



*Commonwealth of Massachusetts*  
**MIDDLESEX COUNTY RETIREMENT SYSTEM**  
25 LINNELL CIRCLE • P.O. BOX 160 • BILLERICA, MA 01865  
WWW.MIDDLESEXRETIREMENT.ORG

*Over 100 Years of Public Service*

**NOTICE OF MEETING OF THE  
MIDDLESEX COUNTY RETIREMENT BOARD  
AND AGENDA**

**Wednesday, March 16, 2022  
10:30 A.M.**

**CHAIRMAN**  
THOMAS F. GIBSON, ESQ.  
  
BRIAN P. CURTIN  
  
JOSEPH W. KEARNS  
  
JOHN BROWN  
  
ROBERT W. HEALY  
  
**Chief Administrative Officer**  
LISA MALONEY, ESQ.

**Pursuant to G.L. c. 30A, § 20(b) notice is hereby given that a meeting of the Middlesex County Retirement Board will be held at 25 Linnell Circle, Billerica, Massachusetts. Members of the public may access the meeting remotely via the GoToMeeting platform by dialing +1 (646) 749-3122 and entering Access Code: 124-965-757.**

1. Meeting Convenes – Pledge of Allegiance

2. Announcement of Members and Guests

10:30 A.M.: Melissa Hurley, MJH Communications

10:45 A.M.: Douglas Pratt, Jr., Member

11:00 A.M.: Michael Kenyon, Sr., Member

11:30 A.M.: Eric Brown, Retrofit

Jeff Ziplow, CliftonLarsonAllen

3. Election to Grant Cost of Living Adjustment - Vote

4. Consent Agenda

- a. Approve Expenses of the Middlesex County Retirement System
- b. Review and Accept Cash Balance Sheet and Operating Budget
- c. Approve Minutes of the Retirement Board Meeting of February 16, 2022
- d. Accept and Process Applications for Superannuation Retirement Allowances
- e. Record Approval by PERAC of Superannuation Retirement Allowances
- f. Record Approval by PERAC of Accidental Disability Retirement Allowances
- g. Record Calculations Waived by PERAC of Superannuation Retirement Allowances
- h. Approve New Members and Group Classification Changes

**TEL: 800-258-3805 • 978-439-3000 • FAX: 978-439-3050**  
**EMAIL: MRS@MIDDLESEXRETIREMENT.ORG**

- i. Accept and Process Applications for Withdrawal of Accumulated Deductions
  - j. Approve Refunds for the Month of February
  - k. Approve Transfers for the Month of February
  - l. Approve Service Credit Purchases
  - m. Approve Petitioning for and or Recording of PERAC Medical Panels
  - n. Acknowledge Deaths of Members and Beneficiaries
  - o. Approve Payment of Section 3(8)(c) Invoices
5. *Executive Session – Purpose 7 of the Open Meeting Law: “To comply with, or act under the authority of, any general ... law”, that law being Exemption (c) of the Public Records Law (G.L. c. 4, s. 7(26) (c))*
- a. *Review of Involuntary Accidental Disability Retirement Application – Douglas Pratt, Jr.*
  - b. *Review of Accidental Disability Retirement Application – Michael Kenyon, Sr.*
  - c. *Review of Medical Panel Reports – Glenn McCarthy*
  - d. *Disability Report*
6. *Executive Session – Purpose 7 of the Open Meeting Law: “To comply with, or act under the authority of, any general ... law”, that law being Exemption (n) of the Public Records Law (G.L. c. 4, s. 7(26) (n))*
- a. *Information Technology Update*
7. *Executive Session – Purpose 6 of the Open Meeting Law: “To consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.” (G.L. c. 30A, s. 21(a)(6)).*
- a. *Tenancy - 25 Linnell Circle, Billerica, MA*
8. Chief Administrative Officer’s Report
9. FY 2023 Operating Budget Review
10. Education
- a. NAPPA Conference- June 21-24, 2022, Louisville, KY
  - b. NPEA Conference- October 22-26, 2022, Seattle, WA
11. Chairman’s Report

- a. PERAC Update
- b. PRIM Update
- c. Legislative Update – Chapter 22 of the Acts of 2022
- d. Litigation Update
- e. April 20<sup>th</sup> Subcommittee Meeting on Assessments and Investments
- f. Updated Open Meeting Law Guidance
- g. Memorandum to Units on Regular Compensation

Any and all other business that may lawfully come before the Board

**The Board reserves the right to consider items on the agenda out of order. The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting at least forty-eight (48) hours prior to the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Items identified for discussion in Executive Session may be conducted in open session, in addition to or in lieu of discussion in Executive Session.**