

**MINUTES OF THE
MIDDLESEX COUNTY RETIREMENT BOARD MEETING
June 17, 2020**

1. A Meeting of the Middlesex County Retirement Board was held on Wednesday, June 17, 2020

2. Members present: Thomas F. Gibson, Esq. Chairman
John Brown, Elected Member
Brian P. Curtin, Advisory Council Elected Member
Joseph Kearns, Elected Member
Robert Healy, Appointed Member (Remotely)

3. On motion duly made by Mr. Brown seconded by Mr. Kearns, it was moved, via roll call vote, to approve the expenses of the Middlesex County Retirement System: retirement office payrolls for the month of May 2020, benefits for contributory retirees and new retirees for the month of May 2020, including travel expenses, expenses for professional services, and legal services as required. It was further moved to authorize payment vouchers to be drawn by Chen Ching Lee or Lisa Maloney authorizing and directing the Treasurer/Custodian to make the above payments in the amount indicated on said vouchers from the funds of the Middlesex County Retirement System.

4. On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved, via roll call vote, to review and accept the cash balance sheet and operating budget.

5. The minutes of the retirement Board meeting held on May 14, 2020 were presented to the Board for their review and approval and on motion duly made by Mr. Kearns, seconded by Mr. Brown it was moved, via roll call vote, to approve the minutes of the retirement Board meeting outlined above.

6. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. BROWN, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR SUPERANNUATION RETIREMENTS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 5, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

	NAME	UNIT	RETIREMENT DATE	APPLICATION DATE	ANTICIPATED PAYMENT DATE	
1	Mary	Perry	Tewksbury	5/22/2020	5/15/2020	Jun-20
2	Colette	Ferguson	Hopkinton	6/18/2020	5/8/2020	Jul-20
3	Karen	Gallant	Sherborn	6/30/2020	5/8/2020	Jul-20
4	Danielle	Corsino	Westford	7/8/2020	5/8/2020	Jul-20
5	Carol	Pedone	Weston	6/30/2020	5/11/2020	Jul-20
6	Catherine	Tocci	Littleton	7/6/2020	5/13/2020	Jul-20
7	JoEllen	Baird	Westford	6/30/2020	5/21/2020	Jul-20
8	Wayne	Hardacker	North Reading	6/30/2020	5/12/2020	Jul-20
9	Diane	Ferguson	Wilmington	6/30/2020	5/12/2020	Jul-20
10	Kathleen	Busa	Bedford	6/30/2020	5/15/2020	Jul-20
11	Janis	Popkin	Chelmsford	6/16/2020	5/18/2020	Jul-20
12	Christine	Wadsworth	Weston	7/1/2020	5/18/2020	Jul-20
13	Elizabeth	Kneiper	Lincol Sudbury	6/30/2020	5/18/2020	Jul-20
14	Leslie	Morgan	Acton-Boxborough	8/21/2020	5/20/2020	Sep-20
15	Elaine	Berhardt	North Middlesex	6/18/2020	5/20/2020	Jul-20
16	Patricia	Meuse	Tewksbury	7/3/2020	5/21/2020	Jul-20
17	Anne	Brogan	Lincoln	8/7/2020	5/8/2020	Aug-20
18	Judy	Segal	Acton-Boxborough	7/14/2020	5/15/2020	Aug-20
19	Barbara	Sullivan	Greater Lowell	7/8/2020	5/20/2020	Aug-20
20	Danielle	Houston	Burlington	8/17/2020	5/11/2020	Sep-20
21	Anothy	Fontana	Billerica	8/31/2020	5/15/2020	Sep-20
22	John	Danizio	Burlington	8/31/2020	5/19/2020	Sep-20
23	Barbara	Roketenetz	Bedford	9/20/2020	5/21/2020	Oct-20
24	Virginia	Turpin	Lincoln	5/31/2020	5/26/2020	Jun-20
25	Margery	Lotto	Chelmsford	6/30/2020	5/26/2020	Jul-20
26	James	Cullen III	Groton	7/1/2020	5/26/2020	Jul-20
27	Lynne	Hickox	Bedford	6/30/2020	5/22/2020	Jul-20
28	John	Ritter	Holliston	7/13/2020	5/26/2020	Jul-20
29	Lisa	Owen	Acton-Boxborough	6/30/2020	5/27/2020	Jul-20
30	Cynthia	Fensin	Hudson	8/5/2020	5/22/2020	Aug-20
31	Robert	Theberge	Lincoln	8/31/2020	5/26/2020	Sep-20
32	Dennis	O'Neil	Sherborn	7/10/2020	5/28/2020	Jul-20
33	Robert	Powderly	Billerica	7/12/2020	6/1/2020	Jul-20
34	Cathy	Piccolo	Burlington	6/30/2020	6/2/2020	Jul-20
35	Karen	Smith	South Middlesex	6/30/2020	6/2/2020	Jul-20
36	Sandra	Ryan	Tewksbury	7/15/2020	6/4/2020	Jul-20
37	Joselito	Santana	Weston	7/10/2020	6/4/2020	Jul-20
38	John	McAvoy	Sherborn	6/30/2020	6/4/2020	Jul-20
39	Dennis	Penrose	Dracut	7/17/2020	6/4/2020	Jul-20
40	Kenneth	Harwood	Ayer	9/5/2020	6/5/2020	Sep-20
41	Rosanne Micalizzi	Option Change	Billerica	6/30/2020	4/29/2020	Jul-20
42	Marie	Reed	Hudson	6/22/2020	6/8/2020	Jul-20
43	Gail	Nawn	Dracut	7/24/2020	6/8/2020	Aug-20
44	Ellen	Goodman	Lincoln-Sudbury	8/30/2020	6/9/2020	Sep-20
45	Cherie	Brigham	Hudson Housing	9/01/2020	6/9/2020	Sep-20
46	Carole	Marple	Sherborn	4/2/2020	4/1/2020	Jun-20
47	Karen	Zekanovic	Billerica	7/1/2020	6/11/2020	Jul-20

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7. ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED TO RECORD THE APPROVAL BY PERAC OF THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE PROVIDED UNDER SECTIONS 5 AND 10, CHAPTER 32, MASSACHUSETTS GENERAL LAWS.

	NAME		UNIT	RETIREMENT DATE	RETIREMENT OPTION	AMOUNT
1	Joan	Paulousky	Ashland	1/3/2020	A	\$2,307.41
2	Edward	Smith	Chelmsford	2/28/2020	C	\$8,571.36

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8. ON MOTION DULY MADE BY MR. KEARNS, SECONDED BY MR. BROWN, IT WAS VOTED TO RECORD THE APPROVAL BY PERAC OF THE FOLLOWING ACCIDENTAL DISABILITY RETIREMENT ALLOWANCE AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER SECTION 7, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

	NAME	UNIT	RETIREMENT DATE	OPTION	AMOUNT
1	Patrick	Corbett Billerica	2/7/2020	C	\$5,103.76

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9. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN, IT WAS VOTED TO RECORD THE APPROVAL BY PERAC OF THE FOLLOWING ORDINARY DISABILITY RETIREMENT ALLOWANCE AND TO PAY THEM THAT ALLOWANCE PROVIDED UNDER SECTION 6, CHAPTER 32, MASSACHUSETTS GENERAL LAWS.

NAME	UNIT	RETIREMENT DATE	RETIREMENT OPTION	AMOUNT
1 Jonathan Byrne	Westford	10/15/2019	B	\$ 2,000.39

10. ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. KEARNS, IT WAS VOTED TO RECORD THE CALCULATIONS WAIVED UNDER M.G.L, CHAPTER 32, SECTION 21(A) BY PERAC OF THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER M.G.L, CHAPTER 32, SECTION 5.

	NAME	UNIT	RETIREMENT DATE	RETIREMENT OPTION	AMOUNT	
1	Dana	Berard	Townsend	5/5/2020	A	\$1,102.18
2	Denise	Brown	Wilmington	5/10/2020	A	\$534.12
3	Robert	Calistro	Tewksbury	4/25/2020	A	\$6,232.72
4	Diane	Cush	Hudson	4/2/2020	C	\$4,187.37
5	Michael	Desjardins	Sudbury	3/31/2020	B	\$4,905.70
6	Nancy	Houmiller	Westford	3/20/2020	B	\$380.21
7	Deborah	Kane	Hudson	4/24/2020	B	\$3,720.61
8	Jeanne	Kruger	Sudbury	4/30/2020	A	\$2,285.31
9	Scott	Larsen	Littleton	5/4/2020	C	\$8,046.63
10	Ralph	Marino	Stow	4/21/2020	C	\$6,882.00
11	Janice	Metivier	Tewksbury	5/2/2020	B	\$4,103.87
12	Bruce	Millet	Lincoln Sudbury	4/15/2020	A	\$3,006.65
13	Richard	Nestor	Billerica	4/15/2020	A	\$5,413.46
14	Edward	Riddle	Billerica	4/23/2020	C	\$2,747.19
15	Dawn	Seward	Acton Boxboro	4/10/2020	B	\$885.67
16	James	Tigges	Burlington	4/30/2020	B	\$6,874.01

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11. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN AND ADOPTED, IT WAS VOTED THAT THE FOLLOWING LIST OF APPLICANTS FOR MEMBERSHIP IN THE MIDDLESEX COUNTY RETIREMENT SYSTEM, AND EACH GROUP CLASSIFICATION CHANGE FOR EXISTING MEMBERS, BE ACCEPTED AS EACH APPLICANT AND GROUP CHANGE HAS BEEN REVIEWED AND MEETS THE REQUIREMENTS OF THE LAW, AND EACH APPLICANT QUALIFIES FOR MEMBERSHIP.

	NAME	UNIT	% OF DEDUC TIONS/G RP	MILIT DATES ARY (Y/N)	GROU P CHAN GE
1	DOUGLAS, PATRICK F.	ACTON	9%-4		
2	SUMNER, JAMES M.	ACTON	9%-4		
3	KLEYNEN, KEITH A.	AYER HOUSING AUTHORITY	9%-1		
4	CALABRO, MICHELLE K.	BEDFORD	9%-1		
5	CURTIN, LUKE J.	BEDFORD	9%-1		
6	HOLBROOK, BRIERLEY G.	BEDFORD	9%-1		
7	MARDANY, MICHAEL L.	BEDFORD	9%-1		
8	REILLY, CHRISTOPHER M.	BILLERICA	9%-1		
9	BRIDGEWATER, ALLISON M.	BURLINGTON	9%-1		
10	COLE, KAREN A.	BURLINGTON	9%-1		
11	GIANINO, GARY J.	BURLINGTON	8%-1		
12	LYNCH, BRIAN M.	BURLINGTON	9%-1		
13	O'HALLORAN, PATRICK G.	BURLINGTON	9%-1		
14	INGERSOLL, JOAN D.	CARLISLE	9%-1		
15	ALEXA, COBY M.	DRACUT	9%-1		
16	MOLONEY, KATHI L.	DRACUT	9%-1		
17	O'CONNOR, BARBARA P.	DRACUT	9%-1		
18	O'BRIEN, DAVID M.	HUDSON	9%-1		
19	GAGNE, AMY	LINCOLN	9%-1		
20	LALIBERTE, JARED H.	LINCOLN	9%-1		
21	THURSTON, KELLY A.	LITTLETON	9%-1		
22	MASKALENKO, NEIL A.	PEPPERELL	9%-4		
23	HALL JR., THOMAS J.	TOWNSEND	9%-4		
24	MCGRATH, LYSSA M.	WAYLAND	9%-1		
25	MOUSSOURIS, EDWARD E.	WAYLAND	9%-4		
26	DIMATTEO, EMILY N.	WESTFORD	9%-1		
27	KIEN, SUSAN M	WESTFORD	9%-1		
28	KRAJEWSKI, MAYUMI	WESTFORD	9%-1		
29	RINN, MICHAEL F.	WESTFORD	9%-1		
30	SAWYER, ELIZABETH P.	WESTFORD	9%-1		
31	FRASCO, ALBA N.	WILMINGTON	9%-1		

*Missing enrollment form cleanup

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12. ON MOTION DULY MADE BY MR. CURTIN , SECONDED BY MR. BROWN, IT WAS VOTED THAT THE FOLLOWING APPLICATIONS FOR WITHDRAWAL OF ACCUMULATED DEDUCTIONS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 10, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

NAME	UNIT	EST REFUND DATE	EST. REFUND AMNT	CREDIT. SERVICE	PRE TAX ROLL OVER	DISTRIB W/ TAX
1 Rosemary Blacquier	Holliston	6/30/2020	\$8,900.00	4 yrs, 5 mos		X
2 Michael Brossi	Holliston	6/30/2020	\$28,000.00	4yrs, 10 mos	X	
3 Monica Crowder	Tewksbury	6/30/2020	\$750.00	3 mos		X
4 Colleen Cunningham	Hudson	6/30/2020	\$6,700.00	3 yrs, 8 mos	X	
5 Kristen Denoncour	Ayer Shirley	6/30/2020	\$2,700.00	2 yrs, 4 mos		X
6 Kim Devito	Wayland	6/30/2020	\$3,000.00	2 yrs, 8 mos		X
7 Donato DiRocco III	Acton	6/30/2020	\$1,300.00	3 mos		X
8 Kristen Drinkwater	Billerica	6/30/2020	\$8,900.00	3 yrs, 11 mos		X
9 Lauren Franceschi	Littleton	6/30/2020	\$5,600.00	3 years		X
10 Patricia Freeman	Wayland	6/30/2020	\$8,700.00	3 years	X	
11 Christine Gagnon	No Middlesex	6/30/2020	\$8,900.00	7 yrs, 8 mos	X	
12 Pamela Gillespie	Billerica	6/30/2020	\$1,600.00	11 mos		X
13 Kari Lua	Bedford	6/30/2020	\$5,700.00	2yrs, 5 mos		X
14 Dale Rector	Littleton	6/30/2020	\$21,600.00	7 yrs, 10 mos		X
15 Michelle Tully	Tewksbury	6/30/2020	\$5,400.00	2 yrs, 3mos		X

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13. ON A MOTION DULY MADE BY MR. BROWN AND SECONDED BY MR. KEARNS, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS FOR THE MONTH OF: **May 31, 2020**

<u>MEMBER</u>	<u>Unit</u>		<u>Amount</u>
Alonardo, Joseph	Wilmington	\$	1,382.89
Bergeron, Mark S	Groton Dunstable	\$	1,159.62
Canty, Edgar Timothy	Wayland	\$	192.30
Ciaramicoli, Michael T	Ashland	\$	1,282.70
Corsi, Alexandra K	Sherborn	\$	1,961.31
Deflamino, Doreen P	S. Middlesex Regional	\$	17,125.75
Fahey, Carol L.	Weston	\$	31.82
Fitzpatrick, Mary Ann C.	Hopkinton	\$	164.34
Gervin, Catherine K.	Lincoln	\$	1,757.35
Jacobs, Sharon M	Tewksbury	\$	10,564.50
Khushalani, Vanita K.	Hudson	\$	564.20
LaPrad, Lindsay Mary	Burlington	\$	25,470.42
Lenz-Abrams, Linda M	Billerica	\$	2,314.72
Magarian, Cynthia M	Tyngsboro	\$	7,182.29
Magyar, Joanne	Holliston	\$	14,134.64
Marshall, Ethan J.	Holliston	\$	1,693.02
McCarthy, Robert F	Burlington	\$	2,140.84
Milligan, Anna B.	Holliston	\$	15,671.38
Morris, Kenneth B.	Carlisle	\$	1,958.81
Morris, Stephanie E.	Bedford	\$	563.20
Patriarca, Steven M	Boxboro	\$	144.75
Redfield-Mathews, Sarah E	Sudbury	\$	63.58
Rhines, Barbara M	Lincoln	\$	56,506.14
Riggins, Randy L.	Acton Boxborough RSD	\$	4,725.23
Robbins, Frederick H.	Ashland	\$	447.69
Schoaf, Erika W	Ashland	\$	9,608.77
Stilwell, Mary P	Ashland	\$	248.10
Valente, Charles T.	Billerica	\$	33,054.62
Velez, Zarina	Chelmsford Hsng Auth	\$	1,083.73
Wolf, Michael E	Hopkinton	\$	31,857.61
		\$	245,056.32

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14. ON A MOTION DULY MADE BY MR. CURTIN AND SECONDED BY MR. BROWN, IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING TRANSFERS FOR THE MONTH OF: **May 31, 2020**

<u>Unit</u>	<u>Retirement System and Member</u>	<u>Amount</u>	<u>MCRS Accepted Liability</u>
Weston	Bristol County Retirement System a/c Imaikalani Aiu	\$ 47,302.52	1 yr, 11 mos, 19 days
Boxboro	Watertown Retirement Board a/c Cassandra Bosworth	\$ 4,167.77	1 yr, 1 mo
Wayland	Framingham Retirement Board a/c Allison Burruss	\$ 25,833.20	1 yr, 9 mos, 21 days
Bedford	Winchester Retirement Board a/c Nicholas Cacciolfi	\$ 44,155.71	7 yrs, 3 mos, 23 days
Westford	State Board of Retirement a/c Joshua Chase	\$ 12,762.03	1 yr, 11 mo, 17 days
Hopkinton	Massachusetts Teachers' Retirement Sys a/c Jeanne Glagowski	\$ 577.10	5 mos
Sherborn	Worcester Regional Retirement Board a/c Jonathan Hale	\$ 20,161.66	3 yrs, 3mos, 14 days
Weston	Plymouth County Retirement Board a/c Aliyah Harris	\$ 919.65	4 mos, 21 days
Burlington	Amesbury Retirement Board a/c Justin Kane	\$ 7,941.51	1 yr, 2mos, 21 days
Sudbury	State Board of Retirement a/c Christopher McKenzie	\$ 24,731.78	5 yrs, 3 mos
Wilmington	Massachusetts Teachers' Retirement Sys a/c Patricia Moroney	\$ 1,254.28	1 yr, 2 mos
No Reading	Newburyport Retirement Board a/c Sarah Morris	\$ 4,279.47	1 yr, 2 mos, 22 days
		\$ 194,086.68	

15. ON MOTION DULY MADE BY MR. CURTIN, SECONDED BY MR. BROWN IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE SERVICE CREDIT PURCHASES AND REDEPOSITS PURSUANT TO G.L. c. 32 §§ 3 and 4, AND TO GRANT CREDITABLE SERVICE AS NOTED, UPON RECEIPT OF PAYMENT, INCLUDING STATUTORY INTEREST, IF APPLICABLE, THROUGH: **July 31, 2020**

	<u>NAME CURRENT UNIT + POSITION</u>	<u>BUYBACK UNIT</u>	<u>BRANCH OR MAKE-UP POSITION</u>	<u>MAKE-UP PERIOD</u>	<u>AMOUNT OF MAKE UP PAYMENT</u>	<u>CREDITABLE SERVICE GRANTED</u>
1	<u>Thomas B. Benjamin</u> <u>Tewksbury</u> <u>Behavior Analyst</u>	<u>State Board</u>	<u>Unknown</u> <u>Refunded Service</u>	<u>03/18/84</u> <u>09/07/84</u>	<u>\$1,805.45</u>	<u>5m, 20d</u>
2	<u>Timothy A. Goode</u> <u>Chelmsford</u> <u>Police Officer</u>	<u>Middlesex</u>	<u>Dispatcher</u> <u>Refunded Service</u>	<u>10/27/94</u> <u>09/02/98</u>	<u>\$36,515.79</u>	<u>3y, 10m, 5d</u>
3	<u>Jon Kazanjian</u> <u>Littleton</u> <u>Recreation Coordinator</u>	<u>Middlesex</u>	<u>Recreation Coordinator</u> <u>Refunded Service</u>	<u>12/04/17</u> <u>11/15/19</u>	<u>\$9,941.22</u>	<u>1y, 11m, 11d</u>
4	<u>Robert P. Barrett</u> <u>Shirley</u> <u>Firefighter</u>	<u>Shirley/Lunenburg</u>	<u>Call Firefighter</u>	<u>01/14/19</u> <u>12/26/19</u>	<u>\$3,444.99</u>	<u>11m, 22d</u>
5	<u>Maureen E. Stevens</u> <u>North Reading</u> <u>Recreation Dept.</u>	<u>North Reading</u>	<u>Veterans' Services</u> <u>Recreation Dept.</u>	<u>08/05/96</u> <u>09/08/99</u>	<u>\$5,956.57</u>	<u>1y, 19d</u>
6	<u>Everett K. Schlegal</u> <u>Chelmsford Housing Authority</u> <u>Maintenance/Laborer</u>	<u>Chelmsford Housing Authority</u>	<u>Maintenance/Laborer</u> <u>Refunded Service</u>	<u>07/27/15</u> <u>11/29/16</u>	<u>\$7,043.41</u>	<u>1y, 4m, 2d</u>
7	<u>Rodney Butcher</u> <u>Burlington</u> <u>Heating/Cooling Maintenance</u>	<u>Burlington</u>	<u>HVAC Services</u>	<u>01/01/11</u> <u>06/30/18</u>	<u>\$28,624.29</u>	<u>2y, 6m</u>
8	<u>Christopher J. Custodie</u> <u>Wayland</u> <u>Police Officer</u>	<u>Wayland</u>	<u>Marines</u>	<u>04/21/03</u> <u>11/12/04</u>	<u>\$6,113.46</u>	<u>1y, 4m</u>

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16. ON MOTION DULY MADE BY MR. CURTIN AND SECONDED BY MR. BROWN IT WAS VOTED TO RATIFY, CONFIRM AND APPROVE PETITIONING FOR AND/OR RECORDING OF PERAC MEDICAL PANELS FOR THE FOLLOWING DISABILITY APPLICANTS AND PLACE SAME ON FILE:

Petitions for Medical Panel

NAME	UNIT	TYPE	OPTION	DATE OF BIRTH
1 Scott Florio	Westford	Ordinary	A	5/27/70

Medical Panel Appointments

PHYSICIANS

1 John Salmi

Marc Linson, MD.
Henry Drinker, M.D.
Samuel Gerber, M.D.

2 Gregory Vogel

Michael Johnstone, MD
Howard Honig, MD
Peter Connolly, MD

Order Suspending Certain Provisions of the Open Meeting Law

The meeting of the Middlesex County Retirement Board convened at 10:05 A.M. in accordance with the Governor’s March 12, 2020 *Order Suspending Certain Provisions of the Open Meeting Law* (“the Order”) due to the COVID-19 pandemic. Specifically, public access to the meeting was provided solely through remote participation utilizing the GoToMeeting platform.

Notice of Remote Participation

Chairman Thomas Gibson and Board members John Brown, Brian Curtin and Joseph Kearns were present. Lisa Maloney, Chief Administrative Officer, and Nancy O’Neil, Board Secretary, were also present.

Board member Robert Healy participated remotely in accordance with the Governor’s March 12, 2020 Order. From his remote location, Mr. Healy stated that for executive session purposes, there were no other persons present who were able to hear the executive session proceedings and discussions.

The Pledge of Allegiance was recited.

The Board observed a moment of silence in remembrance of the 48th anniversary of the Vendome Hotel fire in Boston, Massachusetts, in which six firefighters lost their lives.

At this time, the Chairman, Mr. Brown, Mr. Curtin, Mr. Kearns, and Mr. Healy reviewed and approved via roll call vote agenda items #3 - #16.

At 10:19 A.M.,

On motion duly made by Mr. Brown, seconded by Mr. Curtin, it was moved to enter into Executive Session under Purpose 7 of the Open Meeting Law: “To comply with, or act under the authority of, any general ... law”, that law being Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy, following which the Board will reconvene in open session.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert Healy	YES

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Joseph W. Kearns YES

The motion passed.

At 10:31 A.M.,

On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to come out of Executive Session.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert Healy	YES
Joseph W. Kearns	YES

The motion passed.

Chief Administrative Officer's Report

At this time, Ms. Maloney referred the Board members to her written report for a detailed summary of the System's activities since the last Board meeting.

Retirement Counseling and Processing

Ms. Maloney discussed the number of counseling appointments, disability calculations, and applications for superannuation retirement to be processed over the next three months. As expected, the number of superannuation retirements to be calculated peaks in the month of July at 76. While the System's office remains closed to the public until further notice, telephone counseling appointments continue to be scheduled.

Next, Ms. Maloney reported on an overpayment of benefits issued to a member who recently retired for superannuation retirement while his application for accidental disability was pending. During the time in which he was receiving his superannuation retirement benefits, he was also receiving workers' compensation payments. The retirement law requires the System to offset both the amount of his worker's compensation payments for the period during which he was awarded accidental disability retirement to when his case was settled, and the amount of superannuation retirement benefits he has received from his accidental disability retirement benefits.

As a result of these offsets, it was discovered that the member has been overpaid benefits in the amount of \$16,526.00. Three payment options have been afforded to the member. His response is expected by June 22, 2020.

Benefit Verifications

The second phase of the benefit verification process is underway with a rate of return of 96%. On June 1st, second notices were sent to 452 benefit recipients who have not yet returned their affidavit. The deadline to comply is July 1st.

Twenty benefit recipients had their benefits suspended in April because their affidavits were returned as undeliverable. All but three have been located, and their benefits reinstated. Ms. Maloney shared the names of the remaining three benefit recipients with the Board in the event they may be known to them. The Board directed Ms. Maloney to contact the retirees' former employers as well. The third and final notices will be sent in July. The deadline to comply will be September 1st.

Payroll Processing

With respect to 2020 payrolls, 96% of the units are posted through April and 83% through May. Three units have not submitted payrolls acceptable to post since March. Staff are working with the units to resolve the issues. Target dates for posting payrolls are also being closely monitored so as to avoid delays in processing retirements and refunds.

Department of Revenue - Child Support Orders

Ms. Maloney reported the System now has six benefit recipients paying child support. With six payees, the System is now required to transmit the child support payments to the Massachusetts Child Support Enforcement State Disbursement Unit via EFT rather than paper check.

PTG has the ability to set up the direct deposit mechanism and is developing and assisting staff with its implementation.

2020 System Valuation

Staff continues to respond to questions raised by Segal in connection with the data provided for the 2020 System Valuation. The 2019 GASB 67 and 68 reports are expected by the end of June. Once they are received, the reports will be reviewed by Powers & Sullivan before being distributed to the units and posted on the System's website. Powers & Sullivan is also working on the final audit of the System's financial statements and awaiting census data as well as GASB reports from Segal.

Finally, PERAC will be returning to complete the System's 2014-2018 audit. According to Ms. Maloney, their focus will be on retiree payroll files. In an effort to streamline the data and prepare the necessary documentation, Ms. Maloney has requested their inquiries in advance.

FY 2021 Appropriation

FY 2021 invoices were mailed to all units on May 15th. The total amount billed was \$137,847,583. Units which pay the full appropriation on July 1st, in lieu of the two statutory payments due July 1st and January 1st, will receive a discount of approximately 2%. Due to difficulties presented by COVID-19 state of emergency, the Board has extended the "pay in full" discount until August 1st for those units that will not have funds available until after July 1st.

Military Services Credit Fund

Staff requested from the employer units a list of all employees who have been called to active military duty during CY 2019. To date, 69% of the units have responded. Responses are due July 31, 2020. The System will issue invoices this fall for the military contributions with payment due in July 1, 2022.

Payments are due July 1, 2020 from six units with employees called to active military duty in calendar year 2018.

Section 3(8)(c) Billing - Accounts Receivable

The total amount billed, with adjustments, for CY 2020 Section 3(8)(c) invoices is \$4,510,975.14. To date, the System has received \$4,474,537.64 from 85 of the 87 retirement systems. Third notices will be mailed to Haverhill and Wakefield retirement systems this week.

After review,

On motion duly made by Mr. Kearns, seconded by Mr. Brown, it was moved to withhold the CY 2020 Section 3(8)(c) reimbursement due the Wakefield Retirement System until such time as payment of the Section 3(8)(c) invoice is received by MCRS.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert Healy	YES

Joseph W. Kearns YES

The motion passed.

Staff is seeking Board approval to pay \$507,406.97 in Section 3(8)(c) invoices for the month of June.

After review,

On motion duly made by Mr. Kearns, seconded by Mr. Brown, it was moved to approve payment of the Section 3(8)(c) invoices for the month of June as listed, with the exception of the Wakefield Retirement System.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

Finally, Ms. Maloney reported on the ongoing Section 3(8)(c) reconciliation with the State Retirement System with both systems focused on 22 retirees who may account for the discrepancies in billing. According to the State Retirement System, the Middlesex County Retirement System was billed in error and they expect to ask PERAC to rescind the liability for those 22 retirees in question. The matter and reconciliation continue to remain a work in progress.

Investments

Ms. Maloney referred the Board to the investment performance reports.

Cash Management

Next, Ms. Maloney provided quotes on the System's two three-month Certificates of Deposit that are due for renewal at the end of June and the beginning of July. Reading Cooperative is offering a 3-month CD and a 6-month CD. Peoples United Bank is offering a 3-month CD and an 8-month CD.

After review,

On motion duly made by Mr. Curtin, seconded by Mr. Brown, it was moved to obtain a 6-month CD with Reading Cooperative Bank and an 8-month CD with Peoples United Bank, at the rates quoted.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

IT Assessment

Per the Board's directive from the last meeting, Ms. Maloney reviewed the proposals that were submitted in response to the System's Request for Quotes for an IT assessment. Following her review and due diligence, she provided her findings to the Board.

After review,

On motion duly made by Mr. Healy, seconded by Mr. Curtin, it was moved to retain blumshapiro to perform IT consulting services at a rate of \$19,800.00.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

The Board expressed their appreciation to Ms. Maloney for all of her efforts with respect to the IT assessment RFQ.

Ms. Maloney will notify all candidates of the Board's decision and obtain a proposed contract from blumshapiro.

Building Update

At its last meeting, the Board reviewed five landscaping proposals. Ms. Maloney was directed to re-assess each bid for services offered.

After review,

On motion duly made by Mr. Curtin, seconded by Mr. Healy, it was moved to engage BWH, Inc. for landscaping services.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

Ms. Maloney reported that Mammoth Fire Alarms recently conducted the building's annual fire prevention inspection. The report identified several areas in need of further inspection and repair. Mr. Kearns will review the recommendations and report back to the Board.

Finally, Ms. Maloney discussed tasks to be completed in the next ninety days.

This concluded Ms. Maloney's report.

Board Meeting Dates

The Board set the following future meeting dates: July 15, 2020, August 12, 2020, September 16, 2020.

At 11:50 A.M. the Board Secretary departed the meeting and did not return.

Education

The Board noted the following educational offering from NCPERS: *NCPERS 2020 Public Pension Fund Forum – Virtual Conference, August 24-25, 2020.*

Vacation Payout

Next Ms. Maloney provided the Board with the FY 2020 vacation buyouts due staff for unused vacation time in excess of two weeks.

After review,

On motion duly made by Mr. Kearns, seconded by Mr. Brown, it was moved to approve the FY 2020 staff vacation buyouts in the amount of \$41,347.48.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

Payment Upon Retirement

Next Ms. Maloney provided the Board final payment information of a staff member retiring effective June 30, 2020.

After review,

On motion duly made by Mr. Curtin, seconded by Mr. Brown, it was moved to approve the ERIP payment in the amount of \$31,000, and the vacation and sick leave buyback payments as set forth in the Employee Benefits Handbook for the employee retiring on June 30, 2020.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

Administrative Fee Payment – Flexible Spending Accounts

After review,

On motion duly made by Mr. Curtin, seconded by Mr. Brown, it was moved to pay Benefit Strategies, the administrator of the staff's

Flexible Spending Accounts, \$216.00 to cover the administrative fees for FY 2020.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

Finally, Ms. Maloney informed the Board of modified staff schedules that are in place to address the challenges of the COVID-19 pandemic.

Chairman's Report

At this time, the Chairman delivered his report.

PERAC Update

The Chairman attended remotely the PERAC Commission meeting on June 11, 2020. Of note, PERAC's COVID-19 Training Sessions have been well attended. Only 249 training credits have been issued to date in 2020, compared with 843 in June 2019, largely due to the cancellation of the MACRS Conference. Training credit opportunities are being expanded through webinars.

Ninety-two percent of Board members have filed the required Statement of Financial Interest.

Joseph Martin, PERAC's long-time Deputy Executive Director is retiring at the end of June. The Chairman acknowledged Mr. Martin's exemplary public service and specifically the assistance he provided to MCRS in the past.

Attorney Patrick Charles was appointed to CRAB to replace Mr. Martin.

PRIM Update

The Chairman remotely attended the PRIM Meeting on June 2nd. He referenced PRIT's investment returns as presented to the Board earlier.

Legislative Update

June 17, 2020

Two COVID-19 presumption bills have been introduced in the Legislature and are working their way through the process, One applies only to first responders and the other applies to all public employees who were not allowed to work from home during the pandemic. There has been no new activity on the Veteran's Military Service Purchase bill. Formal session ends July 31, 2020.

Litigation Update

The Chairman reviewed his litigation report which had been provided previously to the Board.

COVID- 19 Update

The Chairman participated in an NCPERS survey regarding the impact of COVID-19 upon retirement system operations and presented the results of the survey to the Board. The Chairman also presented a report entitled NCPERS 2020 Research Studies: In Tranquility and Turmoil, Public Pensions Keep Calm and Carry On

Contract Extension – Legal Services

Pursuant to G.L. c. 32, § 23B, the Chairman recommended that the contract for legal services with Murphy, Hesse, Toomey and Lehane be extended for two additional years.

After review,

On motion duly made by Mr. Curtin, seconded by Mr. Brown, it was moved to extend the contract for legal services with Murphy, Hesse, Toomey and Lehane to July 31, 2022 and to authorize the Chairman to execute same.

Roll Call Vote

John Brown	YES
Brian Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

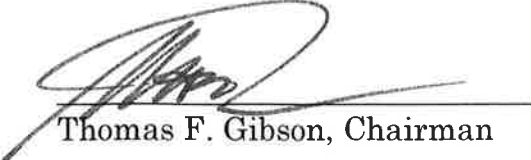
The motion passed.

The Board announced the following vote was taken in Executive Session:

17(a). The Board voted to conduct a hearing an investigation for Jeffrey Brown on July 15, 2020.

June 17, 2020


There being no further business to come before the Board, on motion duly made by Mr. Healy, seconded by Mr. Brown, it was moved to adjourn at 12:25 p.m.



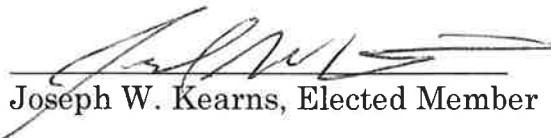
Thomas F. Gibson, Chairman



Brian P. Curtin, Vice Chairman



John Brown, Elected Member



Joseph W. Kearns, Elected Member

Robert W. Healy, Appointed Member

Regular Session Documents

1. Meeting Agenda
2. Cover Page and Agenda Items #3 - #17
3. Retirement Board Meeting Minutes of May 14, 2020
4. Chief Administrative Officer's Report
5. Cash Balance Sheet and Operating Budget
6. PRIM Performance Report
7. State Street Performance Update
8. Litigation Report
9. List of Section 3(8) (c) accounts payable
10. NCPERS Research Series: In Tranquility and Turmoil, Public Pension Keep Calm and Carry On
11. Contract Extension Documents – Legal Services
12. Proposals in Response to Request for Quotes – Information Technology Services
13. Landscaping Quotes and Proposals