

MIDDLESEX COUNTY RETIREMENT SYSTEM ADDITIONAL POSITION ENROLLMENT FORM

INSTRUCTIONS TO EMPLOYER: Review this form with all new hires that are **ineligible** for membership in the Middlesex County Retirement System and that you intend to enroll in OBRA.

 Is your new employee regularly employed in the position for which he/she was hired in your unit? Regularly employed is continuous employment as distinguished from sporadic, intermittent, or temporary employment. The earnings received from regular employment are predetermined, non-discretionary and guaranteed.
Circle one: YES NO

If you answered NO, there is no additional paperwork to file with the Middlesex County Retirement System. If you answered YES, proceed to Question 2.

2) Is your new employee actively contributing to the Middlesex County Retirement System through <u>other</u> employment in a <u>different</u> governmental unit?

Circle one: YES NO

If you answered yes to Questions 1 and 2 above, the earnings in the additional position held with your unit qualify as regular compensation and retirement deductions must be taken. Please complete the rest of the form and submit it to the Middlesex County Retirement System via PTG Team Room.

Employee Name:	Last 4 SSN:
Home Address:	
Email Address:	Phone Number:
Place of Other Employment Through Which Members	ship Is Established:
Additional Position In Your Unit:	
Start Date of Additional Position:	Hours of Employment Per Week:
Current Rate of Regular Compensation Per Pay Period	d: \$
Please deduct 9% in member deductions unless otherw System.	wise instructed by the Middlesex County Retirement
Authorized Signature: Print Name: Title:	