
| Sherborn | a/c Christie Francis Massachusetts Teachers' Retirement | \$ 3,902.32 | 1 yr, 10 mos |
| Hudson | a/c Lee Walsh-Jeffries Massachusetts Teachers' Retirement | \$ 25,437.49 | 8 years |
| Hudson | a/c Kerry Wanamaker Massachusetts Teachers' Retirement | \$ 1,473.17 | 9 months |
| | a/c Elena Westberg | \$ 13,296.65 | 7 years |
| | | \$ 205,845.62 | |

15. ON MOTION DULY MADE BY MR. HEALY, SECONDED BY MR. CURTIN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE CREDIT SERVICE PURCHASES AND REDEPOSITS PURSUANT TO G.L. c. 32 §§ 3 and 4, AND TO GRANT CREDITABLE SERVICE AS NOTED, UPON RECEIPT OF PAYMENT, INCLUDING STATUTORY INTEREST, IF APPLICABLE, THROUGH:
April 30, 2019

| | NAME CURRENT UNIT + POSITION | BUYBACK UNIT | BRANCH OR MAKE-UP POSITION | MAKE-UP PERIOD | AMOUNT OF MAKE UP PAYMENT | CREDITABLE SERVICE GRANTED |
|----|---|-----------------|----------------------------------|----------------------|---------------------------------|----------------------------|
| 1 | Edward Burman Ashland Police Officer | Framingham | Transportation Department | 09/07/83 04/24/94 | \$8,322.81 | 1y, 9m |
| 2 | Donna Dabritz Ashland Teacher's Aide | Ashland | Substitute Teacher | 10/08/99 07/01/05 | \$3,573.78 | 1y, 7m, 8d |
| 3 | Amy Corssino Bedford Educational Assistant | Bedford | Educational Assistant | 09/08/94 10/10/96 | \$1,417.37 | 1y, 8d |
| 4 | Lisa Hoyt Billerica Teaching Assistant | Billerica | Substitute Teacher | 11/09/07 06/30/16 | \$3,871.48 | 2y, 2m, 19d |
| 5 | Jean Kneeland Billerica Hsg. Tenant Coordinator | Billerica Hsg. | Clerk | 07/05/00 09/30/00 | \$877.17 | 3m |
| 6 | Paula Georgette Burlington Food Services | Burlington | Substitute Café Worker | 09/11/98 03/01/01 | \$2,477.58 | 1y, 3m, 11d |
| 7 | Linda Cullen Hudson Teaching Assistant | Hudson | Substitute Teacher | 06/01/09 06/23/17 | \$4,289.18 | 2y, 8m, 12d |
| 8 | Dianne Dickerson Littleton Executive Assistant | Littleton | Administrative Assistant | 01/01/17 07/30/17 | \$1,255.51 | 4m, 7d |
| 9 | Kaitlin Judge Littleton Program Team Leader | Littleton | Summer Rec. Department | 06/01/16 09/22/18 | \$1,524.38 | 6m |
| 10 | Cheryl Froio Tewksbury Instructional Aide | Tewksbury | Noon Time Supervisor | 03/07/06 11/09/14 | \$2,700.61 | 1y, 8m, 17d |
| 11 | Daniel Whitman Tyngsborough Police Officer | Tyngsborough | Reserve Police Officer | 06/21/10 06/05/11 | \$1,489.89 | 1y, 25d |
| 12 | Bryan Jackson Weston Police Officer | Nantucket | Safety Dispatcher | 06/12/14 12/11/14 | \$2,880.38 | 6m Barnstable County |
| 13 | Brian Pupa Wilmington Police Officer | Wilmington | Permanent Int. Police Officer | 07/01/96 12/11/97 | \$1,705.12 | 1y, 5m, 10d |
| 14 | Cameron Kelley East Mosquito Control Field Technician | East Mosquito | Seasonal Field Tech | 06/07/11 07/21/17 | \$5,646.41 | 1y, 8m |
| 15 | Joseph Barker-Santiago City of Chelsea Police Officer | Shirley | Reserve Police Officer | 08/10/15 01/25/16 | to be calcd Chelsea Ret | 5m, 14d |

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17. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. BROWN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE PETITIONING FOR AND/OR RECORDING OF PERAC MEDICAL PANELS FOR THE FOLLOWING DISABILITY APPLICANTS AND PLACE SAME ON FILE:

| NAME | UNIT | TYPE | OPTION | DATE OF BIRTH |
|---------------------|-----------|------------------|--------|---------------|
| 1 Wren Maddox-Faria | Dracut | Involuntary Acc. | ? | 7/12/72 |
| 2 Richard Burt | Billerica | Acc. Death | ? | 9/4/47 |
| 3 Cory Waite | Groton | Involuntary Acc. | ? | 12/14/78 |

Medical Panel Appointments

PHYSICIANS

NAME

| | | | | | |
|---------------------|--------|------------------|---|---------|---|
| 1 Wren Maddox-Faria | Dracut | Involuntary Acc. | ? | 7/12/72 | Eugene Brady Richard Warnock Samuel Dopplet |
| 2 Cory Waite | Groton | Involuntary Acc. | ? | | Nabil Basta Hwa Hsieh Arthur Safran |

The meeting of the Middlesex County Retirement Board convened at 11:10 A.M., following the meeting of the Advisory Council Subcommittee on Assessments and Investments. Chairman Thomas Gibson and Board members John Brown, Brian Curtin, Robert Healy, and Joseph Kearns were present. Lisa Maloney, Chief Administrative Officer, and Nancy O'Neil, Board Secretary, were also present.

The Pledge of Allegiance was recited.

The Board welcomed George Sharis of NCG Office Systems. At its last meeting, the Board voted to accept NCG's all-inclusive information technology maintenance plan as modified by the Chairman and Chief Administrative Officer. Mr. Sharis has reviewed the modifications to the agreement and stated it was acceptable. The Board acknowledged that special projects performed outside the scope of services will be billed separately. The agreement is effective July 1, 2019.

Next, Mr. Sharis discussed his ongoing efforts to dispose of the materials that have been accumulating in the building space he is currently occupying. He stated he has been working diligently on the removal and has made considerable progress thus far.

A discussion ensued regarding cyber security. Mr. Sharis recommends that the Board and staff participate in a cyber security training course which is conducted by an associate. The Board authorized Ms. Maloney to make the necessary arrangements for this purpose.

Finally, Mr. Sharis stated the System's license and cyber security upgrades, which include the firewall and backup and disaster recovery, are all current and up to date. Mr. Gibson inquired about the safeguards in place should a crisis arise with respect to the System's network. He further expressed concern about the potential liability, as Mr. Sharis is the sole point of contact on all license renewals. Following discussion, the Board instructed that the Chief Administrative Officer be added as another point of contact on all license and renewal notifications.

The Board thanked Mr. Sharis and he departed the meeting.

At 11:45 A.M.,

On motion duly made by Mr. Brown, seconded by Mr. Curtin, it was moved to enter into Executive Session under Purpose 7 of the Open Meeting Law: "To comply with, or act under the authority of, any general ... law", that law being Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy, following which the Board will reconvene in open session.

Roll Call Vote

| | |
|-------------------------|------------|
| John Brown | YES |
| Brian P. Curtin | YES |
| Thomas F. Gibson | YES |
| Robert W. Healy | YES |
| Joseph W. Kearns | YES |

The motion passed.

At 12:20 P.M.,

On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to come out of Executive Session.

Roll Call Vote

| | |
|-------------------------|------------|
| John Brown | YES |
| Brian P. Curtin | YES |
| Thomas F. Gibson | YES |
| Robert W. Healy | YES |
| Joseph W. Kearns | YES |

The motion passed.

At 12:20 P.M. the Board adjourned for lunch and reconvened back into regular session at 1:00 P.M.

The Board reviewed and approved agenda items # 3 through # 15.

Agenda item #12 was approved subject to confirmation of the refund amount of Peter Goldbach. With respect to agenda item #16, the Board reviewed the April 2, 2019 correspondence from George Starkey, an employee of the Town of Billerica. In 2015 Mr. Starkey was notified by the retirement office that he owed an underpayment of retirement contributions. The underpayment occurred as a result of the Town of Billerica's failure to withhold retirement deductions when Mr. Starkey began employment. Mr. Starkey paid the necessary underpayment, including interest. In his correspondence, Mr. Starkey asserted that he filed an appeal with the Division of Administrative Law Appeals. However, there is no appeal recorded at the agency. He is requesting that the Board now waive the interest.

After review,

On motion duly made by Mr. Curtin, Seconded by Mr. Kearns, it was moved to approve George Starkey's request and refund the interest portion of the underpayment of contributions.

The motion passed.

As the error was through no fault of the member, the Board will bill the Town of Billerica for the interest.

Next, the Board reviewed and approved agenda item #17.

2018 Annual Statement of Financial Condition of the System

Ms. Maloney highlighted the key components of the 2018 Annual Statement of Financial Condition of the System. The Board commended Ms. Maloney and staff for their efforts which resulted in the timely filing of the report. The report is due May 1st.

After review,

On motion duly made by Mr. Curtin, seconded by Mr. Brown, it was moved to accept and execute the 2018 Annual Statement of Financial Condition of the System.

The motion passed.

Chief Administrative Officer's Report

Ms. Maloney referred the Board members to her written report for a detailed summary of the System's activities since the last Board meeting.

Retirement Processing

Due to the increased number of retirement applications that are expected to be calculated for July 31st, the number of counseling appointments offered in July will decrease. This ensures that members who timely file their retirement applications with a June retirement date receive their first check in July.

Cross training is progressing with respect to creditable service and estimates. Counseling training will be implemented in the fall. It is expected that additional

areas of cross training will be recommended by Powers & Sullivan once the best practices report is finalized.

1099 Processing

The 2018 1099R electronic file was submitted to the IRS. On March 7, 2019, notification was received that the file was accepted for processing.

Eligibility Review – PERAC Forfeiture List

PERAC Memo #14/2019 provided retirement systems with an updated list of members whose pensions were forfeited and who are no longer eligible to participate in any Chapter 32 system. Staff have been instructed to review the list to determine if any of the newly added forfeited members are active in the Middlesex County Retirement System. To ensure there are no eligibility issues, staff will continue to monitor new enrollments.

FY 2019 Appropriation

Littleton Housing Authority's second half payment for the FY 2019 appropriation remains outstanding. If not paid by May 1, Ms. Maloney will seek further direction from the Board at its next meeting.

Business Process Documentation Project

Kyle Warne of Powers & Sullivan, the System's auditor, has completed his review of the retirement office's business processes and interviewing staff. Mr. Warne is preparing his written observations and recommendations. A draft is expected shortly.

Powers and Sullivan have agreed that the cost of the project will not exceed \$10,000 unless otherwise authorized by the Board.

Section 3(8)(c) Payments

Ms. Maloney reported the total amount billed, with adjustments, for CY 2019 Section 3(8)(c) invoices is \$3,838,473.62. To date, the System has received \$2.8 million from 77 of the 84 retirement systems billed.

With respect to accounts payable, staff requested Board approval to pay \$6,113,372.48 in Section 3(8)(c) invoices this month.

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After review,

On motion duly made by Mr. Healy, seconded by Mr. Kearns, it was moved to approve payment of Section 3(8)(c) invoices for April 2019 in the amount of \$6,113,372.48

The motion passed.

Finance and Investments

Ms. Maloney referred the Board to her written report with respect to investment performance that was delivered earlier today.

Fiduciary and Fidelity Insurance

After review,

On motion duly made by Mr. Healy, seconded by Mr. Curtin, it was moved to renew the System's fiduciary, fidelity, and Board travel insurance policies, and to authorize payment of the premiums in the amount of \$169,474.

The motion passed.

Building Update

Ms. Maloney reported that the System's new tenant, BEAM Early Intervention, recently received its Certificate of Occupancy from the Town of Billerica. On April 8th they officially opened for business. A discussion followed on the System's obligation with respect to improvements requested by tenants. The consensus was that the System remain consistent with respect to the treatment of both its tenants. The Board then instructed Ms. Maloney to have a conversation with BEAM staff about their tenant responsibilities with respect to routine maintenance, among other issues, and to proceed with the necessary improvements to their space.

Notice of Taking by Eminent Domain – Linnell Circle

Recently the Town of Billerica Board of Selectmen voted to accept Linnell Circle as a public way. On January 28, 2019, that Board adopted an order of a permanent easement of certain property by eminent domain.

Finally, with respect to replacing the building's water heater, two quotes have been obtained to date. The third quote is still pending.

After review,

On motion duly made by Mr. Healy, seconded by Mr. Kearns, it was moved to authorize Ms. Maloney to proceed with the lowest bidder on replacement of the water heater if the third bidder still remains pending by the end of the week.

The motion passed.

At this time, the Chairman delivered his report.

Chairman's Report

PERAC Update

Judith Corrigan was appointed as PERAC's General Counsel. Ms. Corrigan previously served as PERAC's Deputy General Counsel. The Board is still waiting on an advisory from PERAC on the supplemental regulation regarding dual employment.

On March 13th, the Chairman attended PERAC's Commission meeting. The Audit Subcommittee is considering ways to streamline future audits. John Boorack, PERAC's Assistant Actuary, will soon be assuming James Lamenzo's role as Chief Actuary. PERAC voted to reduce the investment return assumption to 7.25%. The recommended range for systems is 6.6% to 7.6%.

Litigation Update

The Chairman reviewed the System's pending litigation and the recent decision in *Jeffrey Rowe vs. MCRS*, in which DALA upheld the Board's decision.

Request for Proposals – Legal Services

With the arrival of the System's new tenant, the Board discussed the necessity to file another abatement with the Town of Billerica. The Chairman stated that the agreement with the law firm that previously handled the System's abatement has reached its maximum term of seven years. The Chairman and Chief Administrative Officer presented a draft Request for Proposals.

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After review,

On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to accept the request for proposals to provide legal services in matters pertaining to real estate abatements and to request that PERAC post it on its website.

The motion passed.

Segal Consultants Contract Extension

The Board discussed Segal Consultant's contract for actuarial services which was recently awarded for a term of five years.

After review,

On motion duly made by Mr. Healy, seconded by Mr. Curtin, it was moved to ratify and approve Segal Consultant's contract extension for actuarial services for an additional two year term.

The motion passed.

First America Asia Fund

The Board acknowledged receipt of the final settlement of litigation involving the First America Asia Fund.

Education

The Chairman and Vice Chairman reported on their recent attendance at the Global Forest Partners Investor Conference. The Chairman noted the high level of relevant educational benefits provided at this conference. The Chairman discussed the incorporation of a wind turbine system onto the Green Triangle property in Australia. The Chairman provided conference material which further outlines specifics of the fund, including a favorable 8.4% net nominal return since inception. The fund will be expiring in 2020.

NCPERS 2019 Annual Conference – Certification of Delegates

Mr. Brown is expected to attend the upcoming NCPERS Conference. Ms. Maloney will file the required delegate certification paperwork for voting purposes.

At 2:20 P.M. the Board was joined by Paula Barrett of One Digital. The Board Secretary was excused from the meeting.

With respect to building operations, Ms. Maloney reported that temporary custodial help has been arranged for the summer. She also reviewed the Facilities Coordinator job description that was developed by the Subcommittee on Building Operations in light of a staff member's impending retirement. Compensation, use of the System's truck, and the System's cell phone were discussed.

After review,

On motion duly made by Mr. Curtin, seconded by Mr. Kearns, it was moved that Ms. Maloney post the Facilities Coordinator job description as written and to present final candidates to the Board at its June 19, 2019 meeting.

Next, the Board discussed changing the retirement office's hours of operation. Ms. Maloney will make a final recommendation at the May 15, 2019 meeting of the Board.

Finally, the Board evaluated the performance of the Chief Administrative Officer and discussed an appropriate increase in compensation for FY 2020.

After review,

On motion duly made by Mr. Curtin seconded by Mr. Gibson, it was moved that Ms. Maloney's salary be increased 4% effective July 1, 2019.

The motion passed.

The Chairman instructed Ms. Maloney to amend the final FY2020 budget so as to include the increase.

The Board announced the following votes which were taken in Executive Session:

18. (a) – The Board voted to accept the Hopkinton Chief of Police's involuntary accidental disability retirement application filed on behalf of John Moran and to request that PERAC convene a medical panel after the member has been given an opportunity to supplement his medical records.


18. (b) – The Board voted to accept the Hopkinton Chief of Police's involuntary accidental disability retirement application filed on behalf of Peter Booth and to request that PERAC convene a medical panel after the member has been given an opportunity to supplement his medical records.

18. (c) – The Board voted to accept the Tyngsboro's Chief of Police's involuntary accidental disability retirement application filed on behalf of Stephen Desilets and to request that PERAC convene two medical panels after the member has been given an opportunity to supplement his medical records.

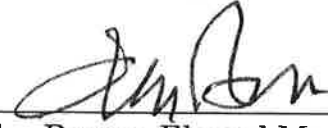
There being no further business to come before the Board, on motion duly made by Mr. Curtin, seconded by Mr. Healy, it was moved to adjourn at 4:05 P.M.




Thomas F. Gibson, Chairman



Brian P. Curtin, Vice Chairman



John Brown, Elected Member



Joseph W. Kearns, Elected Member



Robert Healy, Appointed Member

Regular Session Documents

1. Meeting Agenda
2. Cover Page and Agenda Items #3-18(c)
3. George Starkey Correspondence
4. Retirement Board Meeting Minutes of March 6, 2019
5. Chief Administrative Officer's Report
6. Cash Balance Sheet and Operating Budget
7. PRIM Performance Update
8. State Street Performance Update
9. DALA Decision *Jeffrey Rowe v. MCRS*
10. Litigation Report
11. Section 3(8)(c) Payables
12. Segal Consultant's Contract Extension
13. Request for Proposals for Legal Services/Real Estate
14. FY 2020 Operating Budget
15. 2018 Annual Statement of Financial Condition of the System
16. Global Forest Partners 2019 Client Conference
17. Global Forest Partners Markets Overview
18. Fiduciary and Fidelity/Crime Liability Insurance Presentation
19. PRIM Global Investment Performance Standards
20. PRIT Compliance Presentation FY 2018

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