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**MINUTES OF THE  
MIDDLESEX COUNTY RETIREMENT BOARD MEETING  
February 17, 2021**

1. A Meeting of the Middlesex County Retirement Board was held on Wednesday, February 17, 2021.
  
2. Members present:                    Thomas F. Gibson, Esq., Chairman  
    John Brown, Elected Member  
    Brian P. Curtin, Advisory Council Elected Member  
    Joseph Kearns, Elected Member  
    Robert Healy, Appointed Member (Remotely)
  
3. On motion duly made by Mr. Brown, seconded by Mr. Curtin, it was moved, via roll call vote, to approve Consent Agenda Items #3(a). – #3(m), including the expenses of the Middlesex County Retirement System, and to authorize payment vouchers to be drawn by Chen-Ching Lee or Lisa Maloney authorizing and directing the Treasurer/Custodian to make the above payments in the amount indicated on said vouchers from the funds of the Middlesex County Retirement System.

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#3(d). ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED, VIA ROLL CALL VOTE, THAT THE FOLLOWING APPLICATIONS FOR SUPERANNUATION RETIREMENTS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 5, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

NAME	UNIT	RETIREMENT DATE	APPLICATION DATE	ANTICIPATED PAYMENT DATE	
1 Paula Bonetti	Ashland	2/24/2021	1/14/2021	Mar-21	
2 Anne Marie Browne	Burlington	6/1/2021	2/4/2021	Jun-21	
3 Jennifer Burney	Lincoln	1/29/2021	2/3/2021	Feb-21	
4 Jean Colella	Burlington	3/1/2021	1/22/2021	Mar-21	
5 Sharon Cozzi	Bedford	5/10/2021	2/5/2021	May-21	
6 Kathleen Defina	Bedford	2/22/2021	1/19/2021	Mar-21	
7 Barry Ferrara	Wilmington	3/31/2021	1/25/2021	Apr-21	
8 Sherwood Ives	Bedford	2/2/2021	1/25/2021	Feb-21	
9 Karen Kichton	Wilmington	2/26/2021	1/25/2021	Mar-21	
10 Peter Larffarello	Tyngsboro	4/1/2021	1/29/2021	Apr-21	
11 David Lenzie	Billerica	1/13/2021	2/10/2021	Mar-21	
12 David Lenzie	**Rescinded Applic.	Billerica	1/13/2021	12/7/2020	Feb-21
13 Brian Moon	Wilmington	4/30/2021	2/8/2021	May-21	
14 Thomas Moses	Hudson	5/7/2021	1/25/2021	May-21	
15 Cathleen O'Dea	Billerica	2/1/2021	1/26/2021	Feb-21	
16 David Theriault	Acton	2/4/2021	1/22/2021	Feb-21	

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#3(e). ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED, VIA ROLL CALL VOTE, TO RECORD THE APPROVAL BY PERAC OF THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE PROVIDED UNDER SECTIONS 5 AND 10, CHAPTER 32, MASSACHUSETTS GENERAL LAWS.

	NAME		UNIT	RETIREMENT DATE	RETIREMENT OPTION	AMOUNT
1	Lyndal	Blodgett	Bedford	11/20/2020	B	\$1,065.38
2	James	Doherty	Burlington	9/11/2020	B	\$7,739.08
3	Michael	Edmonds	Ayer	11/30/2020	B	\$6,244.79
4	Jill	O'Reilly	Sherborn	9/25/2020	C	\$1,749.21

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#3(f). ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED, VIA ROLL CALL VOTE, TO RECORD THE APPROVAL BY PERAC ON THE FOLLOWING DISABILITY RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER SECTIONS 6 & 7, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

NAME	UNIT	RETIREMENT DATE	RETIREMENT TYPE	OPTION	AMOUNT	
1 Paul	Morris	Billerica	5/18/2018	Accidental	B	\$8,199.51

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g). ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED, VIA ROLL CALL VOTE, TO RECORD THE CALCULATIONS WAIVED UNDER M.G.L. CHAPTER 32, SECTION 21(A) BY PERAC OF THE FOLLOWING SUPERANNUATION RETIREMENT ALLOWANCES AND TO PAY THEM THAT ALLOWANCE AS PROVIDED UNDER M.G.L. CHAPTER 32, SECTION 5.

	NAME	UNIT	RETIREMENT DATE	RETIREMENT OPTION	AMOUNT	
1	Janet	Austin	Littleton	1/7/2021	A	\$1,043.03
2	Kevin	Browne	Burlington	1/9/2021	C	\$7,548.15
3	Elise	Cerrone	Wayland	1/13/2021	B	\$1,334.20
4	Eli	DeAndrade	Wayland	12/31/2020	A	\$2,460.75
5	Deborah	Elmore	Billerica	12/31/2020	B	\$673.30
6	Gail	Fay	Burlington	1/1/2021	B	\$3,979.58
7	Michael	Ferrara	Wilmington	1/11/2021	C	\$5,238.00
8	Thomas	Fournier	Burlington	1/7/2021	B	\$6,784.13
9	Mark	Fredrickson	Billerica	1/9/2021	C	\$6,079.56
10	Lucy	Gonzalez	Weston	12/26/2020	B	\$524.94
11	Susan	Graham	Sudbury	1/1/2021	A	\$1,101.20
	Lesley	Grove	Townsend	1/8/2021	A	\$1,532.80
	Thomas	Gumbart	Lincoln	12/16/2020	C	\$3,208.89
14	Peter	Haberman	Westford	1/8/2021	C	\$1,897.62
15	Donald	Hancock	Billerica	12/31/2020	C	\$1,754.67
16	Michael	Hazel	Tewksbury	1/5/2021	C	\$10,686.03
17	John	Hudzik	Dracut Water	1/1/2021	B	\$4,660.76
18	Edward	Johnson	Tewksbury	1/15/2021	C	\$4,006.32
19	Judith	Katalina	Lincoln Sudbury	12/31/2020	C	\$2,337.57
20	Donald	MacAdam	Hopkinton	12/31/2020	C	\$2,403.24
21	Aline	Noel	Dracut	1/4/2021	A	\$1,852.01
22	Susan	Paterson	Tewksbury	1/3/2021	A	\$2,449.39
23	Gary	Redfern	Burlington	11/5/2020	C	\$5,640.09
24	Douglas	Schaeffer	Hudson	1/7/2021	B	\$4,462.06
25	Theresa	Silva	Burlington	1/4/2021	A	\$1,616.04
26	Donald	Sims	Dracut	12/11/2020	A	\$770.83
27	Angela	Smith	Carlisle	12/18/2020	C	\$1,340.85
28	William	Soda	Burlington	1/11/2021	C	\$5,676.57
29	Mary	Sullivan	Burlington	12/31/2020	A	\$1,847.31
	Spyros	Tingos	Burlington	1/2/2020	C	\$4,603.86
31	Andrea	Veros	Boxborough	12/31/2020	A	\$2,347.92
32	Karen	Wellerson	Sherborn	1/3/2021	C	\$1,398.39

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#3(h). ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED, VIA ROLL CALL VOTE, THAT THE FOLLOWING LIST OF APPLICANTS FOR MEMBERSHIP IN THE MIDDLESEX COUNTY RETIREMENT SYSTEM, AND EACH GROUP CLASSIFICATION CHANGE FOR EXISTING MEMBERS, BE ACCEPTED AS EACH APPLICANT AND GROUP CHANGE HAS BEEN REVIEWED AND MEETS THE REQUIREMENTS OF THE LAW, AND EACH APPLICANT QUALIFIES FOR MEMBERSHIP.

	NAME	UNIT	% DEDS/ GRP	MILITARY (Y/N)	DATES	GROUP CHANGE
1	LABELLE, JASON A.	ACTON	9%-4			
2	BAYES, MEGAN N.	ACTON-BOXBOROUGH	9%-1			
3	KOTOB, KIMBERLY S.	ASHLAND	9%-1			
4	SCOTT, DOUGLAS K.	ASHLAND	9%-1			
5	TREMBLAY, ROBERT P.	AYER	9%-1			
6	HICKMAN, DONNA J.	AYER/SHIRLEY	9%-1			
7	DALEY, DANIEL J.	BEDFORD	9%-1			
8	DELLO, NICOLE M.	BEDFORD	9%-1			
9	MARQUIS, JILL C.	BEDFORD	9%-1			
10	MEROLA, NICOLE A.	BEDFORD	9%-1			
11	NUNES, JACQUELINE P.	BEDFORD	9%-1			
12	AUSTIN, CHELSEA R.	BILLERICA	9%-1			
13	FROST, KAREN L.	BILLERICA	9%-1			
14	HILL, THERESA A.	BILLERICA	9%-1			
15	RILEY, SHARI S.	BILLERICA	9%-1			
16	SULLIVAN, NICOLE L.	BILLERICA	9%-1			
17	GREENO, JONATHAN W.	BOXBOROUGH	9%-1			
18	BOGOSH, HAILEY M.	BURLINGTON	9%-1			
19	CAPELO, LIDIA M.	BURLINGTON	9%-1			
20	DEMARTINIS, MICHAEL R.	BURLINGTON	9%-1			
21	GODINHO, LAURA J.	BURLINGTON	9%-1			
22	ROY, JESSICA L.	BURLINGTON	9%-1			
23	SUTTIE, VICTORIA R.	BURLINGTON	9%-1			
24	JANIGA, SHAE E.	CARLISLE	9%-1			
25	BABIEC, KIMBERLY M.	CHELMSFORD	9%-1			
26	JACK, PETER A.	CHELMSFORD	9%-1			
27	LYNA, PATRICIA J.	CHELMSFORD	9%-1			
28	REID, JENNIFER K.	CHELMSFORD	9%-1			
29	SHAFFER, KELLY N.	CHELMSFORD	9%-1			
30	SOUZA, SAMANTHA	CHELMSFORD	9%-1			
31	JEZYLO, RICHARD J.	DRACUT	9%-1			
32	LAURENT, TAMMY A.	DRACUT	9%-1			
33	PERLUPO, JILL M.	DRACUT	9%-1			
34	GITSCHIER, ERIK R.	GREATER LOWELL TECH.	9%-1			
35	RYAN, COURTNEY E.	GROTON-DUNSTABLE RSD	9%-1			
36	CORNWELL, SHANNON C.	HOLLISTON	9%-1			
37	GAY, ELIZABETH G.	HOLLISTON	9%-1			
38	HOULE, CHERYL A.	HOLLISTON	9%-1			
39	MITCHELL, ANGELA R.	HOLLISTON	9%-1			
40	RUSO, CHARLES A.	HOLLISTON	9%-1			
41	SEYMOUR, ROBERT A.	HOLLISTON	9%-1			
42	WELCH, ALYSSA C.	HOLLISTON	9%-1			
43	ANDRADE, MICHELLE M.	HUDSON	9%-1			
44	BARTLETT, DENISE M.	HUDSON	9%-1			
45	BUSHEY, JORDAN M.	HUDSON	9%-1			
46	HARLOW, JULIE A.	HUDSON	9%-1			
47	LAMPSON, NICHOLAS J.	HUDSON	9%-4			
48	MARTINS, KEVIN N.	HUDSON	9%-4	Y	08/25/2013-08/25/2020	
49	MURTA, PAULO ROBERTO P.	HUDSON	9%-1			
50	POIRIER, JANELLE	HUDSON	9%-1			
51	WALZ, JUDITHANN	HUDSON	9%-1			
52	BARNES, WILMA M.	LINCOLN	9%-1			
53	GONZALEZ, LUZ A.	LINCOLN	9%-1			
54	GRZENDA, MICHELE L.	LINCOLN	9%-1			
55	RUANO, AUDREY J.	LINCOLN	9%-1			
56	FOSTER, SHAWN M.	LITTLETON	9%-4			
57	INTO, VALERIE J.	LITTLETON	9%-1			
58	KENNEY, MICHAEL R.	LITTLETON	9%-1	Y	09/16/1996-Present	
59	LYONS, CONNOR E.	LITTLETON	9%-1			
60	PRITCHARD, HEATHER D.	LITTLETON	9%-1			
61	SILVERMAN, MATTHEW V.	LITTLETON	9%-1			
62	HOVEY, DONNA L.	NORTH READING	9%-1			
63	PFANNESTIEHL, CURT F.	SHERBORN	9%-1			
64	STEFANELLI, KATHLEEN J.	SHERBORN	9%-1			
65	DUDLEY, JR., PAUL A.	SHIRLEY	9%-4			
66	THOMAS, AUBREY K.	SHIRLEY	9%-1			
67	BREKALIS, JR., PETER C.	TEWKSBURY	9%-4	Y	08/2014 - 08/2019	
68	GERRY, ANN L.	TEWKSBURY	9%-1			
69	GLOVER, CHERYL N.	TEWKSBURY	9%-1			
70	JENNINGS, KATIE L.	TEWKSBURY	9%-1			

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#3(b). ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED, VIA ROLL CALL VOTE, THAT THE FOLLOWING LIST OF APPLICANTS FOR MEMBERSHIP IN THE MIDDLESEX COUNTY RETIREMENT SYSTEM, AND EACH GROUP CLASSIFICATION CHANGE FOR EXISTING MEMBERS, BE ACCEPTED AS EACH APPLICANT AND GROUP CHANGE HAS BEEN REVIEWED AND MEETS THE REQUIREMENTS OF THE LAW, AND EACH APPLICANT QUALIFIES FOR MEMBERSHIP.

	NAME	UNIT	% DEDS/ GRP	MILITARY (Y/N)	DATES	GROUP CHANGE
71	JOHANSEN, COLE A.	TEWKSBURY	9%-1			
72	JOHNSON, MONICA K.	TEWKSBURY	9%-1			
73	TRZCINSKI, JOHN R.	TEWKSBURY	9%-1			
74	CARON, SEAN	TYNGSBOROUGH	9%-4			
75	HOGAN, DANIEL J.	TYNGSBOROUGH	9%-1			
76	LAFLAMME, THOMAS P.	TYNGSBOROUGH	9%-1			
77	LEE, CAITLYN M.	TYNGSBOROUGH	9%-1			
78	NEWHOUSE, LYNN E.	TYNGSBOROUGH	9%-1			
79	CRIBBEN, LYNN E.	WAYLAND	9%-1			
80	DUFFY, JOANNA L.	WAYLAND	9%-1			
81	GLEDHILL, GAYLE M.	WAYLAND	9%-1			
82	MILLS, JACK H.	WAYLAND	9%-1			
83	MOLONEY, IAN P.	WAYLAND	9%-1			
84	PENDLETON, NICOLE M.	WAYLAND	9%-1			
85	SOLAR, LAURA E.	WAYLAND	9%-1			
86	ZEIGLER-MILLER, TAYLOR N.	WAYLAND	9%-4			
87	MCMAHON, MARTIN E.	WESTFORD	9%-1			
88	RUSSELL, MADELINE L.	WESTFORD	9%-1			
89	THORNE, SHAWN R.	WESTFORD	9%-1	Y	02/2003-03/2009	
90	TIVEY, ALEXA, J.	WESTFORD	9%-1			
91	COLT, DIANA P.	WESTON	9%-1			
92	GORDON, CHARLOTTE M.	WESTON	9%-1			
93	O'REILLY, KAREN L.	WESTON	9%-1			
94	UDOTONG, GRACE A.	WESTON	9%-1			
95	WALSH, SHANNON M.	WESTON	9%-1			
96	CREED, DEBORAH E.	WILMINGTON	9%-1			
97	GROSSMAN, SHAENA F.	WILMINGTON	9%-1			

#3(i). ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED, VIA ROLL CALL VOTE, THAT THE FOLLOWING APPLICATIONS FOR WITHDRAWAL OF ACCUMULATED DEDUCTIONS BE ACCEPTED AND PROCESSED AS PROVIDED UNDER SECTION 10, CHAPTER 32, MASSACHUSETTS GENERAL LAWS:

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	NAME	UNIT	EST REFUND DATE	EST. REFUND AMNT	CREDIT. SERVICE	PRE TAX ROLL OVER	DISTRIB W/ TAX
1	Taryn Anastas	Wilmington	2/28/2020	\$ 10,700.00	1 yr, 11 mos	X	
2	Janice Boreiko	Acton	2/28/2020	\$ 10,700.00	2 yrs, 6 mos	X	
3	Trillion Clifford	Ashland	2/28/2020	\$ 4,500.00	2 years	X	
4	Sean Copley	Dracut	2/28/2020	\$ 14,000.00	6 yrs, 9 mos		X
5	Michael Cunha	Billerica	2/28/2020	\$ 8,500.00	1 yr, 9 mos		X
6	Francisco De Oliveiro	Lincoln	2/28/2020	\$ 17,100.00	3 yrs, 11 mos		X
7	Wesley Fjeldheim II	Holliston	2/28/2020	\$ 17,800.00	4 years	X	
8	Roger Guertin	Littleton	2/28/2020	\$ 5,400.00	1 yr, 10 mos		X
9	Heather Harer	Acton Boxboro	2/28/2020	\$ 15,000.00	5 years	X	
10	Katherine Henry	Hopkinton	2/28/2020	\$ 10,000.00	1 yr, 10 mos		X
11	Joseph Kozowyk	Weston	2/28/2020	\$ 73,700.00	12 yrs, 4 mos		X
	***member was provided estimate for retirement, still wishes to withdraw **						
12	Sandra Langley	Tewksbury	2/28/2020	\$ 445.00	1 month		X
13	Rebecca Markey	Billerica	2/28/2020	\$ 14,600.00	5 yrs, 6 mos		X
14	Steven McGrath	So Middlesex	2/28/2020	\$ 6,800.00	1 yr, 2 mos		X
15	Olivia Morris	Acton Boxboro	2/28/2020	\$ 14,500.00	6 yrs, 5 mos	X	
16	John Murphy	No Reading Hsng	2/28/2020	\$ 5,400.00	2 yrs, 6 mos		X
17	Patricia Patterson	So Middlesex	2/28/2020	\$ 1,720.00	5 mos		X
18	Donna Perry	Chelmsford	2/28/2020	\$ 12,800.00	8 yrs, 7 mos	X	
19	Lisa Perry	Wayland	2/28/2020	\$ 9,850.00	4 yrs, 10 mos	X	
20	Emanuel Pina	Tyngsboro	2/28/2020	\$ 5,400.00	6 mos		X
21	Judy Porter	Wayland	2/28/2020	\$ 16,300.00	5 yrs, 3 mos		X
22	Auralee Poulos	Hudson	2/28/2020	\$ 5,200.00	2 yrs, 1 mo		X
23	Elizabeth Anne Reef	Wayland	2/28/2020	\$ 4,600.00	11 mos		X
24	Michael-Anne Sevick	Westford	2/28/2020	\$ 10,300.00	2 yrs, 8 mos		X
25	Michael Shea	Holliston	2/28/2020	\$ 3,100.00	1 year		X
26	Cheryl Starek	Wayland	2/28/2020	\$ 3,100.00	1 yr, 8 mos	X	
27	Carol Stoico	Carlisle	2/28/2020	\$ 12,600.00	7 years	X	
28	Carolynne Sullo	Acton Boxboro	2/28/2020	\$ 22,100.00	10 yrs, 3 mos		X

\*\*\*member was provided estimate for retirement, still wishes to withdraw \*\*



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#3(j). ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED, VIA ROLL CALL VOTE, TO RATIFY, CONFIRM AND APPROVE THE FOLLOWING REFUNDS FOR THE MONTH OF: **January 31, 2021**

<u>MEMBER</u>	<u>Unit</u>		<u>Amount</u>
Banks, Katherine A	Ayer Shirley RSD	\$	59.68
Boisvert, Johnnie R	Greater Lowell RSD	\$	35,531.90
Burk, Jennifer L	Westford	\$	14,644.21
Burton, Sandra	Burlington	\$	23,714.68
Clark, Susan J.	No. Middlesex RSD	\$	7,842.78
Cormier, Donna J	Ayer Shirley RSD	\$	2,157.28
Cote, Richard Alan A.	Burlington	\$	4,021.45
Deleppo, Maryann D	Wayland	\$	10,240.26
Eldridge, A. Kenneth	Westford	\$	9,108.91
Ferrarelli, Nathan C	Holliston	\$	12,993.70
Giangregorio, Heidi J	Wayland	\$	2,084.22
Grise, Mary	No. Middlesex RSD	\$	13.49
Hughes, Spencer W	Lincoln	\$	17,062.36
Jackson, Winnie M.	Lincoln	\$	5,547.18
Kissane, James M	Acton	\$	39.26
Mahoney, Kerrie L	Burlington	\$	32,665.04
O'Connell, John J	Lincoln Sudbury	\$	6,911.91
Ortiz, Vanessa M.	Hudson	\$	6,371.00
Perry, Rhonda L.	Bedford	\$	76.55
Richardson, Sara G	Groton Dunstable RSD	\$	208.02
Squires, Priscilla J	Lincoln	\$	88.74
Wesley, Mercedes	Sudbury	\$	9,284.82
Mahoney, Kerrie L	Wilmington	\$	4,460.16
		\$	205,127.60

#3(k). ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED, VIA ROLL CALL VOTE, TO RATIFY, CONFIRM AND APPROVE SERVICE CREDIT PURCHASES AND REDEPOSITS PURSUANT TO G.L. c. 32 §§ 3 and 4, AND TO GRANT CREDITABLE SERVICE AS NOTED, UPON RECEIPT OF PAYMENT, INCLUDING STATUTORY INTEREST, IF APPLICABLE, THROUGH:  
March 31, 2021

	NAME CURRENT UNIT + POSITION	BUYBACK UNIT	BRANCH OR MAKE-UP POSITION	MAKE-UP PERIOD	AMOUNT OF MAKE UP PAYMENT	CREDITABLE SERVICE GRANTED
1	<u>Wayne M. Shurling Jr.</u> <u>Sudbury</u> <u>Police</u>	<u>Sudbury</u>	<u>Resrve Police</u>	<u>03/15/95</u> <u>07/23/95</u>	<u>\$10.82</u>	<u>4m, 8d</u>
2	<u>Karen A. Sweeney</u> <u>Wilmington</u> <u>Food Service</u>	<u>Wilmington</u>	<u>Food Service</u>	<u>03/17/99</u> <u>09/16/12</u>	<u>\$13,254.62</u>	<u>8y, 4m, 10d</u>
3	<u>Karen A. Sweeney</u> <u>Wilmington</u> <u>Food Service</u>	<u>Wilmington</u>	<u>Food Service</u> <u>Late Entry Service</u>	<u>09/17/12</u> <u>08/30/15</u>	<u>\$4,463.23</u>	<u>2y, 11m, 14d</u>
4	<u>Eileen N. Matarese</u> <u>Acton-Boxbrough RSD</u> <u>SPED Assistant</u>	<u>Acton-Boxbrough RSD</u>	<u>Substitute Teacher</u>	<u>08/26/11</u> <u>06/18/20</u>	<u>\$8,832.64</u>	<u>4y, 1d</u>
5	<u>Melissa M. Keyo</u> <u>Westford</u> <u>Math Interventionist</u>	<u>Andover</u>	<u>Substitute Teacher</u>	<u>08/28/96</u> <u>05/21/97</u>	<u>\$8,893.77</u>	<u>8m, 24d</u>
6	<u>Jonathan Parks</u> <u>Hudson</u> <u>Police</u>	<u>Hudson</u>	<u>U.S. Army</u> <u>National Guard</u>	<u>09/18/90</u> <u>06/27/04</u>	<u>\$18,544.64</u>	<u>4 years</u>
7	<u>Richard Layne Jr.</u> <u>Westford</u> <u>Firefighter/Paramedic</u>	<u>Pepperell</u>	<u>Call Fire/EMT</u> <u>Note: Pepperell has adopted 4(2)(b)1/2</u>	<u>09/20/06</u> <u>06/30/09</u>	<u>\$1,239.51</u>	<u>2y, 10m, 11d</u>
8	<u>Jenis Betemit</u> <u>Weston</u> <u>Food Services</u>	<u>Weston</u>	<u>Food Services</u>	<u>02/06/05</u> <u>05/19/19</u>	<u>\$7,052.46</u>	<u>4y, 1m, 16d</u>
9	<u>Jocelyn Gallego-Hekkala</u> <u>Ayer Shirley</u> <u>Paraprofessional</u>	<u>Ayer Shirley</u>	<u>Paraprofessional</u>	<u>01/20/20</u> <u>11/20/20/20</u>	<u>\$921.68</u>	<u>6m, 15d</u>
10	<u>Bonnie S. Tomassian</u> <u>Burlington</u> <u>Assistant Manager</u>	<u>Burlington</u>	<u>Instructional Assistant</u>	<u>09/27/99</u> <u>06/01/01</u>	<u>\$5,025.40</u>	<u>1y, 8m, 5d</u>
11	<u>Lisa A. Camacho</u> <u>Westford</u> <u>Teaching Assistant</u>	<u>Tyngsborough</u>	<u>Substitute Teacher</u>	<u>09/01/12</u> <u>08/24/14</u>	<u>\$1,615.33</u>	<u>1m, 16d</u>
12	<u>Benjamin D. Stickney</u> <u>Hopkinton</u> <u>Police Officer</u>	<u>Sherborn</u>	<u>Special Police Officer</u>	<u>02/01/08</u> <u>08/26/08</u>	<u>\$2,023.50</u>	<u>6m, 3d</u>
13	<u>Nicholas D. Mariano</u> <u>Westford</u> <u>Police Officer</u>	<u>Westford</u>	<u>Rec Department Counselor</u>	<u>01/01/11</u> <u>01/19/17</u>	<u>\$6,605.77</u>	<u>2y, 6m, 9d</u>

February 17, 2021

#3(Q). ON MOTION DULY MADE BY MR. BROWN, SECONDED BY MR. CURTIN, IT WAS VOTED, VIA ROLL CALL VOTE, TO RATIFY, CONFIRM AND APPROVE PETITIONING FOR AND/OR RECORDING OF PERAC MEDICAL PANELS FOR THE FOLLOWING DISABILITY APPLICANTS AND PLACE SAME ON FILE:

Petitions for Medical Panel

NAME	UNIT	TYPE	OPTION
1 Michelle Glavin	Billerica	Accidental	C
2			

Medical Panel Appointments

PHYSICIANS

NAME	UNIT	TYPE	OPTION	PHYSICIANS
1 Michelle Glavin	Billerica	Accidental	C	Michael Kahn Mohamad Och Michael Braverman
2 John Dillon	Ashby	Accidental (94)	B	Michael Johnstone Steven McCloy Jerold Weiner

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## #3(m). Approve Payment of Section 3(8)(c) Invoices

3-8-c-2020

<u>RETIREMENT SYSTEM</u>	<u>AMT. BILLED</u>	<u>Amt to be paid</u>	<u>Amt Paid</u>	<u>Date Pd</u>
Andover Retirement System			\$ 87,182.63	1/31/2021
Amesbury Retirement System	\$ 35,101.35	\$ 35,101.35		
Arlington Retirement System				
Barnstable County Retirement System				
Belmont Retirement System				
Berkshire Regional Retirement System	\$ 355.25	\$ 355.25		
Boston Retirement System				
Bristol County Retirement System				
Brocton Retirement System				
Brookline Retirement System	\$ 34,552.01	\$ 34,552.01		
Cambridge Retirement System				
Chelsea Retirement System				
Concord Retirement System				
Danvers Retirement System				
Dedham Retirement System				
Dukes County Retirement System				
Essex Regional Retirement System				
Everett Retirement System				
Falmouth Retirement System				
Fitchburg Retirement System	\$ 24,144.09	\$ 24,144.09		
Framingham Retirement System				
Franklin Regional Retirement System				
Gardner Retirement System				
Gloucester Retirement System	\$ 1,569.29	\$ 1,569.29		
Gr Lawrence Sanitary District			\$ 697.62	1/31/2021
Greenfield Retirement System			\$ 39,242.59	1/31/2021
Hampden County Retirement System				
Hampshire County Retirement System	\$ 4,854.78	\$ 4,854.78		
Holyoke Retirement Board				
Hull Contributory Retirement			\$ 1,054.15	1/31/2021
Lawrence Retirement System	\$ 40,191.88	\$ 40,191.88		
Leominster Retirement System				
Lexington Retirement System				
Lowell Retirement System	\$ 302,674.58	\$ 302,674.58		
Malden Retirement System	\$ 48,177.40	\$ 48,177.40		
Marblehead Retirement System			\$ 20,580.91	1/31/2021
Marlboro Retirement System			\$ 70,806.39	1/31/2021
Mass. Port Authority				
Mass. Teachers Retirement				
Mass. Turnpike Authority				
Maynard Retirement System			\$ 49,170.88	1/31/2021
Medford Retirement System	\$ 11,620.80	\$ 11,620.80		
Melrose Retirement System	\$ 10,897.10	\$ 10,897.10		
Methuen Retirement System			\$ 5,717.84	1/31/2021
Milford Retirement System	\$ 16,235.66	\$ 16,235.66		
Milton Retirement System	\$ 2,367.45	\$ 2,367.45		
Minuteman RVSTD Retirement				
MWRA Retirement System				
Natick Retirement System	\$ 64,473.56	\$ 64,473.56		
Needham Retirement System				

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## #3(m). Approve Payment of Section 3(8)(c) Invoices

3-8-c-2020

<u>RETIREMENT SYSTEM</u>	<u>AMT. BILLED</u>	<u>Amt to be paid</u>	<u>Amt Paid</u>	<u>Date Pd</u>
New Bedford Retirement System				
Newburyport Retirement System				
Newton Retirement System			\$ 38,940.26	1/31/2021
Norfolk County Retirement System				
Northbridge Retirement System				
Northampton Retirement Board	\$ 16,446.54	\$ 16,446.54		
Norwood Retirement System				
Peabody Retirement System	\$ 9,012.23	\$ 9,012.23		
Plymouth County Retirement System			\$ 40,533.98	1/31/2021
Quincy Retirement System	\$ 2,943.27	\$ 2,943.27		
Reading Retirement System	\$ 30,229.72	\$ 30,229.72		
City of Revere Retirement	\$ 1,538.23	\$ 1,538.23		
Salem Retirement System				
Somerville Retirement System	\$ 44,302.35	\$ 44,302.35		
Springfield Retirement System				
State Board of Retirement				
Stoneham Retirement System				
Taunton Retirement System	\$ 5,256.92	\$ 5,256.92		
Wakefield Retirement System				
Waltham Retirement System	\$ 105,632.26	\$ 105,632.26		
Watertown Retirement System				
Wellesley Retirement System			\$ 99,027.85	1/31/2021
Winchester Retirement System	\$ 38,497.42	\$ 38,497.42		
Winthrop Retirement System	\$ 1,792.22	\$ 1,792.22		
Woburn Retirement System				
City of Worcester Retirement				
Worcester Regional Retirement				
<b>TOTAL</b>	<b>\$ 255,651.16</b>	<b>\$ 255,651.16</b>	<b>\$ 178,502.09</b>	

**Order Suspending Certain Provisions of the Open Meeting Law**

The meeting of the Middlesex County Retirement Board convened at 10:30 A.M. in accordance with the Governor’s March 12, 2020 *Order Suspending Certain Provisions of the Open Meeting Law* due to the COVID-19 pandemic. Specifically, public access to the meeting was provided solely through remote participation utilizing the GoToMeeting platform.

**Notice of Remote Participation**

Chairman Thomas Gibson and Board members John Brown and Brian Curtin were present. Lisa Maloney, Chief Administrative Officer, was also present. Board member Joseph Kearns was expected shortly.

Board member Robert Healy participated remotely in accordance with the Governor’s March 12, 2020 Order. From his remote location, Mr. Healy stated that for executive session purposes, there were no other persons present who were able to hear the executive session proceedings and discussions.

The Pledge of Allegiance was recited.

Next, there being no requests by any Board member to remove items from the Consent Agenda,

**On motion duly made by Mr. Brown, seconded by Mr. Curtin, it was moved to approve Consent Agenda items #3a.- #3m.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Brian P. Curtin</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>

**The motion passed.**

**At 10:35 A.M.,**

**On motion duly made by Mr. Brown, seconded by Mr. Curtin, it was moved to enter into Executive Session under Purpose 7 of the Open Meeting Law: “To comply with, or act under the authority of, any general ... law”, that law being Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically**

named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy, following which the Board will reconvene in open session.

**Roll Call Vote**

John Brown	YES
Brian P. Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES

The motion passed.

At 10:40 A.M.,

On motion duly made by Mr. Brown, seconded by Mr. Curtin, it was moved to come out of Executive Session.

**Roll Call Vote**

John Brown	YES
Brian P. Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES

The motion passed.

**Chief Administrative Officer's Report**

At this time, Mr. Kearns joined the meeting and Ms. Maloney began the Chief Administrative Officer's report. She referred the Board members to her written summary of the System's activities since the last Board meeting.

The Board reviewed the excess earnings of retiree Edward Brooks who was invited to participate in the meeting but did not attend. Mr. Brooks requested a modification to his existing payment agreement. The Board reviewed the terms of his current installment plan and the sporadic payments made to date. They directed Ms. Maloney to present two repayment options to Mr. Brooks and report back at the next meeting.

At 11:00 a.m.,

On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to enter into Executive Session under Purpose 7 of the Open Meeting Law: "To comply with, or act under the authority of, any general ... law", that law being Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26)(c)) exempting personnel and medical files or information and other materials or data relating to a specifically named individual, the disclosure of which may constitute an unwarranted invasion of personal privacy, following which the Board will reconvene in open session.

**Roll Call Vote**

John Brown	YES
Brian P. Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

At 11:35 A.M.,

On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to come out of Executive Session.

**Roll Call Vote**

John Brown	YES
Brian P. Curtin	YES
Thomas F. Gibson	YES
Robert W. Healy	YES
Joseph W. Kearns	YES

The motion passed.

Ms. Maloney continued her report and noted that the Westford Public Schools payroll department consistently fails to submit enrollment forms for new members. According to their HR Coordinator, Trudy Iseghohi-Edwards, their workload prevents them from providing the requested forms in a timely manner. Ms. Iseghohi-Edwards has been reminded of their statutory obligation to provide the forms within 30 days of hire and is aware of the System's eligibility concerns. The Board



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directed Ms. Maloney to contact the affected employees directly and notify them of the statutory consequences of failing to submit the requested forms.

At this time, Melissa Hurley of MJH Communications virtually joined the meeting to discuss the Spring 2021 newsletter, including content and production schedule. In addition, she presented the timeline for the virtual member education program scheduled for May 2021.

At 12:05 P.M., the Board members recessed for lunch and reconvened in open session at 12:45 P.M. Mr. Curtin was expected shortly.

At 12:50 P.M.,

**On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to enter into Executive Session under Purpose 7 of the Open Meeting Law: "To comply with, or act under the authority of, any general ... law", that law being Exemption (n) of the Public Records Law (G.L. c. 4, s. 7(26)(n)) exempting records which relate to cyber security or other infrastructure located within the Commonwealth, the disclosure of which is likely to jeopardize cyber security, following which the Board will reconvene in open session.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph W. Kearns</b>	<b>YES</b>

**The motion passed.**

At 1:50 P.M.,

**On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to come out of Executive Session and reconvene in open session.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Brian P. Curtin</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph W. Kearns</b>	<b>YES</b>

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**The motion passed.**

Ms. Maloney resumed her report and stated the System's 8-month Certificate of Deposit with People's United Bank is up for renewal in March 2021. The interest rate on its Money Market Account with Enterprise Bank is due for review as well. The Board reviewed the rates being offered by both financial institutions.

**After review,**

**On motion duly made by Mr. Curtin, seconded by Mr. Brown, it was moved to cash out the Certificate of Deposit with People's United Bank and the Money Market Account with Enterprise Bank and to deposit the proceeds in PRIT.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Brian P. Curtin</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph W. Kearns</b>	<b>YES</b>

**The motion passed.**

Finally, Ms. Maloney provided a status update on the System's workers' compensation Risk Analysis Plan. The Facilities Coordinator will participate in the Safe Lifting virtual training program being offered by MIIA in March. He will also participate in a future class on ladder safety.

### **FY 2022 Operating Budget Review**

Ms. Maloney presented a draft of the System's FY 2022 operating budget for the Board's review and discussion. Guidance was provided on personnel costs, professional services, and the building budget, among other areas.

At 3:10 P.M., Mr. Curtin departed the meeting and the Chairman delivered his report.

### **Chairman's Report**

The Chairman reported that he attended the PERAC Commission meeting held on February 10, 2021. The legislative initiatives that were filed by PERAC were reviewed. In addition, he reminded the Board members to complete their annual Statement of Financial Interest online using the PROSPER application.

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Next, the Chairman reviewed the December 2020 investment returns that were distributed to the Board under separate cover. He noted the PRIT Core Fund calendar year to date return was 12.53% gross of fees, exceeding the System's investment rate of return of 7.3% for CY 2020.

The Litigation Report was reviewed and the Chairman provided status updates on new and pending appeals. He also noted that the matter of *Michael Phillips vs. Middlesex County Retirement System* has been resolved.

Next, the Chairman reviewed the *2020 NCPERS Public Systems Retirement Study*. He noted that public retirement systems' administrative and investment expenses rose in 2020. Pension systems averaged 0.6% in administrative costs and investment manager fees, up from 0.55% the year before. He also noted the average assumed rate of investment return among respondents was 7.26% which is in line with the System's 7.3% investment rate of return. The System lags behind, however, in the average funding ratio. The average funding ratio among respondents was 75% whereas the System is approximately 50% funded.

Finally, the Board discussed adding additional Board members as signatories on the System's financial accounts.

After review,

**On motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to make Mr. Curtin an additional signatory on the System's financial accounts and directed Ms. Maloney to complete the necessary paperwork.**

**Roll Call Vote**

<b>John Brown</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Robert W. Healy</b>	<b>YES</b>
<b>Joseph W. Kearns</b>	<b>YES</b>

**The motion passed.**

The Board announced the following votes which were taken in Executive Session:

4 (a). The Board voted to approve the accidental disability retirement of Gregory Proctor.

4 (b). The Board voted to approve the involuntary accidental disability retirement of Marc Pare.

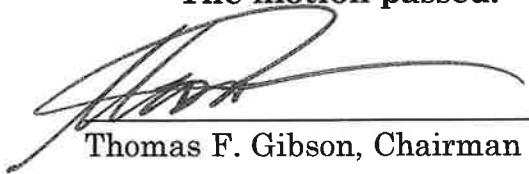
5. The Board voted to accept NCG's cost proposal for the necessary information technology upgrades in the amount of \$25,426.97.

There being no further business to come before the Board, on motion duly made by Mr. Brown, seconded by Mr. Kearns, it was moved to adjourn at 3:30 P.M.

**Roll Call Vote**

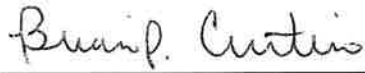
<b>John Brown</b>	<b>YES</b>
<b>Thomas F. Gibson</b>	<b>YES</b>
<b>Joseph W. Kearns</b>	<b>YES</b>
<b>Robert Healy</b>	<b>YES</b>

**The motion passed.**



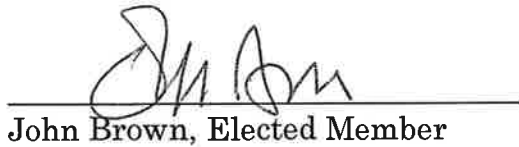
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Thomas F. Gibson, Chairman



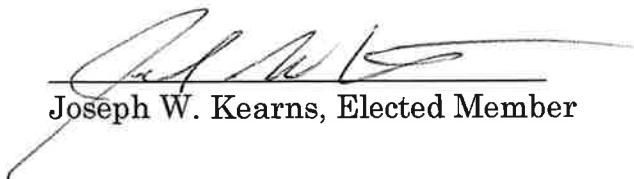
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Brian P. Curtin, Vice Chairman



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John Brown, Elected Member



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Joseph W. Kearns, Elected Member

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Robert W. Healy, Appointed Member

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Regular Session Documents

1. Meeting Agenda
2. Cover Page and Agenda Items #1- #4
3. Retirement Board Meeting Minutes of January 20, 2021
4. Chief Administrative Officer's Report
5. Cash Balance Sheet and Operating Budget
6. PRIM Performance Report
7. State Street Performance Update
9. 2020 NCPERS Public Retirement Systems Study
10. Litigation Report